

**Board of Okanogan County Commissioners
(BOCC)
September 24, 2019**

Jim Detro – JD (BOCC)	Stella Columbia – SC (Fair Events)
Chris Branch – CB (BOCC)	Maurice Goodall – MG (Emergency Mgmt)
Andy Hover – AH (BOCC)	Mike Worden – MW (Dispatch)
Josh Thomson – JT (Public Works)	Dan Higbee – DH (Building)
Joe Poulin – JP (Maintenance & Fair Grds)	George Thornton – GT (Citizen, County Watch)
Angie Hubbard – AHu (Interim Planning)	Tony Hawley – TH (Sheriff)
Laleña Johns – LJ (BOCC Clerk)	Randy Clough – RC (Central Service)
David Gechas – DG (Civil Att.)	Larry Gilman – LG (Assessor)
Tanya Craig – TC (Risk Manager)	Annie Lyons – AL (Noxious Weeds)
Shelly Keitzman SK (HR)	Charlene Groomes - CG (Clerk's Office)
Leah McCormick – LM (Treasurer)	Susan Speaker - SS (Clerk's Office)
Cari Hall – CH (Auditor)	Arian Noma – AN (Prosecuting Attorney)

Notes are impressions and interpretations of the note taker. Every attempt is made to assure accuracy. Specific comments by the note taker are in italics and not part of the official record or intended in any way to be other than the impressions of the note taker.

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Summary: Court Admin: File Storage, Surplus list, State for Courthouse security with possible funding, **BOCC Secretary:** NE Counties Meeting, Grizzly reintroduction, **Water Bank, Grizzly Hearing, Civil Attorney:** Exec Sessions, Records requests, Interlocal with Riverside, Conflict Attorney, **Fair Events:** HS Rodeo, Fair/Arena sound system, Fair office staff, Budget costs/revenue, Supplemental to the Fair budget, **Admin & Fair Maintenance: Costs of Fair to Maintenance, Interim Planning, HR & Risk:** Okanogan HS requesting Sheriff's officers, Criteria for service agreements, **BOCC & Others:** Possible hypothetical move of Tonasket RD to Colville NF, **Oroville Harvest Shelter sewer project:** CDBG grant award, Dept of Commerce, New grant opportunity, septic system upgrades and replacement, Seepage at Dairy Point, **Public Comment:** None, **Miscellaneous:** Consent Agenda, Reviewing proceedings, All Staff Quarterly meeting, **Miscellaneous:** Vouchers, Amendment 1 – Homeless Housing, Public Hearing – Supplemental for Sheriff's, Digital Broadband Planning Grant, Budget Amendment, Methow Valley Communication District, **Scoping of Consultant Contract for DOE grants**

8:15 BOCC: AH, CB Staff: LJ, DR, Judge Rawson

- DR (**Court Admin**) – looking good on budget. Staffing – Many interviews (Detention workers), hoping to get back to full staff.
- **File Storage:** some files downstairs have problems. Look at use of Hancock Bldg for storage. CB – long term? AH – forgot about the problem. CB – long term needs a more efficient way to store. DG needs to talk with Prosecutor's office to see what to do with papers – mostly prosecutorial material. AH – check with the room where the interpreter works? DR – being used for settlement interviews and other uses.
- AH & CB – would like a tour to know what is going on. Judge Rawson – space with interpreter also used for settlement conferences. If need to rent new storage, then need to do that.
- **Surplus list:** LJ needs by Friday. DR – still time? DR needs to talk with the Undersheriff. LJ asked for the lists by Sept. 20.

- There is a push at **State for Courthouse security with possible funding?**

LJ (BOCC Secretary)

- **NE Counties Meeting** – after a polling the meeting will still be Oct. 11. AH will be unable to attend due to previous commitments. CB able to attend.
- AH/CB – **Grizzly reintroduction**. CB – do we need another species that we will struggle with and need to carefully manage? F&W is not able to respond to problems with wolves and other wildlife now.

Water Bank

- AH wants to start a County Water Bank. Currently the County has a Water Conservancy Board. A mechanism is in place to move forward. Aspect Consulting is doing the process of well tracking, creating a database. The County wouldn't make any initial funding. There may be purchasing of water rights?

9:00 Staff: DG, AHu, SC, JP. LJ. BOCC: JD, CB, AH

- AH – asking LJ to send out to Commissioners of other “frontline” Counties about the **Upcoming Grizzly Hearing** to be held at the Agriplex. Likely the only opportunity for public input in our area.

DG (Civil Attorney)

- Will need an **Exec Session** after others done. Would invite AHu & BOCC. Possible litigation, Later, will need another session with TC concerning pending litigation.
- **Records requests**, one very large, maybe get done by March/April.
- **Interlocal with Riverside** for building inspection services ready for signing.
- Gathering documents for a conflict attorney (If any conflict of interest with County Prosecutor the whole staff is considered conflicted.) The **Conflict Attorney** is contractually on call to deal with such situations.

SC (Fair Events)

- **HS Rodeo** coming up on Oct. 6. Concern over adequate dumpster capacity for the event, also portable toilets for the estimated 600 people expected. People are renting RV & camping spots. AH – need to have records of what spots/locations and receipts for each rental – State auditor concern. Discussion over size of dumpster. JP feels more people & campers that stampede crowd staying at the Fairgrounds. All rentals of stalls & spots is rental income for the County. There will be food concessions. Charging vendors? Need to check on that. Upper Valley is providing the dumpster – this is out of their area and in Sunrise territory. Is this a problem, need to check? Could County use its one of the SW roll-off dumpsters? DG will check possibility, could be competition with current disposal franchisees. CB – need to ask about Sunrise franchise territory and Upper Valley providing the dumpster.
- Donation of \$8000 for new **Fair/Arena sound system**. The system cost was billed directly to the donating party. The remainder of the \$8000 will be used to cover County installation costs. The donating party wants a placard at the Arena recognizing the donation. SC will check about funding.
- Asking for extension of **Fair office staff** through Oct. Many events and SC needs to take some time off on some weekends.
- **Budget costs/revenue** - \$16,000 professional services. Parking lot attendants during Fair, operating the gates and more. Which budget to pay for the \$1000 portable toilets. Currently

\$6000 up in rental revenue. At least \$10,000 yet to come in. \$45,000 expense currently in the budget for rentals of equipment, etc. AH – need an accurate itemization of expenses and revenue through the end of October. SC is monitoring the budget much better this year. County must pay Hotel & Motel tax on RV & camping. SC has talked with Grant County about tracking and paying. Deane Yarnell want to know if their guild – Sheriff’s Office, can get “County” rate for rental of the Agriplex for Christmas party. OK

- SC - **Extension of Fair Office Temp.** would cost about \$2500 or less. Move to extend – need to go through HR and make sure to take care of any details. Passed.
- Need to look at a **Supplemental to the Fair budget** to cover increased revenue/expenses.

JP (Admin & Fair Maintenance)

- **Costs of Fair to Maintenance:** cost of adding another seasonal given to BOCC. Costs for upgrading electrical services at north end RV spots.

AHu (Interim Planning)

- PC had their norm meeting and set out a game plan for deliberating on Comp. Plan. Next meeting Oct. 2, 6:00 pm in BOCC Chambers.

TC (HR & Risk Management)

- **Okanogan HS requesting Sheriff’s officers** for 3 hours at home football games. Various problem people during and after games. Quick service contract for approval.
- Need some sort of **Criteria for service agreements** for Sherriff’s Office and other departments (Building Dept.?). What can the Sherriff’s sign on their own and what threshold requires BOCC action? This would apply to all elected officials. Already allow Public Works to do under \$10,000. Would want to look at a County wide consistent policy. Sheriff’s would not be a cost to the County as there would be a reimbursement for expenses. Small lease agreements, equipment rentals would be covered. LJ & TC need guidance and consideration. When is a reimbursement to the County involving no expenditure of funds need to be brought to the BOCC? AH - concern over use of personnel by a large number of service agreements. TC – unions, regular shifts, scheduling need to be considered – provide a copy of the contract to BOCC as an acknowledgement of the contract. BOCC needs to work out details but OK with the concept. Wants an overall picture of what is going on before going ahead.
- Move to approve Okanogan SD services contract for 3 football games. Passed.

BOCC & Others

- Discussion of errors in a letter concerning USFS & local jurisdictions. **Possible hypothetical move of Tonasket RD to Colville NF.** Split of Tonasket RD –East to Colville, West to Methow? Adding suggestion to letter.
 - o Ecological similarity, cultural & historic links for the changes, then to south.
 - o GT participating in the discussion & offering input on the letter

11:00 Oroville Harvest Shelter sewer project

- **CDBG grant award** (Community Development Block Grant). Award, status, next steps
- County submitted project to the State Dept. of Commerce. Main grant awarded but contingent on funding of sewer hookup fees. This was a separate grant application that was not awarded.
- Questions from **Dept of Commerce** – need input on how to address some issues. Life Span for trailers, demand for seasonal Ag labor housing in the area. Could not overcome what the Dept needed to award grant. Shelter has ongoing vacancies. Have not pursued a new application.

- There is a **new grant opportunity**. Be under \$120,000 per unit, modular housing, some other restrictions – working on this opportunity.
- JD: New project proposed, Old housing needs new blocking, still have original roofing.
- BOCC: Communicate with legislators? Grant received is contingent on funding to connect to Oroville sewer at \$100,000. This is the part not awarded.
- AH – new low-cost program for **septic system upgrades and replacement** of current systems (CRAFT3) – currently using a septic system. CB suggests checking about this as an option, equally might be a possibility for Champerty Shores.
- Need to find a solution within 90 days – securing funding for the connection fee. BOCC & Housing will need to set up and end date to secure funding.

11:40 JD leaves

- Discussion of **Seepage at Dairy Point** and how affects Veranda Beach & Champerty Shores - GT & CB. Veranda Beach concern over seepage new some houses.

11:45 Adjourn for lunch.

1:30 **Public Comment – None**

Miscellaneous Business

- Move to approve **Consent Agenda** – approved.
- **Reviewing proceedings.**

2:00 **All Staff Quarterly meeting**

- JD – call for any concerns or current tasks, one at a time.
- Treasurer (LM) – update on Chris Johnson. Wife will be at the hospital for at least 2 more weeks, has had 2 skin grafts to date. Will know on the success later this week. Wife, Pam, needs to be there to sign papers and such (Chris in induced coma?).
 - o Treasurer’s office is strapped by short staff, Pam was a key person. Adds more stress to the office.
 - o Oct. coming – will get out financial statements ASAP but not right away.
 - o Appreciates patients & understanding.
 - o May need to ask for help.
- Auditor – draft budget ready to go to BOCC.
- LM – Prosecutor’s Office budget is set, Sheriff’s budget is coming in soon (today?). also Jail on the way.
- AH – would like to be done with whole budget process by early December.
- WSU (KW)- Fair, 4H year end, Workshops, looking for the budget.
- Weeds (AL) – Busy, still going out on field work, working on revising the County Weed Code, looking at speeding up the search and entry warrant process.
- Clerk – Full staff, some old documents scanned and working to get further along. Working on keeping Judges happy – need to get documents for hearings, new employees will get training.
- Building (DH) – Swamped. Some issues with providing services to towns due to Chris being out.
- Planning (AHu) – OK, very busy. Trying to keep wheels on the cart.
- Sheriff’s – laterals completed full training – one for Tonasket. Entry level just completed academy, starting field training. 2 more entry levels in academy in Spokane. New Tonasket officer meeting people in Tonasket today.
 - o Got a visit by the Assoc. of Sheriff’s to review progress to meet upcoming accreditation.
 - o Signed up for Lexipol Electronic Database; new law, procedures, policies.

- Collaborative agreements for professional services
- Meeting with FHC for medical assisted treatment in the Jail. Addiction treatment. Good collaboration.
- Emergency (MG) – lost a person, 26 apps – whittled down to 6 to sort to 1. Working on finishing up ID cards.
- Assessor (LG) – no downtime, starting 2010 taxes (to be on 2021 tax assessment).
- Central Services – new employee in place, quick study
- Jail – Down 5 people – process on hiring 2 now, will lose 2 more for down 7 soon. Interviewing 3 more, using overtime to cover.
- Risk & HR (TC) – nothing new, very busy. Needs to get out to the offices with ID work.
- Maintenance (JP) – made it through the Fair. Jr. Rodeo coming up – maybe 600 people. New arena.
- Fair Events (SC) – good fair, gate up \$15,000, survived, most weekends are booked Oct. & Nov.
- MG – County Christmas party?
- County website? TC very busy, just no on the top of the list.
- LM – facilities – future needs, get back to considering future. AH – need to think about long-term & thoughts to give a professional as well as about grounds & campus.
 - LG – get a committee together to put down some ideas. Needs. Then pass to Public Works to see what can be done. Use inhouse people as much as possible

Miscellaneous Business

- Public Health vouchers – Passed
- County vouchers – Passed
- **Amendment 1 – Homeless Housing** – OCCAC up to \$25,000 for Homeless Housing plan.
- Sept. 16 & 17 Proceedings. Approved.
- **Public Hearing – Supplemental for Sheriff’s**
 - Stonegarten grant - \$163, 515.00
 - Moving unused grant funds to vehicle fund.
 - Approved.
- **Digital Broadband Planning Grant**
 - **Cost to County has gone up** to \$166.60 (very small increase)
 - Initial offer of financial aid
 - County to provide match
 - LM has not made amendments on grant – just for info at this stage. Needs to be completed before Nov. 4.
- **Budget Amendment** – additional cost of State Auditor
- **Methow Valley Communication District** – 2 openings on their Board, 1 death, 1 resignation. LM has asked for their minutes showing resignation to enable appointment of replacement. District wants 2 people appointed, both names are provided & approved the MV Cmu District.

3:10 Scoping of Consultant Contract for DOE grants for WRIA 49 & Well Tracking.

- Todd (Omak), Craig N (OCCD), Ahu (Planning), Vanessa (DOE), GT (WRIA 49), Jay Obrien (OTID), Chuck B. (CCT), Aspect Consulting rep.
 - DOE looking into proposal & put into contract language
 - Timeline & deliverables
 - This proposal will take the place of some goals in the initial grant
 - Target at least 4 sub-basins – need priority basins from the Planning Unit.
 - Want Aspect to assist, recommend delineation of sub-basin boundaries.

- EDT/CCT has capability of prioritizing sub-basins to focus on based on ETS species.
 - Need to benefit fish most
 - Schedule of tasks – a bit flexible but need to set dates
- Continues until about 6 pm but Notetaker need to leave for another commitment (GT).