

**Board of Okanogan County Commissioners
(BOCC)
Aug. 20, 2019**

Jim Detro – JD (BOCC)	Stella Columbia – SC (Fair Events)
Chris Branch – CB (BOCC)	Maurice Goodall – MG (Emergency Mgmt)
Andy Hover – AH (BOCC)	Mike Worden – MW (Dispatch)
Josh Thomson – JT (Public Works)	Dan Higbee – DH (Building)
Joe Poulin – JP (Maintenance & Fair Grds)	George Thornton – GT (Citizen, County Watch)
Angie Hubbard – AHu (Interim Planning)	Tony Hawley – TH (Sheriff)
Laleña Johns – LJ (BOCC Clerk)	Randy Clough – RC (Central Service)
David Gechas – DG (Civil Att.)	Larry Gilman – LG (Assessor)
Tanya Craig – TC (Risk Manager)	Annie Lyons – AL (Noxious Weeds)
Shelly Keitzman SK (HR)	Charlene Groomes - CG (Clerk's Office)
Leah McCormick – LM (Treasurer)	Susan Speaker - SS (Clerk's Office)
Cari Hall – CH (Auditor)	

Notes are impressions and interpretations of the note taker. Every attempt is made to assure accuracy. Specific comments by the note taker are in italics and not part of the official record or intended in any way to be other than the impressions of the note taker.

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Summary: **Civil Attorney:** Canvassing Board, Public records requests, Dispatch service agreement, Solid Waste & Ellisforde Transfer Station, Prosecutor's office recording witness, Conflict attorney, Supplemental budget request - Prosecutor's Office, **Fair events:** County Fair preparations, Night Security Rover, **Admin & Fair Grds**
Maintenance: Finishing touches on arena, Sheep barn, Clean up from all the work, Temp. in the Fair Office, Mural on the Agriplex & ecology blocks, Fair needs a big PR effort, Sound people here Monday, **Interim Planning:** Planning Commission met Monday night. Hearing on the Comp. Plan, **Executive Session** – potential litigation, **Finance Committee:** Monthly financial reports on County website, Summary Reports, Carry Over end of 2019: 1.2 – 1.5 million, Preliminary 2020 Budget, State Auditor, Grant funds - advertising on elections, PNT/Similkameen Trail funds, Oroville Ballot Box, Primary voter must declare a party, **Central Services:** Open position to Eric, Fiber line to Public Works, Internal staff meeting, Conference call system, **BOCC Clerk, Public Works:** Maintenance & Roads, FHWA Bridge inspection, Statler Bridge, Salmon Cr. Rd @ Cowan's, Petition to vacate platted, CCT Road list, Elmway Levee USACE project, Barkely & MVID Ditch project, Elmer City issue with sewer system, **Public Comment:** GT – TV District & Planning, Nancy Soriano – Planning Director, Consultant for Comp. Plan, Tunk valley water, **GCDE:** Form local CMTE, Possible actions for funding, Expanding a voting cmte., **Public Hearing. Supplemental, Misc. Business:** Building Dept. PU , Elections Officer position, **Risk & HR:** Tracking Resolutions and Jobs, Negotiations, Risk Pool visit, Civil Service

BOCC: JD, CB – AH in Union negotiations, Staff: DG, SC, JP, AHu,

DG (Civil Attorney)

- **Canvassing Board** meeting last week. Will Certify election next week.
- A lot of **public records requests** – 2 from inmates, others.
- Reviewed a **Dispatch service agreement** for MW.
- Reviewed agreement between **Solid Waste & Ellisforde Transfer Station** operator. Looking at an early termination language and will revise.
- Looked at an issue with **Prosecutor's office of recording witness**.

- Looking for a **conflict attorney**.
- **Supplemental budget request for the Prosecutor's Office** – has BOCC received?
- Was going to ask for an Executive Session – potential litigation, with AHu but AH is in contract negotiations. AH could arrange schedule to a session if necessary.

SC (Fair events)

- **County Fair preparations**, getting some vouchers organized.
- **Night Security Rover** – cost is rising \$2.00 per hour for each guard. Can SC look for alternative providers? Current contract with Phoenix Security has expired – Martin Escalero (sp?) Security as a possibility. SC feels this new group is “friendlier” to work with. DG – no problem to look into the possibilities. SC – Phoenix contract jus refers to hours, guards per hour. CB interested into looking around.

JP (Admin & Fair Grds Maintenance)

- **Finishing touches on arena**. Announcer's booth is next. Public Works is working on railings, flag pole going up today & JP has a new flag for the pole.
- **Sheep barn** has talked about an upgraded wash station & hitching post. Late in the year for a project like that. Maybe after the year. Asked sheep people to bring in after the fair and look to next year's projects. Work now would be messy and take time and not recover before Fair time. Will bring in after Fair. JP – need to bring a list of wants and needs right after the Fair to work on after the Fair and next season.
- **Clean up from all the work**.
- **Temp. in the Fair Office** – maybe transfer over to Maintenance after the Fair. JP has an opening and lots of work that needs to be done. JP has talked with HR about process, LJ also, OK for a lateral transfer.
- SC – take a look at **mural on south end of the Agriplex & ecology blocks** at the entry area.
- **Fair needs a big PR effort** to highlight all the work that has been done at the Fairgrounds.
- AH returns – specifically congratulates on all the work; JP, Public Works & SC for all the upgrades.
- **Sound people here Monday**, probably.

AHu (Interim Planning)

- **Planning Commission met Monday night. Hearing on the Comp. Plan**. 2 camps of thought – 1) keep 2014 plan, 2) blend 3 & 4 and hire an experienced consultant to rewrite plan.
- 15 oral comments, split between the two points of view.

Executive Session – potential litigation. 30 min. Planning issue in the Methow.

- CB wants to talk to TC if Risk coverage for potential or pending litigation costs.

10:00 Finance Committee (CH – LM (absent with family needs – new granddaughter)

- Auditor asks public to look at the **monthly financial reports are on the County website**. Look at the Auditor's & Treasurer's Offices. Month end balances, Current Expense funds, Revenue/Expense Summary – Be sure to look at the details and changes over time.
- **Summary Reports** – was concerned but has come in great. Cash flow is good.
- Goal is to have a **carry over at the end of 2019 of 1.2 – 1.5 million** to cover expenses until tax funds come in in April.
- **Preliminary 2020 Budget** is due the first of September. Will provide a revenue forecast as soon as possible.

- **State Auditor** – all field work is done. Waiting to hear about road procurement procedure. State follows Federal rules and there was a code change that the County missed. These changes are often announced with enforcement dates being backdated months prior to the change announcement. Hoping to not get a specific finding on the issue.
- **Grant funds from the State for advertising on elections** – pooling funds with other counties to make better use of the funds. BOCC discussion with CH options of getting info out. Suggest working with WSAC (Washington State Association of Counties) on use of social media. Take advantage of efficiencies of scale with cooperation. A lot of people failed to sign ballots in last election. Ballots could not be signed. Sign, and be sure to get a post mark. State Grant monies are restricted and cannot be spent on anything else.
- CB – funds are in the budget to work on **PNT/Similkameen Trail**. Wants a conversation on how to use the funds.
- **Oroville Ballot Box** will be going in front of the Oroville Police Dept. 2 others will be going to the CCT after there is a signing of a MOU.
- Every **Primary voter must declare a party** – required by law. Does not follow into any other ballot. There are some conflicts with other ballots when the Washington State Primary was moved to an earlier date. Could cause some voter confusion.

10:35 RC (Central Services)

- Offered **open position to Eric** and was accepted. Eric had been offered a State position and he had turned down the offer.
- **Fiber line to Public Works**. Greg Attwood, Okanogan City, franchise fee at \$2798 – working through the approval process. Likely to approved Tuesday, Aug. 20 evening meeting. As soon as signed can proceed with the install of the line. 2 to 3 weeks install time.
- Had an **internal staff meeting**. Lined out projects & how to incorporate Eric. Set priorities.
- Taking the week after Labor Day off. Will use up vacation days and will be out most of October & November but available for calls. Eric looking for a start date. Soon. Possibly even this week. Only concern is “Steve”, would want a 4th body next year. Will be part of the 2020 budget.
- Setting up a **conference call system** for the County. Shoretell has discontinued current system. The ability to use in a large room meeting environment an issue. PolyCom is the most popular and would be of high quality, maybe \$1000 – RC will prioritize.
- Have pushed the phone system out to Public Works shop Areas 1 & 9.
- Fiber line and getting Eric up to date are current needs.

LJ (BOCC Clerk)

- Kelly has given the agreement that was signed yesterday. Need a BOCC approval to authorize the BOCC Chair to sign off on investigative services for the Sheriff’s Office. Each County in the agreement needs its own signature page.

10: 50 JD – leaves for Canvassing Board, **No quorum**

11:02 JT (Public Works)

- **Maintenance & Roads**: Doing everything that they can that won’t cause sparks.
- **FHWA Bridge inspection**: Fed. Highway review – soundings around bridges, almost caught up with backlog. Looking for changes in river bed and profile. Any bridge over 20 feet must be inspected. 23 points in the inspection.
- **Statler Bridge**: Work to start Sept. 3, contract is on the consent agenda. Will put notice out to all concerned abo the 3-month closure of the road. School District and residents.
- **Salmon Cr. Rd @ Cowan’s**: will meet on site to discuss issues and concerns.

- **Petition to vacate platted roads** in Methow: These are not on County roads but in the plat agreement. Petitioner wants to vacate some roads in a development and consolidate some lots. Vacating rules require 100% value of land as a fee for the consolidation. Will prepare something on this for the next session.
- **CCT Road list** – request to include County roads: Will revise the proposed list, have discussed with CCT about some changes. Review language on MOU with CCT.
- **Elmway Levee USACE project**: No correspondence from COE, appears completed and awaiting word.
- **Barkely & MVID Ditch project**: received a letter from a land owner who does not want to deal with an easement.
- **CB – Elmer City has an issue with sewer system**. Currently pumping up to use gravity to connect to Coulee Dam system. Elmer City would like to build independent system – there are no funds to support a separate system while there is funding to upgrade pump system to handle more volume, more reliably. Elmer City does not like the current agreement with Coulee Dam.

1:30 Public Comment

- **GT** – 1) **Okanogan TV District** – overview of progress and finances, need to improve outreach to public. 2) **Planning needs** – High work load and replacing Director? Sooner than later but not at the expense of a less than adequate choice for the County.
- **Nancy Soriano** – 1) Need to hire a new Planning Director, 2) Put Comp. Plan rewrite out to a consultant, 3) Tunk Valley area loses almost all rain to evaporation and run off, not recharge. 4) Current zoning allows 6000+ more lots in Tunk, currently a lack of water for senior right holders. Not possible for more development. What more info does BOCC need to declare a halt on new wells and development. Same with other sub-basins east of the Okanogan River. Don't need to wait on WRIA 49 process. Many features – evaporation, shallow aquifers, and more similar to Tunk Valley – zone East side of Okanogan differently.
- **JD** – 1 reason Comp Plan is in litigation is it does not adequately address water resource issues. Agrees with advantages of going back to 2009 Plan.

2:00 Governor's Committee on Disability Issues and Employment (GCDE).

- Marilyn Crandall, Pat Bauccio – accessible community, have funding to help. Easy and broad uses to apply for funding.
 - o Talk with people about hiring, difficulties & ways to accommodate
 - o Your leadership program – life after school to transition.
 - o Recognition awards
- Accessible Community Act in 2010. Requires a **County committee** – only 11 of 39 counties have formed a local committee.
 - o Ramps, hearing, access to entertainment other social & economic choices to allow disallow disabled to be part of the social fabric.
 - o Want to assist in getting a local committee. – could have a joint cmte with another County, could use voting advisory cmte and broaden mandate to broader issues, or form a new cmte.
- **Possible actions for funding** – some matching funds may be required
 - o Labeling of accessible sites
 - o Ramp for getting into a house
 - o Map to show accessible sites in a City.
 - o Parking
 - o Service animal guide
 - o Emergency preparation brochure

- Balloon tire wheel chair – for access to beaches or other soft surface areas. Walker for elderly similarly equipped
- Pay for interpreters.
- A 1-page application process, need a lock cmte in order to apply.
- CH – listening and likes the concept of **expanding a voting cmte**. How to help local cmte going – getting members. Making voting easier and accessible for the disabled. – Pay mileage to attend.

3:00 **Public Hearing. Supplemental**

- Current Expense - Elections, Juvenile and Vehicle Reserve funds at \$70,252 - Passed.

Misc. Business:

- Approve contract for new **Building Dept. PU** – passed
- Resolution 107 - 2019: Approve new position – **Elections Officer position**.
- Approve Consent Agenda without item #1 – (2019 LTAC Reimbursement – NCW EDD)

3:30 TC & SK (**Risk & HR**)

- AH – **Tracking Resolutions and Jobs:** can TC create a job # without entering the position in BARS? TC – position can be created at any time with a BOCC resolution. Better to have a job linked to a BOCC resolution, then fill job and enter BARS – that produces a job #. How to have a job # to file with the resolution for future cross references. Need a tracking method for job, resolutions, etc. CB move to direct staff to find a way to create an effective system.
- SK (Presenting report)
 - TC in **Negotiations**, met with Jill & Patricia of **Risk Pool**.
 - **Civil Service** – TC & SK have been registered for the State conference, revamped scoring sheets for Oral Boards. Next Orals coming up on Tuesday & Wednesday to use the revised scoring and will revise as needed. Working towards a common scoring sheet for all Oral Boards.

Adjourn.