

**Board of Okanogan County Commissioners
(BOCC)
July 16, 2019**

Jim Detro – JD (BOCC)	Cari Hall – CH (Auditor)
Chris Branch – CB (BOCC)	Stella Columbia – SC (Fair Events)
Andy Hover – AH (BOCC)	Maurice Goodall – MG (Emergency Mgmt)
Josh Thomson – JT (Public Works)	Mike Worden – MW (Dispatch)
Joe Poulin – JP (Maintenance & Fair Grds)	Dan Higbee – DH (Building)
Perry Huston – PH (Planning)	George Thornton – GT (Citizen, County Watch)
Laleña Johns – LJ (BOCC Clerk)	Tony Hawley – TH (Sheriff)
Ben Rough – BR (Public Works)	Randy Clough (Central Service)
David Gechas – DG (Civil Att.)	Larry Gilman (Assessor)
Tanya Craig – TC (Risk Manager)	Annie Lyons (Noxious Weeds)
Leah McCormick – LM (Treasurer)	Charlene Groomes (Clerk’s Office)

Notes are impressions and interpretations of the note taker. Every attempt is made to assure accuracy. Specific comments by the note taker are in italics and not part of the official record or intended in any way to be other than the impressions of the note taker.

For the officially approved minutes of the Board of Commissioners’ meetings; (normally published at a later date), see www.okanogancounty.org.

Summary: Staff meeting canceled, Admin & Fair Grounds Maintenance: Temporary screens in the HVAC system, **AH** - new Methow Valley pit, **Executive Sessions:** Complaints or Charges against a public official, Potential or ongoing litigation, **BOCC Exec. Secretary:** HR for next week canceled, **Finance Committee:** Departmental 2019 Budget worksheets, Drug Task Force Fund, SW investment funds, Sheriff Special Fund, Scanning of remaining records, Revenue up from Federal PILT, expenditures are under target, Fair Facilities, End of year projections, State Audit, Bldg Dept., Budget meetings?, vehicle replacements, **Public Works: SW:** Ellisforde Landfill Closure, Apple Maggot update, Tonnage update, **Engineer:** Maintenance & Roads, Sub-standard cattleguard, Permanent vs Temporary M-2 costs, Hwy 7, Tonasket bridge north construction, Statler Bridge, Barkley & MVID Ditch, Edelweiss sewer force main, **Public Comment:** Jennifer Ward – Tonasket City & Police, John Oakes – return stolen guns, mfr. home permit, **Building Dept.:** Permits behind last year but ahead on revenue, Bldg Dept. Enterprise fund, **Surplus 7 roll-off SW Containers, Noxious Weeds:** Search and Enforcement warrants, Milfoil treatment on Lake Osoyoos, New County Weed Code, Zebra and Quagga mussels, **Bid Opening: Domestic Violence Fund**

BOCC: AH, JD & CB Staff: LJ, TC

- **Staff meeting canceled** – Exec. Session – Performance of a Public Employee, Potential or ongoing litigation

JP (Admin & Fair Grounds Maintenance)

- **Temporary screens in the HVAC system** discussed last week turn out to not be the main issue in the HVAC Admin system. End result of operation problems was in the settings on the computerized controls. The original settings had been altered. After resetting the system the problems were eliminated. Precautions against changing the settings in the future have been taken. Temporary screens removed as originally intended.

AH – Has been working on the costs on the **new Methow Valley pit**. Staff meeting canceled.

Executive Sessions

- 9:05 110.1 (f) Complaints or Charges against a public official – 30 min. to begin., Out at 9:40.
- 9:42 DG (Civil Attorney) – Executive session – 110.1(i) Potential or ongoing litigation. BOCC & DG. Out at 9:50

LJ (BOCC Exec. Secretary)

- HR for next week canceled – TC on vacation

Finance Committee (CH, LM other commitment)

- CB – asking about Fund 137 & 239 – Forest environmental?
- Has sent out **Departmental 2019 Budget worksheets**. Have already received some back. CH has sent the overall 2019 Budget worksheet to AH, AH acknowledges.
 - o JD, need to ask new Sheriff about **the Drug Task Force Fund**.
 - o **SW investment funds** also has over \$10,000,000 in their Enterprise Fund – will close in December and move to a higher return County fund but the funds will still be dedicated to SW.
 - o **Sheriff Special Fund** – donations for a variety of Sheriff activities – Search & Rescue, Drug dog, examples. Carefully monitored.
 - o AH – looking at funding the **scanning of the remaining records** that are in the containers. Pricing out the cost, CH may be able to furnish about \$15,000 to the project. AH looking at needing \$35,000 – any historical records. AH – will talk with CG (Clerk) to get the project done.
 - CH – PH have any historical records that can be digitized?
 - Historical records in the containers are critical
- **Revenue is extra from Federal PILT, expenditures are under target.**
- CH want an expenditure report for the **Fair Facilities**
- Over in revenues for the year / below in expenditures overall.
- Great time of the year to forecast on **end of year projections**. Will hope to have out next week or so.
- **State Audit** should be back next week. Some items County Auditor's office has agreed to disagree with the State Auditor. (See last week's discussion). No major items. State Auditors have been great to work with – very helpful. Some Counties have bill for the audit from the State compared to Okanogan.
- AH was approached by **Bldg Dept.** needs new tires but that vehicle is the next to be replaced. Might be better to replace the vehicle. Will need to do before Winter. When BOCC transfer funds to the new Bldg. Dept. Enterprise fund it will be a good time make an adjustment. Discussion of the variety of options to cover expense.
- Possible time frame to begin **Budget meetings?** New preliminary budget will be out by Aug. 1. Will put out to BOCC what has been compiled by Aug. 12.
- AH would like to see all **vehicle replacements** be in only one fund – there was an example of a duplication last year that have to fixed.
- AH – will get the Clerk up to discuss the digitizing of all the 2 containers content. CH - The funds will come from DMARC funds – the funds are collected from a variety of fees to help preserve historical records.

11:00 JT (Public Works)

- Kent – **SW Director**
 - o **Ellisforde Landfill Closure** - DOE has approved Health Dept. requesting of a closure plan, will talk with Parametrics to finalize.

- **Apple Maggot update** – current assembling of the steam pipes will start testing of the steam flow. Make sure all works. Have talked with certification group – late summer or early fall goal for operation
- **SW tonnage update** – Central is even with last year. Less than 1% drop from 2018. All transfer stations are down. Big construction jobs make a big impact on tonnage. Brewster is looking at a big project coming up. Questions about surplus of old hauling boxes. Best to follow usual process. In general, is there a better time to auction surplus than any other? Value of boxes is scrap as it is too costly for County to repair or maintain any more. Time to cost/benefit to repair is part of the issue.
- **Maintenance & Roads** – Chip seal from Cameron Lake area. Elmway levy project end of month. East Fawn Creek – USFS Methow is secondary access to Edelweiss – that route is steep, poor quality. Cost to fix up could possibly get grant funding. JT has questions if eligible. Access of enough public land is criteria: Edelweiss is private. Probably too expensive for County to pursue.
- **Sub-standard cattleguard** – South of McLoughlin Canyon is in very poor condition. Bad since 2010. Owner not repairing (Wilson). JT will be sending a certified letter – either replace or remove. Need BOCC OK to start removal process. It has been 9 years of neglect. Up by old school house. Owners have been difficult to work with.
- **Permanent vs Temporary M-2 costs:** Detailed analysis of M-2 truck driver costs of the two classes – temporary and permanent, training in house vs. outside schooling up to CDL, supervision costs. Conclusion is overall cheaper to train permanent with outside schooling to use as part-time M-2 Drivers and use them for other tasks out of season.
- **Hwy 7, Tonasket bridge north construction:** Paving this week, next week guard rail work.
- **Statler Bridge:** some inquiries about project from contractors
- **Barkley & MVID Ditch:** there will be a conference call Thursday @ 3:00 pm with DOT, FAA considering alternative solutions to the problems. AH feels there is a solution out there.
- **Edelweiss sewer force main:** loan application, have consulted with Treasurer. Meeting Thursday, a corner lot where we park a snowplow has an unused well that the Mazama Fire Dept. want to develop as emergency source of water for fire suppression. Discussion of whether has any legitimate use of the well. Only OK for fire suppression. County has to haul water from the airport well.
- JT will be out of town next week.

Lunch

1:30 Public Comment

- **Jennifer Ward** (Tonasket resident) – attends Ton. City Council meetings and want to understand what happened with the police dept. Focusing on city police and city law enforcement. Feels a false sense of security over policing Tonasket. Has not directly addressed issues with County Sheriff's Office, did talk with a County administrator that deals with Tonasket issues. Felt that the Feb. 26 public meeting in Tonasket was inadequate, the city decision was rushed as a service agreement was enacted without adequate public input. Took until March until she could get a copy of agreement. The dismantling and selling off of police infrastructure was disheartening. Feels the current enforcement agreement with the County Sheriff is not so good as the one Okanogan city has. Feels hours contractually are not being met as a Sheriff's trainee hours in the academy shouldn't be charged to the 40 hrs obligated to policing Tonasket.
 - JD & AH respond. – County was required to step into cover policing. This does not cover all the extra duties Tonasket traditionally ask of police. County has limited control over

- an elected official like the Sheriff. AH relate the various cost factors affecting limitation on providing service. Tonasket City was made aware of the trainee limitations. Should take up the 40 hrs issue with the Sheriff as he determines those issues.
- **John Oakes** – his granddaughter got into a problem with drugs, arrested to take two of his guns. Wants his guns back now that the proceedings are over. Feels difficulty dealing with the Prosecutor's Office. Can't get into Sheriff's Office to talk. Prosecutor's Office relays that the issue is under review. BOCC will ask Sheriff's about what is going on. Also on County Planner process: Had 4 manufacture home rentals. He moved one and wanted to replace with a newer mfr. home. Told he was "out of compliance." – he has had three rental trailer since the 1970s.

2:08 DH (Building Dept.)

- Only a couple of **permits behind last year but ahead on revenue**
- AH did talk about Bldg Dept. getting a **new used truck**. When would DH want the replacement? DH – 3 months would be OK. AH – get a price range. BOCC need to authorize looking so DH can start getting a quote. AH – moving to have Bldg Dept to start looking for a new used truck – passed. Why buy PUs? They last longer, similar mileage as small PUs.
- CH needs time and OK from BOCC to allow setting up of resolutions to enable **Bldg Dept. Enterprise fund**. Some unsureness about process on the BOCC – DG will check with CH. Talkw with CH about where to charge cost of PU and supplemental.
- Many "auxiliary buildings" in Methow – garages, sleeping quarters, sheds.
- DH Methow builders still booked out for 2 yrs.
- 15 – 20 inspections in the Methow / total County 183, only 31 SFDU in Methow. Other permits

Miscellaneous:

- Move to **surplus 7 roll-off SW Containers**, advertise and ask for bids. Passed

AL (Noxious Weeds)

- **Search and Enforcement warrants:** Has had 2 to date and had to get a court order. Took 3 weeks for 1st as could not find a precedent. County Prosecutor wants Weeds to get a Search and Enforcement warrant to cover bases. It takes 3 days of processing now: 3 pages of forms, and 1.5 pages of documentation. Would like to not have to do this as it is quite a time and cost barrier. Weeds has a lot of historical data and can see a lot from public roads so knows where the weeds are located. So must get warrant when people say no entry. As a consequence, Weeds is looking at a civil infraction. Infraction would be not controlling weeds. RCW say if "suspect" weeds are there Weeds has a right of entry. Civil action would allow entry. Then can go for a Search & Control warrant. Does get law enforcement accompaniment if necessary. Will be setting up a meeting with DG, AN (Prosecutor), Sheriff and perhaps courts. No cap on the amount of a civil infraction – would like to see a cap on infraction high enough that it would cover the cost of enforcement but not higher. Would approach people in an educational, supportive manner to begin with. If person cannot afford control would do the enforcement and workout a payment plan to cover the costs.
- Will come back to BOCC with a process proposal.
- **1st Milfoil treatment on Lake Osoyoos** – there was a miscommunication with the city of Oroville. Applicator was a new employee, follow up treatment will be in July, also in buffer area with Canada. Talked with Canadian authorities and discussed process. If AL does not hear from BC Ministry will go ahead with treatment based on their understanding.
- Working on **new County Weed Code** with PH. Building the new code from scratch. Will take draft to the Weed Board in early Fall. Moving forward on process.

- **Zebra and Quagga mussels** – State inspected and found prime habitat in Palmer, Salmon Creek and Spectacle waters. If these are prime, all lakes and waters in the County are susceptible to invasion. None found yet.

3:00 Bid Opening RFP Domestic Violence Fund. CG & SS (Clerk's Office).

- 2 bids. Support Center and Room One.
- Process: Goes to the Clerk's Office for review and evaluation. Clerk will return with a recommendation.
- AH – is there a scoring criteria? CG – yes, timeliness, experience of agency. CG would like to spread out funds. AH would want to talk with DG about meeting with entities for “negotiation.” Total funds are \$7700+, plus about \$500 per year into the future. Two weeks to present recommendation.
- Room One was late, what to do? Move to accept late RFP, second. Discussion: Advertisement was misleading.

BOCC: Clerk's Office

- Go ahead and work on getting the two containers of documents digitized.

Miscellaneous:

- Move to approve proceeding of July 8 & 9. Passed
- Move to approve consent agenda. Passed
- Move to go to Exec Session 110.1 (f), no further business
- Adjourn