

Board of Okanogan County Commissioners
6.13.16

Commissioners:

Jim DeTro (JD or DT)

SK - Sheilah Kennedy

RC - Ray Campbell

Vivian (Fairgrounds manager)

Debbie Hilts (DH - Human Resources)

Albert Lin - (AL - deputy prosecutor)

1:43 - DeTro arrives

1:47 - AL Arrives

1:58 - SK - shall we get going?

Content: Fairground facilities update; USFS: Travel Plan; Forest Management; Chewuch Travel Plan; ; Zoning and Interim Zoning Codes; State SEPA Wkg Grp rep - Huston; Conservation Easements & upcoming hearing.

SK - Asks DJ if he has a pay scale and offers to get it.

Planning Department Study Session - Perry Huston

1) Fairgrounds facility

Viv - Larry is watering constantly. Definitely much greener and nicer. On south side, a place where dirt had settled. it took 25 buckets to fill in. Reseeded, trying to get grass to grow.

SK - Is this the same area 24-7 built up before?

Yes .

Viv - Ashley likes mowing. She will be the mow-girl and there will be a schedule, Tues - Thurs type schedule to be sure grounds look right. No machines had been maintained for past 2 years. All oil has been changed. Teaching Ashley what she needs to do.

SK - We were under impression that ill maintenance was done on pickup, tractors, mowers last fall and year before.

Viv - Larry doesn't find evidence it has happened. I will look into it.

SK - Recommend he comes up with a form that shows maintenance history.

Vivian - Have made up something like that - it will show what we need.

SK - Is this in the RV camp area? Will she be getting on the tractor? I know we will be talking with Larry. So far she is only on smaller mower?

Vivian - yes. those are the ones she is using. So, Joe Campbell, Larry - went to bathrooms to examine pipes that froze last year. The south shower has problems and Larry is in the proces of fixing

2:12 - Campbell enters.

Viv - Discussed bee problems, contacted 3 different companies. Only way to deal with it is to get rid of the whole hive. Must kill every single bee.

RC - can't do that.

Viv - Chris Timms had sprayed the bees last year for 1200. Would do this year, but Larry said that when he finds them he gets rid of them himself and puts up yellow traps for some. Otherwise, they will be back every couple of weeks. Ashley can do.

RC - That's what happened before - after they sprayed, they were right back a couple of weeks later. As fair approaches, have them out there when crowds come.

Viv - Larry and I trying to get (bird?) pavilion in shape. There is the frame of a greenhouse that is very unsightly. A wedding this last weekend, one of the girls mentioned they didn't need to cover it up because kids will climb on it anyway. What can we do about this? Joe Campbell thought it was partially permanent and can't be moved. Does anyone know the purpose of it, and can it be used? To the kids it is a jungle jim. We tell the bridal parties it's not to be used, but not working. Joe Campbell is the one that thought it was semi-permanent. Shall I ask him?

RC - How late are you there tonight?

Viv - on south side of bird pavilion. We have several more weddings coming up and will be using the building. I can put signs on and talk with people....but if it's not there, its' not an issue.

RC - Any meetings with fair advisory committee?

Viv - not really. I got out a letter to all fair advisory committee, our office hours, contact numbers, and encouraged them to tell us any problems. But no one has gotten back yet. Michael Eggerton (?) is taking care of vendors. He had me mail hmi all the applications. Tracey Reagles said that Michael had already taken care of all the vendors. So I called him. He said he didn't have any of the applications, so I mailed the large file to him. He said he would issue places to every person and will send back to me and Ashley and we will send out the contracts. Ashley was thinking of contacting him this afternoon.

RC - Mike is pretty good. He will get it done.

DT - He is very reliable.

S K - Last year, vendor contracts were an issue - they may have submitted it signed, but didn't have the supporting info like insurance. So this year, maybe make sure everything is there. Just to let you know, is there a deadline? Last year it was an issue. Whatever the deadline is, work with fair adv. committee or mike.

Vivv - Ashley is updating the fair site. Would like people to refer to the Premium book to avoid confusion. Referring people to that. Camping deadline is this Friday. They know they are behind. As of Friday, will not accept any more applications for camping.

RC - What about...did the contracts come back in? That was their big question.

Vivian - On Friday, spaces were assigned to everyone. There was a list from last year about people who wanted to camp but couldn't. We sent e-mails out and said that because of this, we would guarantee them spots. They also have to reply by Friday.

RC - On applicants...applicants that are furthest out, people who are traveling furthest - need a place to camp.

Viv - Everybody that has an app in now has been accommodated. This point forward, they go on waiting list. We have it well-handled.

SK - Anything discussed...just throwing out the possibility of a fire...if they choose to use the fair grounds...I don't know. last year there was a lot of concern about what we had to do because of the fires. After last Wed, seeing that one go to 500 acres.... we need a back-up plan.

Vivian - OK. Larry has a concern about the commercial buildings. the NW walls are kind of falling in. Wants to see if he can brace it up. The foundation is being pushed one way. he wants to see if he can raise it up himself. If not, we'll need to get a contractor to look at it, because it isn't safe.

SK - That may be something we need to ask risk manger about. A question we need to ask...looks at AL.

PH - Should know that ..which wall? Northwest ..the front. Lots of talking....different ideas.

PH - probably settling over the slab. Lanie - not where tree was taken out?

RC - No, that was by little red barn. This is on the others side, west not east.

Vivian - Will take pictures tonight to give you.

Vivian - Have been doing all kinds of weeding and clearing. We check bathrooms daily because of all the leaves - especially after there has been an event. Larry has a lot of people who are contacting him who have volunteered other years. They will start doing it tomorrow to weed and he is weeding too.

SK - Volunteer hours need to be tracked, because we are still paying for L&I

Lanie - Draft of volunteer agreement, AL looked over and Tanya wrote it. Lanie - should we have it used?

SK - I came up with spreadsheet to track hours. Maybe take that folder and use along with the contract Lanie has. Have people sign, but hey still have to coordinate with office.

DH - They need to attach per person by volunteer sign-up sheet. This day I spent ____ hours doing this.

RC - Is this something they can verbally tell her? Too much paperwork? Don't want to discourage volunteers.

Viv - Larry could have a notebook and jot down volunteer hours. Maybe we should have them come to the office. ... pointed out that they might just leave.....

Vivian - on the financial part that is going on down there (gesture) on the tickets they have...just held down by a rock,.. I think we should have dispenser. Larry was watering too close, and he watered about 50 of them. put it on the wall, and each camper pulls one out. Also, on them.. when people pay cash, need a receipt. When we come in on Monday, we have their name, but there is no place for their address on envelop so we can't send them a receipt. There is no accountability for the money. I suggest that if they can find a place that has numbered envelopes. We can write ticket receipt number of envelop, so some kind of accountability.

RC - Do you need number of spaces on envelope? There needs to be a map so you can see the numbers of the sites...on the envelop.

Lanie - Are the camping spaces numbered?

V - Yes, and kind of a picture on the building that shows where they are.

Lanie - so not clearly numbered/

SK - Need to think further so they can rip off the number and hang it up to show they have paid, Right ow, no one knows who has put in envelopes, etc.

Vivian. Wed a camper came from Canada. I greeted him and reminded him to pay. Went down again...he said wife would pay when she got back. Friday I took him an envelope. Saturday the weeding people were having an issue. I went by his camps and they were not there. No money, and they are gone. They used power and water and garbage. I got his first name, Gary. Wrote down his license plate number, but what to do?

RC - send it to the border

Lanie - can be (?) out if don't pay. Do they get any leeway? Certain time of day?

RC - Should be percentage paid upfront. Should be a requirement. Deposit.

SK - This creates more paperwork. Let them pay for x number of days.

RC - yes. they can pay back for extra days they stay.

Larry can do that.

SK - Vivian has a point. Make a deadline.

PH - 2 hours and they have to pay.

RC - If come in after house and you get there...whatever excuse they have is not acceptable. Pay or

SK - No credit cards?

Viv - check or cash.

PH - 2 hours just a number

AL - Gate of entry? Yes, but open. No way to open and close as they pay.

Vivian - on honor system, some don't honor.

SK - If we continue to have RV park and they come Saturday or Sunday.....

RC - Need a policy there.

SK - Need to look at debit or credit card capability. .. if we don't have accountability and can't track.

RC - Some folks don't have credit cards.

Viv - The envelopes will be a (?). For people that do pay, we can track it. Can see these 4 people had cash...when you look at envelopes, since there are no numbers, can't track them.

Lanie - Don't know whose cash you are dealing with . If you have each spot numbered, how many nights, camping site. you know who is camped there.

DH - Contact Havillah printing.

SK - could tear off bottom. If done with cash, does that meet treasurer's requirements for receipt?

Viv - A check is receipt for those who use checks. Will ask Leah.

Lanie - the dispenser sounds like good idea. Otherwise, won't control envelopes well, some are tossed, etc.

Viv - If had dispenser in numeric order, can compare ticket with receipts, etc. Tracking system with dispenser a good idea.

SK - Some people came in but didn't pay the correct amt. Should have vehicle, number, etc to check how many nights and what they paid for.

Viv - Has to be a better system. That's my big pet peeve. As far as cash in a drawer - whoever opens the safe when we are using cash drawer, cash count every Am and Pm. I don't know who has the key. TC - will not have to do cash count.

Viv- contractor in Chelan very busy. he will make a big effort to be here Wed to change keys, combination, etc.

SK - You and Lanie.....

Viv - I don't think volunteers should have keys to office. They can wait until Ashley or I get there. If they have to be outside for a couple of minutes...not a good idea to have all those keys floating around. I don't want to be responsible. After keys changed, myself and Ashley.. no one else. Some people will not like it. Too many reasons access to office should be restricted.

Larry talked with you about the compensation he was thinking about.

SK - We said we should all do this.

PH - On policy level, you should deal with this.....

Compliments to Vivan.

Viv - May I go?

PH - Concept of volunteer workers later on agenda. Where are you with that discussion, does Vivian need to be here?

SK - Will go ahead with volunteer contract that Lanie and alert wrote - does everything we want to do... says they are volunteering, which we need to figure out how it fits in with overall volunteer position (what Larry is doing.) We can draw line and move forward.

PH - Custody of volunteer time? Recommends Human Resources.

SK - In theory, it sounds easy - but if they are volunteering and just happen to show up , volunteering under Larry - .(describes volunteer form, etc.) I can see it's easy if Larry gives to Vivian. But who pays L&I?

Sk - Don't we need to keep track of volunteer hours?

RC - Whoever is coordinating hours, be sure it's there in the AM, but the volunteers to sign at end of day.

DH - how about clipboard in a popular place - the volunteer can sign in , and sign out. On clip board in good spot.

RC - On gate. when they walk about, they sign

SK - This all sounds good in theory, but at end of day...example someone got to area but just leaves at end of day - have to have a mainstream. Whoever is coordinating that will have to put out signs for signatures. But if fair advisory committee, still needs to coordinate with office. Can see a big separation. Keep it streamlined.

PH - Volunteers who come under fair..

Note: DeTro seems to be on computer for most of the meeting to date.

DH - Yes -

RC - At clipboard entering....when going out, sign your name, time you left etc. Double up on it. Folks just leave -

PH- a simple phone call. Treat them like interns. Keep in mind it's one more piece of paperwork. I'd coordinate all these people thru HR.

DH - don't need names around. SK - if someone got hurt, the first place anyone will look is HR.

PH - Debbie and Viv should work out a protocol. Agree with form AL circulated? yes.

Perry - Draft of Memo on Fair Committee, Advisory committee.

Lanie - I didn't add to last version. Was going to do it. Not ready.

Fairgrounds restroom-update: We are finding out problems as we go along.

PH - Still awaiting a call on fairgrounds rest room

SK - also got a phone call asking why county engineer isn't helping out on that. I said I understood that county road engineering is different from constructing bathrooms and he is very busy.

PH - Busy time for PW and also He will touch in with staff tomorrow.

SK - given the time, (10 min late.) have asked Debbie (Hilts) to go over number of positions, then another discussion .

DH - In mediation tomorrow and Wed, 1-3. I do have 10:00 on Wednesday:Agreement.

Update-status of ground maintenance-Vivian : Volunteer workers, BOCC memo

2) Emergency Management EOC Plan-update

Perry - Emergency Op Center. Maurice well on the way, contacting people for positions, setting up background for training. on 27th, he will come in. Substantial progress made. 2 weeks from today.

Job description- EOC - DeTro - Monday, 18th, 4 PM

Perry - have been in touch in re expectations.

3) BLM planning rules revision-coordination meeting (Not covered.)

4) USFS

Travel Management Plan/comments/accumulated impacts Forest Management Plan/Update
Chewuch Transportation plan/objection

PH - Observation by GIS staff is that when you take travel management plan, Mission creek proposals, Chewuch plan , the total number of roads decommissioned - the total is considerably greater.

In preparing comments - Will make maps to this effect that the EAs's are on a piece by piece basis. But looking at the overall plan...the banner is under the Forest Management Plan whether everything should be addressed in a comprehensive manner.

Wanted to alert you that we are working on this...will incorporate into draft comments.

DT - want to say again that they have it backwards...We don't want to close all of the roads and then have the option of opening one by one. We should open ALL the roads and then go one by one to see which ones should be closed. They have done this intentionally because they know how hard it will be to get them open.

RC - this has been the process for quite some time. **If they adopt this, Game Over.** We will have to drag them in on every single road. Totally unacceptable. If we concede now, it limits future options. hold their feet to the fire.

JD - USFS trying to squeeze in decommissioned roads in Chewuch, others.....one at a time.

AL - goes back to coordination. If they have a plan to close these roads, they have an obligation to come before you, not the other way around. (Referring to USFS.)

Perry - Ask them to come in to talk specifically on Chewuch transport Plan (Deadline July 8th.)

RC - We expect them here to coordinate on Chewuch plan

JD - Under banner of coordination and equal footing doctrine, we do not have to come under the set dates.

AL - yes, they have conceded that.

PH - Objecting seals our comments. Easy way to cement standing tighter. I will have letters out in a few days for you to look at.

5) Zone code revisions-

PH: PC meets June 16 - PC has set a mtg for 16th and will tell you loose ends and pass on to BOCC. BOCC had talked about going over the changes, etc. before passing on . Mackie is available Thurs or Fri this week - to go over final touches for FEIS, changes to zone code, etc. Do you wish to set up a meeting on Thurs or Friday?

SK - so we can't do anything until after Thurs PM.

PH - Up to BOCC. I don't anticipate any large changes on Thursday. If you want to wait a week to be sure what they have done. Hesitant to set public hearing before this is done.

RC - What is on schedule Friday 17th?

JD - *(Doesn't seem to know what's going on.)* Might tie in with meeting re Tonasket RFP.

PH - Deadline for that is Friday the 4th. You could review on 4:01.

RC - That is probably a good day to schedule.

PH - 1:30 -

RC - says works for me.

SK - We will have to advertise 2 special meetings.

1:30 - Zone Code

4:05 - Notices must be delivered by 4:00 Friday. So. Will notify Hubbard.

6) SMP-update Lennard Jordan call

Ecoloy did send summary . Lennard called to ask they are ready to get ahead. Some comments are fairly voluminous. Moving forward.

7) SEPA Workgroup-June 28

PH - Have been asked if I would go over and participate in Olympia as a take-off on process I was involved in several years ago. A legislative committee is making run at SEPA/SMP, all these things operating on separate tracks and tangling each other up. I was involved...legislature dropped it with all the other things going on. Up to commissioners - I can go and work on that or not.

RC - I'd say go ahead. You are a voice for the county.

PH - Will send notice over.

8) Conservation easements-public hearing

((Note: This is in reference to two easements the Methow Conservancy is working on. April 25th:

1) Lehman uplands conservation easement for grazing. 2)35 acres in Black Canyon - an old historic orchard was pushed out, there are now plans to replant it. No property owners given. Lynn Anders - point of contact. The discussion is regarding both conservation easements in general and these two proposed easements specifically. This is due to new legislation that Conservation Easements must come before the local legislative body. (But note - public hearing was not required.)

PH - I have prepared 2 hearing notices - One a more general approach under the banner of whether should we be using public \$\$ for conservation easements; The other is geared to the specific proposal introduced by the Methow Conservancy (corrected by RC that there are two proposals.)

Talked with Jason Paulsen. MV Conservancy is in beginning stages of seeking funding. You have June and July to work on this. He has offered to come in and talk about details. How do you wish to proceed? 1) Do you want a public hearing 2) if yes, what would be tone of hearing - general discussion or specifically address these two proposals?

SK - Jason Paulsen sent e-mail during lunch. He will be in on July 11th to answer specific questions. He was going to research questions the BOCC had. This is follow-up.

Lanie - Jason is scheduled for 4:00 on July 11th.

PH - Are you prepared to give me direction at this point? All look at Ray, who is pondering.

SK - I reviewed both - good to go. My option is that the legislature changed and made a requirement that it has to come before the local legislative authority with proposals. So in my opinion to provide the opportunity for comments to be public, for transparency, should have a public hearing to gather info.

RC - I think each one of them is different. Each individual one - may be good idea to review each on all of them.

DeTro - But not public hearing on each?

SK - I say a hearing on each one, because it provides opportunity for adjacent neighbor or other, anybody, that conservation easement or whatever proposal could potentially impact longer term stability of neighborhood, business, etc... Some may be pretty simple, some may not be; how do we pick and choose with an overarching policy to define that we have met the conditions where the public was informed & had opportunity to comment? At least we are providing that.

PH - An approach could be that when someone notifies you that they wish to present their proposal, that they do that in a public hearing, take input then, etc. (All 3 agree this is a good idea.) Wouldn't slow down the proponent's process and standards for public hearing. Notice would be through mail like we do with other projects. Not talking about a lot of extra work this way. Not that we will see dozens anyway. Too late for this one, but for future ones....

RC - Gives public a chance to give their input.....

SK - really too late for these two?

PH - Could always ask these two for a hearing.

S - Since he's coming on 11th (Jason Paulsen), if that works out, could it be for a public hearing?

SK - This is the first one we've had since legislature changed law.....

PH - Should we contact Jason?

Consensus is yes, to go ahead and have a public hearing on these two proposed easements. Monday, July 11th, 4:00 PM.

Lanie to BOCC - wants to talk with you Monday at 4 about publishing a bid, I imagine a project that... (noise in room with people entering, can't hear.)

Public Hearing, extending Interim Zone Code .

Interim Code code 2014 - Expires June 22. Process has been delayed by a few days. Now PC meeting extended until 16th. It would extend until July 31. PC We are on schedule to bring it out. If I have to, could extend again. Have made substantial process. Operating under interim zoning is not same as a moratorium. Not preventing anyone from doing anything. In good standing as far as extending.

JD - Does this extend the moratorium? The only moratorium you have is on marijuana, and that is 6 weeks down the road.

SK - We are not restricted on how many times we do this?

PC - You could be called on carpet as to whether or not it's still moving ahead. 1st couple of 6 months. After that, there needs to be some sort of work plan, something has just been taking longer. We are now in our 2nd year, but you have a work plan in place. Additional legal review has come up, things have just delayed it.

RC - and same zone code...we are not changing anything.

SK other question - overall concern - If July 31st doesn't give us enough time, can we extend?

PH - Yes.

SK - Looking at Friday now, we have added a work session to go over zone code. We have 22nd for another work session on one code. Given that we have 2 work sessions and the another one, depending. Then we need to have a public hearing for adoption of final zoning code. Would we still be in time for 31st?

PH - Nothing magical about the date. You wanted to move ahead. You will have a document adopting new code, and one repealing the interim code code. You could extend another 6 months, but.....

RC - Let's keep it within that time frame. Do not extend any further than necessary.

PH Other questions?

No further questions...no public wants to comment.

RC - Move to approve 2016-1 as presented. To extend interim zone code to July 31, 2016. Approved. Closed 3:08.

ADMIN STUDY SESSION

Noah - 15th at 1:30 - Noah has confirmed. This will include with Douglas county and budget for ceiling project. I will get the Sheriff's attention on this.

Oroville EMS - did Mr Lang send (track) anything?)

Lanie - No. Let me know about follow-up. Sent to Oroville. Mr. Lang says agreements are widely separated, hears from Oroville that they intend to adopt. I will follow up to be sure that is the case.

Tonasket EMS - At request of hospital district.. talked about broad strokes of the RFQ. I anticipate proposals by the deadline.

DeTro - good conversation. They have shown that they stress accountability. Their interest in the hospital is very viable.

SK - Will find that out.

PH - goes into Ellensburg history.

SK - How would they? Did they explain how they would meet the demand of the ambulances?

PH That will be under RFQ. Elements show how they would provide 24-7, billing, training, etc. What they demonstrate to you. Not an RFP - what they will submit and demonstrate to you. Sort of like a resume rather than a proposal.

SK - Should get that other release done...

Dennis Rabidou -Juvenile meeting

- We will pick up again, get the commissioners to consolidate the questions so we can get those out in terms of some kind of a public response. Depending upon what happens on 14th, whether he will move forward with questionnaire to all agencies or not.

RC - question in one of our meetings on the subject there, Rabidou did say there is other places to seek revenue to get grants that could get to upgrade or rebuild. I had asked if we could pursue that. I'd like to hear back from Rabidou what we have, what can be done...whatever our decision is, or the decision of the people in the end run there...do we repair or rebuild...what \$\$ is out there to help?

PH - Based on past discussions - issue of ballot regarding sales tax, and language. Did mention you had talked with Rabidou on this. Anything you want to put on ballot, prosecuting att'y has to draft. I will contact the auditor to see about timelines as to whether it's viable for 2016 or 2017.

Fire District

Lanie - For fire Dist., August 1st is deadline.

PH - Not sure it applies to this issue or not. I will gather the info for commissioners.

SK - also, with that, what it would take for that sunset?

PH - ASKED FOR EXECUTIVE SESSION - EVALUATION OF PERFORMANCE OF PUBLIC EMPLOYEE; PROBABLY 30 MINUTES. HE NEEDS TO BE THERE TOO.

PH LEAVES AT 3:28.

BOCC in silence, reviewing paperwork.

4:25 - Subdued voices between Ray and Sheilah - cannot hear.

4:30 - NOTE TAKER LEAVES