

**Board of Okanogan County Commissioners  
(BOCC)  
June 26, 2018**

Jim Detro – JD (BOCC)	Ben Rough – BR (Public Works)
Chris Branch – CB (BOCC)	David Gecas – DG (Civil Att.)
Andy Hover – AH (BOCC)	Tanya Craig – TC (Risk Manager)
Josh Thomson – JT (Public Works)	Leah McCormick – LM (Treasurer)
Debi Hilts – DH (HR)	Cari Hall – CH (Auditor, Finance Mgr)
Joe Poulin – JP (Maintenance & Fair Grds)	Laurie Thomas – LT (Auditor)
Perry Huston – PH (Planning)	Stella Columbia – SC (Fair Events Coord.)
Lanie Johns – LJ (BOCC Clerk)	Maurice Goodall – MG (Emergency Mgmt.)

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**Summary: BOCC in Progress. Justice, Courts & Federal Marshalls discussing**

**Courthouse security:** All BOCC in attendance, Files Storage space, **SC (Fair Events):** (new office assistant), What about reservations, Different Amperage of plug-ins in RV/Camping, Art Barn electrical high bill, Fair needs a variety of tools on hand. LJ – need to have an inventory, Where are we at on the racetrack?, Tractor Purchase, **JP (Maintenance):** Officially down 2 people, Water blow out at Fair, Flood issue at Juvenile, Riding floor scrubber, Probation office empty – Maintenance move in?, **PH (Planning):** **Looking at digitizing records, DG (Civil Attorney):** Ag. Pest control issue, Drug forfeiture case, Public records request, Inter-local with Douglas Co. for Bridgeport Bar transfer station, Complaint issue on pest abatement, Bldg Dept inspection, Letter to State Auditor justifying the cases, A letter to State AG about on-going Courthouse security progress, **Executive Session – with TC, BOCC & DG on potential litigation, TC (Risk Management):** resolution to give to BOCC about elected officials salary schedule, **LT (County Auditor):** Need to update Elections Tabulation mechanism, **WSF & W Enforcement, Public Works (JT & BR):** Discussion on ATV/OTV on roads, traffic violation jurisdiction and policies, EEE (Education, Engineering, Enforcement) are tactics for compliance, ATVs & Sheriff's Dept. involvement, ATVs during hunting season, Look to loops that would be "good" recreational ATV value, Involved discussion of signage, **Public Comment:** George Thornton – impact of recycling industry economics, **TC (Risk Management):** Resolution for payroll and anniversary date updates, **Dan ? – Ag. Pest Control Issue, Quarterly Dept. Head Mtg:** Archiving of records, SMP (Shoreline Management Program) approved, New County website, Courthouse Security, health insurance options, Compensation Committee meeting,, ERR (Equipment Replace & Repair), Re-organization & move of various offices & Departments, Possible future Communication Center, **OCC 2.88.070 Public Records Public Hearing:** Requiring Civil Attorney review, **Fair Grounds:** Bid opening on well project.

8:50: BOCC in Progress. Justice, Courts & Federal Marshalls discussing Courthouse security. All BOCC in attendance.

- Exit door issues & standard process.
- Need a pre-design study – consider better traffic flow in and out of Courthouse for public and employees

- Going over active shooter procedures. Emphasis on after event actions.

DH arrives 9:00, also PH.

- Dennis Rabidou, (Juvenile & Courthouse Security Committee):
- **Files Storage space:** Is there a plan being considered? Weeds Y 4H have moved out. Interpreter & possible law library into space? ADA issues currently and into that space. Hancock Bldg as an option, it needs to be considered but has moisture issues. Currently, a lot of space is taken up by files and the space is needed for office. Issue is a need for a place to keep files somewhat accessible but out of the offices. LJ – need to discuss costs associated with using Public Works Bldg space (Use of space needs to be covered as space is not free – interagency costs need to be accounted for).

9:07 SC (Fair Events)

- With Jennifer Howard – **new office assistant** for an introduction. Jennifer is the summer clerk for Fair Events,, a lot of experience in detail work. SC sees a great potential.
- SC brings up wind damaged from storm. Cannabis farm near Riverside. PH – lack of compliance from that site. Doesn't think they will continue.
- **What about reservations?** Any obstacles? AH – in past people in charge just didn't want to bother. SC has heard concern from potential campers that they needed to guarantee a site and would look elsewhere so they could get a reservation. Continue with reservations.
- **Different Amperage of plug-ins in RV/Camping** – 50 & 40 amps. Big AC units on RVs draw more and need a 50 amp plug-in.
- Need to post a list of **emergency numbers for maintenance** and other issues for after hours contact.
- Cost of phone services at Fair. Switching over to Shoretel (sp) for long term savings.
- Why **Art Barn electrical** has such a high bill for a month? AH – have PUD run a records on that meter to see what hours have most usage. Outside lighting might be the cause – a switch to LED lights a big savings. PUD might have a subsidy, if not a replace a few at a time on a budget or as they burn out.
- **Fair needs a variety of tools on hand. LJ – need to have an inventory** to know what is there and to keep track of the tools. There is continual “shrinkage” on the inventory and needs to be minimized and tracked. A locked cabinet inside of a locked building would be helpful. No current inventory all the way around on Fair assets – need to get a current list. AH – move to changeable combination locks so they can be changed periodically or after major events.
- Looks like there will be bidders for the well replacement. Hopefully will lead to better water pressure then can look at development of a permanent sprinkler system.

9:18 DG arrives

- SC – **where are we at on the racetrack?** As track is on tribal lands, need to make a good faith effort to use tribal people. PH – need to file project with Planning. AH will do when project gets off the ground. July 9 will go over all materials needed with Fair Advisory Board. After that will start filing forms. Need to file with State Archaeology & Tribal to cover bases.
- **Tractor Purchase** – a possibility to make yearly payments, down payment then a July payment in following Julys when funds are available at start of fiscal year.

### JP (Maintenance)

- **Officially down 2 people**, they went to Corrections.
- **Water blow out at Fair**, was able to shut off and correct. Previous repair done poorly.
- **Flood issue at Juvenile** – PH – removal of a tree a while ago might have started issues.
- Demonstrated a **riding floor scrubber** on Agriplex floor, \$14,000. Worked very well and did the floor in a fraction of time. Might look into next year – a walk behind much cheaper at \$9,000. Possible to hire a cleaner? PH – need to shop around that option to see what costs might be. Check with other people about renting or sharing costs (schools?). Doing by hand in house? – 2 people, 2 days for hourly cost? Need to look at all options.
- **Old probation office empty**, except for Translator – they don't need much room. Would like to have maintenance in that space in that bldg. Would like to look at using that space in Probation Bldg. JD – check with Dennis Rabidou and others and get back.

### PH (Planning)

- **Looking at digitizing records**, a matter of budgeting time and money to organized and get materials ready. Need to get company to give an estimate, mover towards digitizing to free up space. LJ – there is a lot of space in this admin Bldg in the basement – empty shelves.
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### DG (Civil Attorney)

- Asked about **class action suit on Federal PILT**. County might get \$95,000 before lawyer's fees. Generally fees are about 30%. If County wants to opt-in they need to fill out a form – BOCC supports and passes motion.
- County has hired a person to spray Round Up on apple suckers near Oroville. An **Ag. Pest control issue** (See after Lunch, Dan, for more info). A neighbor threatened to sue over the use of Round Up. The neighbor is operating an organic operation. The apple suckers are a source of Codling moths on nearby orchards. JD – maybe possible t use goats to eat sucker – Stacey Cottrell, will contact.

PH – has a new computer so can pass on old one to SC for Fair Events usage.

- Settlement of a **drug forfeiture case**
- Another **public records request** – not a serious problem to fulfill

- **Inter-local with Douglas Co. for Bridgeport Bar transfer station.** Douglas Co. wants Okanogan Co. to follow their recycling standards. BR is concerned about complications (costs?). Some funds for recycling comes from State – the amount varies over time depending on legislature. Would some of those funds that go to Douglas Co. come to Okanogan Co. for Bridgeport Bar station?
- **Complaint issue on pest abatement,** waste, accumulated recycling in face of not money for recycling. Collapse of market for recyclable materials. Need to work with DG and others to resolve growing issue.
- DG still working on **Bldg Dept inspection** on behalf of cities. Only one current signed agreement with attorney's signature. If a draft agreement is circulated to other city's attorneys it might impose a cost (attorney fee) on these cities. Need to OK with those cities ahead of time that the cost is OK. As a legal standard would need to get a letter of engagement from attorney's and/or cities to proceed.
- Working on a **letter to State Auditor justifying the cases** that DG been working on.
- **A letter to State AG about on-going Courthouse security progress.**
- Request an **Executive Session – with TC, BOCC & DG on potential litigation.** 15 min.

#### **TC (Risk Management)**

- Has drafted a **resolution to give to BOCC about elected officials salary schedule.**
- No other big issues currently.
- Will be leaving tomorrow to an Alliance medical seminar to learn more about employee medical insurance options.

#### **10:30 LT (County Auditor).**

- People from the office went to the State Elections Conference. Vote tabulation mechanisms in place in County since 2005 purchase. **Need to update Elections Tabulation mechanism.**
- Software supplied will no longer do any upgrades. County would need to purchase a complete backup to assure emergency replacement at \$37,375. Only works on a Windows 7 system – Disability access only works on a Windows 2000 system. So need to send in a single laptop with that system to provide that access.
- Bulk of backup is the scanner for ballots – a single purchase is \$28,000.
- If the County goes with a new Verity System their scanner is \$7500. – it is an “off the shelf” mechanism, not a specialty item.
- Elections processes are invisible as long as they are transparent, one problem make is a Front Page item.
- Current system, HART, has produced a fix for the primary to enable the great number of Senate candidates, 18. Some Counties are wanting to “limp along” until 2024 but it is scary and program & system may be decertified by the State. Auditor wants to be more current with software and mechanisms. Verity has dropped the price to encourage change over. Cost would include yearly maintenance, periodic updates. Windows 7 support is currently being phased out by Microsoft. 15 Counties are on the old HART system – majority of counties are transitioning to new Verity System. AH – possible to surplus out current obsolete HART scanner to counties

struggling or limping alone? Verity is an interest free contract, price drop - \$180,000 goes to \$132,000.

- Election's computers are totally independent from other computers and network by law.

#### 11:00 **WSF & W Enforcement, PWorks (JT & BR)**

- **Discussion on ATV/OTV on roads, traffic violation jurisdiction and policies.** ATV's gong around closed road signs on Sinlahekin washout. Going into campground at Fish Lake, some people are using scary approach at washout.
- New WSFWD director will go on duty Aug. 1
- ATV routes: Jim Brown – Regional Director, Dan Christensen, Justin Haug.  
Addressing enforcement issues and ATVs
  - o 2 avenues to ticket illegal usage - \$136 full misdemeanor – expensive to state to administer. Dept. does not want to spend a lot of time on traffic issues. Want to focus on game issues.
  - o AH - can F&W enforce County regulations? – County has a \$500 fine for illegal use of ATV. A lot of “contact” is done on minor violations – goal is education not tickets. Rather educated, correct the behavior, not a ticket. Can “contact” illegal ATV on private land.
  - o Discussion on various roads and what Commissioner District is involved.
  - o Discussion on various roads, F&W sites – remove Rat Lake Rd, Getz Rd for ATV usage.
- F&W have some specific areas in the Methow due to trespass, access problems. Wants to have the ability to come back to BOCC when/if problems develop around usage on any road that is opened now. County needs to consider developing ATV launch sites. It would be good for County to have a dedicated ATV deputy, F&W understands financial issues.
  - o **EEE (Education, Engineering, Enforcement) are tactics for compliance**
- Have given enough input on current Dist. 1 map.
- Wants to know **ATVs & Sheriff's Dept. involvement.** AH – mostly theft and only a helmet citation. Dan C. – tickets not a good metric. Many contacts without tickets.
- Always a big influx of **ATVs during hunting season.** Often very confused over what is open and what is not. F&W about the only agency doing enforcement, need help.
- JT - need signs with **4” letters to meet legal muster** or rules not enforceable. Huge cost.
- Comment from audience: **Look to loops that would be “good” recreational ATV value.** As opposed to closing and then looking to open all, then restricting. County needs to consider cost of opening and make cost a criteria.
- **Involved discussion of signage** – F&W prefers a “Green Dot” system as it is widely used; 4” lettered signs, sign death, closed unless signed, specific areas only all options though.

**Exec Session:** BR, JT & BOCC – evaluation of a Public employee.

Lunch

### 1: 30 **Public Comment:**

- **George Thornton – impact of recycling industry economics** has contributed to piling up of recycling materials. No economical to haul and “cash in” materials at many sites. This puts an economic, visual and possible health hazard onto the county and residents. Need to look into remedies.

### **TC (Risk Management)**

- **Resolution for payroll and anniversary date updates** to reflect change to semi-Monthly payroll. Approved.

### **Dan ? – Ag. Pest Control Issue**

- Spraying herbicide on apple suckers – conflict with landowner neighbor. Landowner needed to control due to codling moth. Neighbor had sensitive plants (Pot farmer). Issue is not pot but behavior of neighbor. Area is an old orchard that was removed. Broken roots send up a lot of sprouts that have fruited and have a codling moth infestation. Pest board has right, but needs to follow all application rules. Neighbor doesn't have grounds to complain if rules followed.

### 2:00 **Quarterly Dept. Head Mtg.**

- **Archiving of records:** Being discussed for about 3 yr. PH directed to get records ready and explore costs and logistics as a model for the res of the Departments (up to the point of calling trucks). PH will pass out a summary of the outcome to the Departments as available.
- **SMP (Shoreline Management Program) approved.**
- 1 of 3 offers received to present info on developing a **new County website**, demo to be next Tuesday, July 3 at 10:30. Other 2 vendors are working on demo opportunities.
- Contracted, uniformed officers for **Courthouse Security**. Need further contractual work and input. Traffic flow in/out of building is a concern.
- Working on exploring **health insurance options**. AH wants to include dependents if at all possible.
- **Compensation Committee meeting** – various philosophies, opinions, ideas are on the table. TC has developed 3 different sample pay scales illustrating some ideas. Question if County 5 step, 15 year increment wage scale is sufficient. Staff may attend but no questions from audience.
- **ERR (Equipment Replace & Repair)** – pros, cons & transition issues.
- **Re-organization & move of various offices & Departments**. Goal is to consolidate Criminal Justice in Courthouse & other like services. Others in Virginia Granger, Public Works, etc.
- **Possible future Communication Center** – exploring funding options.
- BOCC needs to know of any big budget impacts, bring it to them and talk.

3:00 Adjourn Staff Meeting.

### 3:15 **OCC 2.88.070 Public Records Public Hearing**

- DG requesting amendment regarding Public Record requests.
- Wants to protect County from objections to withholding a record.

- Amendment would remove discretion and require consulting with Civil Attorney to advise on legality or interpretation of ability to withhold a record.
- Would prevent any County official from acting without consultation and also requesting to go directly to court over withholding of a document or record.
- Civil Prosecuting Attorney would be required to respond within 2 days. Would require a second request of the record before going to court.
- BOCC supports and passes.
- Typo found in approved document – ensuing discussion on proper parliamentary procedure to correct typo in an official manner. Inadvertent error with no substantive effect.

### **3:45 Fair Grounds bid opening on well project**

- Hubbard's Well Drilling only submitted bid at approximately \$18,700, "well" within estimate.

Note Taker leaves for another commitment. Finance Committee meeting at 4:00, followed by Consent Agenda.