

**Board of Okanogan County Commissioners  
(BOCC)  
June 25, 2019**

Jim Detro – JD (BOCC)	Leah McCormick – LM (Treasurer)
Chris Branch – CB (BOCC)	Cari Hall – CH (Auditor)
Andy Hover – AH (BOCC)	Stella Columbia – SC (Fair Events)
Josh Thomson – JT (Public Works)	Maurice Goodall – MG (Emergency Mgmt)
Debi Hilts – DH (HR)	Mike Worden – MW (Dispatch)
Joe Poulin – JP (Maintenance & Fair Grds)	Dan Higbee – DH (Building)
Perry Huston – PH (Planning)	George Thornton – GT (Citizen, County Watch)
Laleña Johns – LJ (BOCC Clerk)	Tony Hawley – TH (Sheriff)
Ben Rough – BR (Public Works)	Randy Clough (Central Service)
David Gecas – DG (Civil Att.)	Larry Gilman (Assessor)
Tanya Craig – TC (Risk Manager)	Annie Lyons (Noxious Weeds)

*Notes are impressions and interpretations of the note taker. Every attempt is made to assure accuracy. Specific comments by the note taker are in italics and not part of the official record or intended in any way to be other than the impressions of the note taker.*

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**Summary: Judges & Court:** Audit of nutrition program at Jail & Juvenile, Part time transportation/detention position, Current overall budget at 43%, Town Hall meetings, Judge Culp – thanks BOCC, Juvenile/Jail 1/10 of 1% Sales Tax add-on, **Civil Attorney:** Conflict attorney, Immigration holds, FOIA request, French Creek, **Fair Events:** State Grange, Revenue from rentals, Location for Fair RV signage, Ticket booth entry, Arena components, Ecology blocks, **Planning & Admin:** Stop work order, Overlay for the lower Methow and Capital facilities, **Executive Session, HR & Risk Mgmt:** Fuel line, Complaint about ID cards, a Personnel & Administrative manual, Website upgrade, Burn Ban in effect, **Auditor:** Federal PILT, 2020 budget, **Public Works:** Maintenance & Roads, Fairgrounds track & arena, Org. Chart, Carlton drainage, Statler Bridge, Hwy 7, Tonasket Bridge north, Elmway Levee USACOE, Radar gap / NOAA, Similkameen, Seasonal Temp CDL drivers, **Public Comment:** Clearing House” for permits, Park, **Department Head meeting, USFS – Tonasket Ranger:** Rumor TRD might merge into Colville Forest, Forest Plan amendment for Old Growth, Changes to Wolf Protocol, Range Riders, Best way to contact County, Quarterly meetings, **Public Health**

8:15 BOCC: CG, AH, JD Staff: LJ

**Judges & Court:** D. Rabidou, Judge Culp, Sheriff Hawley (?)

- Routine State **Audit of nutrition program at Jail & Juvenile** - multiple agencies involved in the nutrition program. Some problems – will have “findings” this year. Will involve minor Child Nutrition Audit. DR feels a consequence of the complexity of the program and multiple agencies. Juvenile will take over the whole program to reduce complexity. Jail - food bought where from and from whom will change be under Juvenile (DR) Fiscal side, menus, food regulation all to be unified in Juvenile for Jail & Juvenile. Currently 2 separate kitchens.
  - o Financial Finding – did not meet recommendation from previous audit. How Jail goes and gets food. Need adequate labeling for nutritional requirements.
  - o Juvenile taking over, no major hardships, minor logistics changes needed.

- AH & Court – discussion of impact on budget and uses. Will not change budget. DR will do all buying to simplify, same for budget process. Will have access to 160 Fund.
- Need to meet USDA standards.
- Want to implement beginning Sept. 1. Needs to set up a unified FSA (Food Services of America) account. Will add a new “Food” line in the Budget (161 Fund).
- DR will prepare a resolution to accommodate change. Food used to be under one entity, then split of present arrangement, now wanting to bring back under one. Need to make sure to rescind previous “splitting” resolution.
- Another tough issue: **Part time transportation/detention position** in Juvenile. Can’t fill the positions. It has been 17 months without being able to fill the position. Lack of filling has caused a lot of overtime. Could look at one full time position. Tradition is for a part time to fill in 8 hour shifts as needed. Permanent part-time position – depends on staffing. Some people already have a different full-time job and limited availability when they can work. Ideally would want 5 – 6 part-time, now none.
  - Wants to raise to same level as a 1<sup>st</sup> Step full-time. Would go to \$17.49 per hour if OK. AH wants to talk to the Union rep. about proposal. Just want to see everyone is OK with the change. Public Works have same rate for their part-time as a starting full-time. Need to check with TC about details.
  - If not solving the problem of getting people will return to the BOCC.
  - No budget impact as this year already in the budget but have been unable to fill. Funds already in the line.
- **Current overall budget at 43%** - good shape
- **Town Hall meetings** for possible new Juvenile Facility went very well. Community needs – youth homelessness. Tonasket seems to have more needs than other areas. 305 by school count. Have some grant money to hire a position to look at “why” and other issues. Community Action will be involved.
- **Judge Culp – thanks BOCC for authorization to hire new person.** Unit manager for Juvenile Treatment and Therapeutic Court, also Family Dependency Court – will start July 8.
- Need to get out what is going on with usage of the **Juvenile/Jail 1/10 of 1% Sales Tax add-on.**

9:00 Staff Meeting

#### DG (Civil Attorney)

- Spent some time looking for a **Conflict attorney** (Used when the Prosecutor’s Office has a conflict of interest). This is a consequence of recent Court ruling that any conflict with the Prosecutor is a conflict with the whole office. Looking for a private attorney – has been tricky to find someone that would do this job. Person cannot be currently working on the Defense in criminal cases.
- Worked with Sheriff’s Office about **Immigration holds** – a lot of other Counties on wait and see on the State AG opinion. Some conflict over interpretation of the new law and other cases, rules and regs. about notice of release dates.
- Worked on a large **FOIA request**
- **French Creek** material. Making progress – new materials have turned up through additional research by Public Works.

#### SC (Fair Events)

- Supporting **State Grange**. A lot of activity right now. People from different parts of the State involved in setting up. People are all over the place on the Fair grounds.
- Have generated a lot more **Revenue from rentals**, will need to adjust budget to recognize additional revenue.

- Considering maybe using the Gavin pit south of Oroville as a **Location for Fair RV signage**. Need to check with the DOT about the possibility. CB – there are some “Commercial” zones along Hwy 97 near the border. Farther North would catch more Canadian traffic.
- The corner by the **Ticket booth entry** will have some landscaping to spruce up the entry.
- **Arena components** arrive on Wednesday. People from North 40 will assemble. Need documentation needed for the grant to show the assembly is done.
- **Ecology blocks** are to have signs put on them.
- SC purchased a video projector to project an image onto sides of building for painting silhouettes. The projector connects to a laptop.
- PH has a draft RFQ to send over to SC.

#### PH (Planning & Admin)

- **Stop work order** to Weddel has been appealed. Have set a hearing with the Examiner.
- Planning Committee will meet Aug. 19 on the **Overlay for the lower Methow and Capital facilities**. Look for the Comp. Plan by the end of the year.

#### Executive Session – 110.1(i) Pending Litigation. PH, DG & BOCC. French Creek Returns at 10:08

#### 10:10 TC (HR & Risk Mgmt)

- **Fuel line** from the Jail generator (diesel fuel) was broken Okanogan City construction. Also almost tore apart Communication line to Admin buildings. The lines were not on the diagram furnished to the contractor. CB – does County have a franchise for the pipes/lines? TC does not know. TC wants to have a sit down with the City to avoid future similar issues – better communication the goal. Need to consider other issues in other places.
- Got a **Complaint about ID cards** – feels just more at risk due to visibility. Angry public or other customer would know the person for retaliation.
- Wants to schedule a **Personnel & Administrative manual** meeting to finish up.
- Get back to **Website upgrade** – schedule more demos from vendors. Dept. Heads may want to observe. Will work with LJ on dates & times. Facebook group was set up by a previous Board, it is still out there and is being used. Just a reminder that it needs attention. Can be used to quell misinformation.
- AH – looked at insurance? TC – yes, talking with Alliance (Broker). Advice is to make no changes right now due to uncertainty in the market.
- CB – **Burn Ban in effect** tomorrow. See County website (<http://okanogancounty.org/Commissioners/index.html>) for details.

#### 10 28 CH (Auditor)

- \$168,000 more income from **Federal PILT**, has been put in Current Expense Contingency Reserve. CH - would prefer to put the funds in a Money Market investment. Just because then budget #s do not mean cash is available. Always a question of timing. BOCC agreed to a supplemental transfer – CH will work on it.
- Doing preliminary work on the **2020 budget**. Getting ahead of the game.

#### 10:40 BOCC Work Time.

- Move to have Chair DeTro to sign for ID cards for Dept. Heads. After discussion, did not pass. Need more detail from MG. Who to receive ID badges from each Dept. Heads.

#### 11:00 JT (Public Works)

- **Maintenance & Roads** – Chip Sealing will start up after the July 4 holiday. Delineation signs for ATV/WATV are on back order – mid July? Striping in progress.
- **Fairgrounds track & arena** – Started on track today, needed a 2<sup>nd</sup> grader to rip. A lot of rock. Discussion of amount of work to make grant. Have to be paid (Billed) by the end of June to fit grant requirements.
- **Org. Chart** presented.
- **Carlton drainage** – disagreement over property owner of lot that County needs and easement of drainage line. Will look for the title report.
- **Statler Bridge** – Working with property owner & bank agreements.
- **Hwy 7, Tonasket Bridge north** – under construction, widening edges. Future work will close bridge entry. Notification will be made – will do overnight to minimize disruption.
- **Elmway Levee USACOE** – Omak as w projects, then Elmway levee.
- **Radar gap / NOAA** meeting in Wenatchee 6/28 – goal for better weather coverage. Need to make sure message is lack of accuracy in our area despite claim of adequacy by NOAA.
- **Similkameen** – Need further discussion (a reminder)
- Discussion of wage scale for **Seasonal Temp CDL drivers**

### 1:30 Public Comment - None

- Later in Day: “John” – Would like County to develop a “**Clearing House**” for permits to answer questions. Would need background to do jog – what departments and offices as well as zoning and restrictions. Get someone who has a history and ability to draw needed materials from files & ability to give people the steps their way through the zoning and permitting process. How to do the work with variances and working out exceptions.

Had given a **Park** to the County sometime ago, value of about \$900,000. GIS used the value as a match for the Similkameen Trail. Asked for funds to complete a trail through the gifted site, even paid to have a water system put in. County should either finish the project or gift to Winthrop. AH – get a letter from Winthrop to BOCC showing interest in acquiring if the County should ever want to divest.

### 2:00 Department Head meeting

- **ID card update** – need to arrange photos, to get info into the computer. Pick up the completed ID Cards from TC, sign to receive the Card.
- **Demo of Emergency Notification System**
- **2019 Wildfire Season** – Emergency Operation Center – might ask for help if something breaks. Think about your availability in your offices.
- TC – **New Personnel forms**: New hire notice, Payroll Change notice, Incident/Accident Forms, Direct Deposit.
- Need a **Conflict of Interest disclosure**
- **Labor and Industries** – must report any medical or injury ASAP no matter how serious.
- New Human Resource assistant hired.
- **Review of on-going Committees.**
  - o Courthouse Security/Public Access
  - o Campus Security/Office relocations
  - o Update of Personnel manual
  - o Communication system/internal Emergency Warning (See above)
  - o Salary grade review/revisions – Wed. meeting with Dept./Heads and Elected Official. Pre-negotiation meetings
  - o Vehicle replacement – ER & R process

- Revised Fee Schedule
- Reinstate Department Head Meetings
- Emergency Communications Center proposal / Radio Network Expansion/upgrade – Mike Worden unavailable
- Medical Insurance – will keep current for now.
- Website Update – being started up again, scheduling vendor demos.

### 3:15 (USFS – Tonasket Ranger update)

- Still learning names, came from Utah. But was in Idaho earlier in career.
- Co-operate with DNR for a temporary road access to Mt. Hull project. Next area will be the Toroda
- **Rumor out that TRD might merge into the Colville Forest.** No basis, CB reports came from a discussion at the Forest Collaborative meeting – just a discussion.
- New Forest Supervisor coming in September
- JD – WATV dealers were at a meeting in Cle Elem. Supervisor’s office reps. Felt it is a problem as all roads would need to be inspected by Forest engineers. Dealers felt all 3 & 4 digit forest roads could be categorically exempted as were originally designed to forest standards. Ranger has not heard of that discussion. User created roads may be added and reviewed on a Forest by Forest process.
- Looking at a **Forest Plan amendment for Old Growth** to avoid a case-by-case on each project.
- AH – **Changes to Wolf Protocol** – a permittee finds a pack is denning in a grazing allotment. Is there any plan that allows moving to an empty allotment – currently no empty allotments. Horseshoe Basin is a sheep allotment and is empty. F & W wants **Range Riders** to move cattle but may be in conflict with Ranger District allotment rotation guidelines. Ranger – have been working collaboratively with F&W on this issue. 2 wolves have been collared on Mt. Hull – may be transient, no sign of denning.
- **Best way to contact County** on an emergency is through MG (Emergency Services). MG will get the message out. MG – if a fire and need to get cows out, Ranger will contact Josh & Donna (Tonasket RD Grazing) to co-ordinate. Could use County reverse 911 system to notify.
- AH asking about keeping local fire contractors busy if a fire breaks out.
- MG – Public meeting in an emergency in the area affected is standard procedure.
- How often does BOCC want Ranger to give an update? **Quarterly** – easiest to contact LJ to arrange. Otherwise email individually to BOCC member of affected area.

### Public Health – D. Hilton

- Dropped off a letter. Will be before Public Health next meeting – 2<sup>nd</sup> Tuesday, 1:30 at Public Health meeting room.
- All Group B systems up to 9 connections. Generally, a system needs to be pressurized if over 9 connections, Public Health does not have inhouse expertise to inspect and authorize pressurized systems. Would be permitted by State Dept. of Health.
- Looking at cisterns and what takes to permit – source of water is a concern.
- Ellisforde - well and irrigation situation – State Department of Health ask why not arrest?
- Discussion between CB & AH over Class B regulation and goals. CB – need to think about Water right issues and Health issues. Are different but overlap.

Approve proceeding – approved

Consent Agenda – approved.

4:45 Notetaker leaves for another meeting.