

**Board of Okanogan County Commissioners
(BOCC)
June 11, 2019**

Jim Detro – JD (BOCC)	Leah McCormick – LM (Treasurer)
Chris Branch – CB (BOCC)	Cari Hall – CH (Auditor)
Andy Hover – AH (BOCC)	Stella Columbia – SC (Fair Events)
Josh Thomson – JT (Public Works)	Maurice Goodall – MG (Emergency Mgmt)
Debi Hilts – DH (HR)	Mike Worden – MW (Dispatch)
Joe Poulin – JP (Maintenance & Fair Grds)	Dan Higbee – DH (Building)
Perry Huston – PH (Planning)	George Thornton – GT (Citizen, County Watch)
Laleña Johns – LJ (BOCC Clerk)	Tony Hawley – TH (Sheriff)
Ben Rough – BR (Public Works)	Randy Clough (Central Service)
David Gecas – DG (Civil Att.)	Larry Gilman (Assessor)
Tanya Craig – TC (Risk Manager)	Annie Lyons (Noxious Weeds)

Notes are impressions and interpretations of the note taker. Every attempt is made to assure accuracy. Specific comments by the note taker are in italics and not part of the official record or intended in any way to be other than the impressions of the note taker.

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Summary: Civil Attorney: Cemetery District, Public Record requests, Assessor information request, SB 497 – Economy & Immigrant Workplace Act (*Sanctuary State law*), French Creek materials, Federal class action suit, **Fair Events:** Revised Fee Schedule, Fair Advisory Committee, Registrations & Contracts, Superintendents “barns” – Home Ec & Arts, Career Fair at Agriplex, Complaints on Agriplex event, Used floor scrubber, **Admin & Fair Maintenance:** M-Tank Beeman Contract, Mine exploration, Planning Commission, **BOCC Exec. Secretary, HR & Risk Management:** HR position, Sheriff at Brewster, Jail trying to fill a medical position, **BOCC Exec. Secretary, Miscellaneous Business, Public Works:** Maintenance & Roads, Wood Stove buy-back, 6-Year Trans. Improvement Program, Statler Bridge, Hwy 7, Tonasket Bridge north, OCOG, Similkameen Trail, Fairgrounds 5 CY dump truck, Road Side Hazard contract, Arena/Track, **Public Health:** Board of Health member has resigned, DCYF Contract, Update to Public Health software, Community Health Update, Environment, Water issues – Cisterns, **Miscellaneous Business, County ID Card Policy, Study Session, Miscellaneous Business, Cattle Guard franchise**

9:05 BOCC: CB, JD. Staff: JP, SC, PH, DG, LJ.

DG (Civil Attorney)

- **Cemetery District #3** (Pateros) – last audit was a while ago. There is a need to get current, maybe other Cemetery Districts need to be audited also.
- Each year Departments report on the number and type of **Public Record requests**, responses and activities. If spent \$100,000 or if less just report less than. Report to State for measuring amount of “burden” imposed by record requests. Process itself may be a burden itself.
- Larry G. (Assessor) **asked about an information request**. If that info might be in an exempt category. May be resolved at this time. Most of the info is publicly available through TaxSifter. The requesting company said they would look at that and have not pursued the issue.
- Still working on **SB 497 – Economy & Immigrant Workplace Act (*Sanctuary State law*)**. Trying to interpret details of the law. May not be able to notify ICE of a release date of an

individual. DG corresponding with other prosecutors to see what they are doing. Judges have some flexibility on what they do.

- Still going through **French Creek materials**
- PILT \$ from a **Federal class action suit** is coming through. This is different from normal payment and is much smaller.

SC (Fair Events)

- Resolution for **Revised Fee Schedule** for the BOCC to consider. Arena/Track fees will be updated when new numbers are available. Will put off the resolution until this afternoon for when AH will be in attendance. LJ has other items for later also.
- FAC (**Fair Advisory Committee**) – Still concerned about need for storage at the Pig Barn. Maybe an old container and paint it up? Looking for a source. JD – County has been using 2 – 20’ containers for storage of old records, they are being digitized and will become available. Also Rod Whiteman (sp) at the tractor sales has some for sale. May need larger than a 20’ container – some large panels need to be stored.
- **Registrations & Contracts:** 176 pigs, about 80 steers are registered for the Fair. Entertainment and Judge controls are out. JD – steers are now cheaper than pigs.
- Looking for a couple of **Superintendents for some “barns” – Home Ec & Arts.**
- Christy O’Neal (sp) advocates for putting on a **Career Fair at the Agriplex**. WorkSource along with the Economic Alliance is sponsoring and all area high schools are looking at attending. WorkSource and the Econ. Alliance are helping with busing costs. Asking for a fee reduction for the use of the Agriplex. They have lost a lot of funding compared to last year. Would need both the Agriplex and the Annex – hoping for a \$500 fee for the 1-day event to fit into their budget. Normal fee is over \$1000. A Tuesday at the end of October. SC – good opportunity to serve public and would be during a normal off day. Local schools all at least 70% of their students are classified Free & Reduced. Many local businesses including PUD, Tractor sales, as well as WVC will be at the Career Fair. BOCC will need to write a resolution with supporting details explaining why they support a reduced fee. PH – be sure not to have any appearance of arbitrary and/or capricious action. CB – looking to create a Fee reduction Request form with general criteria and checklist (with explanation) to qualify for a reduction. SC with Econ. Alliance & WorkSource will put something together for consideration.
- JD – an event at the Agriplex went late into the night with loud music. Neighbors have complained to him. Need to enforce regulation to be quiet after 10:30. SC has cautioned everyone in the past and will work on further enforcement.
- JP used the newly purchased **Used floor scrubber**. It took 4 hours compared to 10+ hours for cleaning by hand and is a better-looking job. Floor may need to resealed. Should get easier and quicker as the scrubber is used more.

JP (Admin & Fair Maintenance)

- Lights for replacing the **lighting nearing the Agriplex parking** area have arrived, will install soon.
- Got new info on the surplused **Dump truck from Public Works**. A rent to own process from JT. A plow blade is available and would be useful. JP would sell off the current truck and apply revenue to paying down the cost of the replacement.
- Got word from DIVCO. Another **Compressor** went down at the Court House. Now need to replace 2 of the 4 and another at Central Services. Looking for bids for replacing the 3 units.

- Public Works has started work **Re-grading the arena and track**. SO far 3 water lines have been “graded up.” Looking to run wires outside of the arena footprint. AH – figuring out details. Looking at need for plug-ins, lighting on the new East Side bleachers.

PH (Planning & Admin)

- Approve **M-Tank Beeman Contract** from yesterday. Will proceed and coordinate with JP about timing and working around needs in the area.
- **Mine exploration** being looked at NW of Omak on Loup Loup Canyon Rd. Wanting to open up old adits and assess for potential. Some new bore holes for exploration. DOE, SEPA, County permitting in process. If the group brings any material to the surface will need a CUP .
- **Planning Commission met** last night, working on further review of the new Comp. Plan. Felt it was a good meeting. Planning Commission brought up a few points they might be looking at.

LJ (BOCC Exec. Secretary)

- Will be going to a meeting in Spokane. “Kelly” will be gone on Friday – wedding. LJ – things moving along on her need to move from current house. May need time off next week to move.

TC (HR & Risk Management)

- 15 apps for **HR position**, down to 4 for an interview. Will do that on Thursday and hope to have a decision by Friday.
- Looking at the cost of the **Sheriff helping out at Brewster** while they are having turnover issues. Working on an interlocal agreement.
- 2 **deputies are currently out**. Mandatory Admin Leave due to last week’s shooting incident. Sherriff’s is currently fully staffed but is going to post an open Detective position. Will be looking at a K-9 position – have an application in, will need 2 new dogs with the new handlers.
- **Jail trying to fill a medical position**. Some local EMT interest.

LJ (BOCC Exec. Secretary)

- Letter of interest for a **Board of Equalization position**. Methow position is coming open – need training. BOCC will need to appoint to begin the training process. There is training for a beginning Board member then further training needed. Normally on the west side (Tumwater). LJ will draft an appointment resolution for approval later today.

CB relates of a name change from the **Primitive Road Study to a proposed Okanogan County Back Roads Study**.

Miscellaneous Business

- Approve Vouchers & Payroll for Okanogan County
- Approve Public Health Vouchers
- Approve letter to Walmart regarding their grant program.
- Letter from BSA (Boy Scouts of America) about informing Emergency Services of a camp to be held. BOCC acknowledges receiving letter and routed to MG (Emergency Services) and MW (Dispatch). New BSA requirement.
- Resolution 78-2019 Budget Amendment for Assessor’s for new software
- Oroville EMS – approve vouchers – Lifeline for services

11:00 JT (Public Works)

- AH arrives @ 11:00 – was attending and giving welcome talk at Wash. St. County Treasurer’s meeting at Sun Mountain.

- **Maintenance & Roads** – Getting ready for chip sealing. Lost River Rd paving in progress.
- **Wood Stove buy-back** – Twisp about 70, Central about 150 – less than hoped for. About 18 tons of metal for recycling will help fund next buy-back program.
- **6-Year Trans. Improvement Program (TIP)** – Rough draft presented. Ask BOCC to take a look at non-funded project to drop, or any new needs to add. Interaction may bring a proposal higher priorities.
- **Statler Bridge:** Still working through WDFW, working with local land owners on right-of-way. Tribe paying to pump water into Salmon Creek – added flow will make the repair more difficult. Tribe needs to keep flow at 8 cfs for salmon recovery.
- **Hwy 7, Tonasket Bridge north** – construction started yesterday. JD mentioned that the sight line at the west end of the bridge is partially obstructed by trees, growing pothole on Crumbacher Rd.
- **OCOG** – name change of Priimitive Rd Study to proposed Okanogan County Back Roads Study. 2 Studies authorized – now looking for funding.
- **Similkameen Trail** - PUD culvert cleanout done. JT wants to see what was done by the PUD for future efforts.
- **Fairgrounds 5 CY dump truck** – Rent to Own, \$200 per month. AH – looks good. Sell old truck and pay as a lump sum for pay down. JT will check about plow.
- Due to no bid on **Road Side Hazard contract**, Federal grant can be used to pay County for work.

Arena/Track:

- AH talked with PUD regarding transformer at South end of the Grand Stand. Old style induction meter. IF County puts in proper meter pole and case – PUD could install a new transformer and update at a “wash.”

Lunch

1:30 **Public Health** (Notetaker arrives at 1:45.)

- **Board of Health member has resigned** (Jan May – Brewster) effective immediately. She is working out of area for an extended period and will be unable to attend. Position is an elected city official. BOCC will send out a message to cities for possible replacement.
- **DCYF Contract** (Dept. of Children, Youth & Families). Needs annual certification of personnel performing the contract so that they can initiate contract process.
- Have been looking for an **Update to Public Health software**. Have conducted a wide search for an affordable software that allows easy access for public face, easy use of tablet for field data recording and downloading to main program, high quality database of health information with searchable output. Current software will be obsolete soon. Upgrade of fiber line to building is necessary for proper functioning. (July?) After looking over 4 suppliers have selected “Health Space.” Used by Adams, Benton, Franklin and Grant counties and entire state of Oregon. 1st year cost is \$29,800 for 11 stations, \$1500 per year for each station thereafter. Total cost including training, data transfer, licensing. Will allow use of a tablet and download to server and look at starting with two portable tablets to begin with – one for each field worker. Are good people to work with so far. Good online look, saves a lot of work hours, very good public interface. Allows a lot of different searches on the database. Purchase will be out of current cash on hand, approved. Staff will develop a resolution for purchase for next meeting.
- **Community Health Update**
 - o 2 inspections (visits) from State Board. They were surprised about the distances involved when coming from Ferry County and still have to travel to Winthrop then over the North Cross State the next day.

- Harm Reduction people – goal is to eliminate Hep C, County will be offering a simple screening process
- DoH people – told about difficulties of trying to regionalize services in our area due to great distances and lack of resources. Believe they got the message.
- Suggest that advocating for a State-wide software for Health Departments would ease communication, costs and make a common database much for workable.
- **Environment**
 - Solid waste funding from State has been cut. Pays for inspections and cleanup of a variety of solid waste issues. \$20,000 drop is expected. Will limit ability to address problems. Area asking for addition \$30,000 to compensate for cleanup of sites and disposal as well as inspection of landfills & transfer sites.
 - Call from residents of RV trailer park near Ellisforde. Residents limited income and seniors. Complaint of running irrigation water into drinking well. Inspection verified and County has issued a boil water advisory. Purposefully done to improve flow? Ran a hose from OTID line. Fines are accumulating, must submit water samples for testing daily until results are clean.
 - Busy on enforcement, that time of year. BOCC may hear some feedback.
 - There is a push to stop garbage burning.
- AH – **Water issues** are increasing in the County. In discussions are **Cisterns** are being discuss. Need to set up legal sources of water supply for cisterns and infiltration galleries. Currently no building code for cisterns.
 - DoH & DoE have an agreement to development and setting of rules.
 - Erlandson has designed city systems for year-a-round card lock bulk sales.
 - Rules for cisterns, infiltration galleries, need to work together to have a good program. Avoiding of overlap of regulations and not working against each other. Need be on the same page.
 - Want to cleanup and refine the process

3:30 **Miscellaneous Business**

- Approve appointment of Sarah Carlberg to Board of Equalization.
- Get a letter our to cities about vacancy on Board of Health for an elected city official

3:40 **County ID Card Policy** – MG (Emergency Services)

- Proposed policy for review was sent out by email for BOCC review. Emergency Services will produce cards. Talked with some Department heads – received no feedback. 75% of personal data is in the system
- Procedure is for BOCC to authorize Elected Officials, Elected Officials to Department Heads, then from Heads to personnel.
- Items for policy: expiration date, lost procedures, admin leave status, where does HR fit in, need signed form acknowledging having read procedures and responsibility to follow.
- MG will refine policy and send to BOCC for additional review and possible preparation of a resolution.
- Bur Ban coming – exceptions available. Need for a resolution. Need better, consistent publicity about getting the word out and procedures to be followed. DNR, USFS, County & CCT regulations differ somewhat. Need for burn permit.

PH – will send out an invitation to upcoming **Study Session**. Check and review before sending out to the email list.

Miscellaneous Business

- Approve Minutes – June 4, 2019
- Approve Consent Agenda

Renewal of a **Cattle Guard franchise** often just a “roll over” from the one before. On occasion the name on the franchise is a person long dead. Discussion of need and rationale behind having the name of the franchise being the current person filing the application.

Adjourn.

