

**Board of County Commissioners Mtg  
4/11/2016**

JD - Jim DeTro (BOCC)  
RC - Ray Campbell (BOCC)  
SK - Sheilah Kennedy (BOCC)  
LJ - Lalena Johns (County Clerk)  
AL - Albert Lin (Deputy Prosecutor)  
PH - Perry Huston (Director of Planning and Development)  
BR - Ben Rough (Administrator, Public Works)

*All writer's comments in italics. This is a paraphrasing of conversations. As this has periods of BOCC work time there are extended periods of BOCC members looking at papers, reading correspondence on computers, and texting. All BOCC members were present at the opening.*

**MISC.**

9:45 Notetaker arrives

Side discussions among commissioners & with LJ. Fire discussion going on.

**Fire Discussion**

SK discusses 24 million request (by DNR?), 4-6 million for local fire districts. Explaining to Goldmark that local fire districts to use as needed without match.

JD Yes, need flexibility, not earmarked \$

SK Communications during fires. Had interpreters on phones in 2015 (not in 2014).

RC They were doing that in Chelan

SK Waiting for policy change that within 30 or 60 days of fire to have meeting to discuss what happened. We are still waiting. We invited DNR; have to be at table. Haven't really addressed... They have worked with contract firefighters association. Nothing has changed yet and we are 30 days from fire season. What can we do to follow up. Who is going to create the local list?

RC - Washington Contract Firefighters.

SK - I got my training from David Raines (?). He has experience.

(Unintelligible...)

SK - Had such strong support from house & Senate. Don't understand who got to governor to have him veto that.

*(LJ not in room so notes are not being taken on this part of the meeting.)*

JD When is our Quad Co?

SK Friday the 29<sup>th</sup>, 10-3

## **TONASKET EMS**

*Discussion of whether an EMT has received a raise*

LJ - stipend cap was raised

JD - Board said they had no input

SK - We wouldn't have acted without the Board's recommendations

LJ - Let's check minutes.. Tonasket EMS - Dan is resigning, Shannon in 30 days

JD - Robert's Rules of Order. Incorrectly listing Shannon & Wendy being listed as board members.

Were invited into executive board meeting and then voted - incorrectly.

LJ - Shannon was acting board chair.

SK - More work needed to educate volunteers on Robert's Rules

JD - Minutes should be corrected. Told Jerry Anderson & Bertha that they cannot vote.

SK - Need to open discussion to combine into Oroville EMS

LJ - I talked with Perry about this and he has thoughts he wants to add into it. (Reads Dan's resignation letter)

SK - We need a better understanding of what's going on. Should meet with Dan. Should be standard practice when someone resigns.

LJ - Email from Shannon describes some of the issues going on.

JD - Did you find anything about whether we bypassed the Board?

LJ - Have looked through minutes back to September

JD - If we acted without the Board's recommendation it was an inadvertent mistake; that is what the Board is for.

*(extended silence)*

JD - I noticed they extended the public comment period (*referring to the Shoreline Management Plan*)

RC - (discussion of flooding on Frost Rd) No immediate solution. Houses on both sides of road. Josh has plan for after water subsides.

## **Public Works**

BR - One thing not on agenda. Possible consolidation of (*inaudible*) agreements. Got hold of (*inaudible*). Open to discussion, has some history. Move forward with current service agreement for this year; look at subject for next year.

SK - Good. Opened conversation whether there is possibility for savings.

### **Administration Office - Organization**

BR - Meeting with engineering techs about organization. People generally responsive. Keeping Rocky involved with communications. Would like ability to backfill openings. Want to be able to cross-train so that when people leave in the future there will be somebody available to take on duties. Having similar discussions with finance and clerical sections. Eg. Administrative support to Solid Waste (SW) was cut due to loss of staff. Looking at bringing in lower level financial staff.

### **Solid Waste (SW)**

BR- starting to look at preliminary budget. Has to be looked at by SWAC (Solid Waste Advisory Committee) in June before coming to commissioners. Will have current financial staff create spreadsheet.

SK - If all finance goes back to public works, where does the position go?

BR - In admin; not totally dedicated to SW; would have to be mobile, spend some time at SW. Need cross-training. Have multiple staff trained. Would have other duties for that position.  
SK - Issues dealing with last year, SW had to bring cash to Admin. Need SW to be able to start their till first thing in the morning. How do we figure that out - counting cash every day. Checks & balances should be in place right there where money is collected.  
BR - Areas for improvement. That needs to change. If others, let me know. Currently, don't think we have enough slack.  
SK - Checks & balances needed for who collects, handles, counts, deposits money.

## **Executive Session**

SK - Move for 15 min. executive session. Performance of a public employee. Invite attorney Rocky Jackson & BR.

(seconded; approved. 11:15)

12:10 BOCC returns; JD leaves

## **Inspections at fairgrounds.**

SK - *(Inaudible)* stepped up since that one person left. She has been working with Joe. There is one water test. Joe could probably do it, but how about asking if Maurice could do the inspection.

LJ - Tests required every year, but water survey hasn't been done in a very long time. Don't know if the employees know how. Last time we did one it had to be redone. Then it was fine. How they take the sample is very important.

SK - Need to know the system. Do we go to Maurice and tell him that we are in a bind and ask him to do this.

RC - Is this something we could bring in .... He is an engineer.

SK - Full inspection of system.

LJ - If someone were to wait for Joe. Don't know if he fully understands.

SK - Do this on behalf of Dept of Health. JJ at Public Health - one item of improvement needed.

RC - When does this need to be done?

SK - Need to find out from Kathleen.

(LJ has left; no Co. notetaker during part of this discussion)

## **Road Work**

RC - After talk with Ben, excuse after excuse for not doing (maintenance) while we have moisture. No grader on Texas Creek.

SK - Road activity should come from Josh. List from Josh at last week's mtg - we will ask every week what activities have been checked off. We had a discussion of Public Works (PW) buying used 6,000 gal water tanks. Need those out on site for water source. We hear them telling us it will cost more to contract work but nobody tells exactly how much.

RC - Equipment costs & repairs add up.

SK - That's what we need to get back to. We need to keep these contractors. We don't have the financial stability we used to. We don't build roads anymore; just maintain. Not doing

that well. Know our staff is limited; what can they do; what can we separate out? Have to ask. Look at contractors we have in business. Cates & Erb, Tollefson, Lloyd's (*others mentioned*). Even snowplowing. There's got to be a way to figure it out.

### Juvenile justice issues.

SK - Apr. 27, 6 pm. Asked for Dennis to lead the issue. Will go to see if I can help lead a balanced discussion. The day after Chelan Co. mtg.

#### **12:35 Break for lunch**

1:35 Notetaker returns. RC; SK; Perry Huston (PH); Albert Lin (AL)

1:40 JD arrives.

#### **1:43 Planning**

### Shoreline Management Plan (SMP)

PH - Ecology extended public comment period for SMP. Will try to track down status this week.

### Voluntary Steward Program (VSP)

PH - just enough names to fill the roster. Will see if Colvilles or Yakamas want to participate. My approach is to bring them together and let them structure themselves. Try to bring some structure in the initial discussions, look into the process elsewhere (Chelan?)

SK - Can we provide the subjects they need to address? Don't want a blanket document.

PH - Assess critical areas we have protected, agricultural viability. They have to decide how to measure.

SK - Contact Stevens Co. commissioner McCart for examples.

PH - Regulatory requirement. Afraid that they will create an overreaching document. Want them only to do what is required. There is a commission that is overseeing VSP. Will try to gather as much as possible to get them started on the right foot. Evan Scheffler? Stevens has 4 model ordinances out, one of them under litigation.

SK - Concerned to provide guidance.

PH - Tone should take tone BOCC wishes. Obligated to protect critical areas & viability of agriculture. Have to use some measurement of that. Otherwise, will be protected under 3678. Difference is in writing a regulation that you know has to be followed vs. (notetaker misses alternative described by PH)

SK - if someone is participating with plan, then CAO is not applied?

PH - Plan is CAO. Don't do it under GMA. Significant distinction. Greatest concern is over-emphasis on voluntary program that everyone has to follow. Believe we need to enter into this with the perspective that we are creating a regulatory body that everyone will follow.

RC - Heard that it was not site specific for everyone to follow plan; would balance out from place to place.

PH - Think there is opportunity to do that. EG, water quality, if you can blend management practices with conservation, then water quality, wetland protection goals could be achieved.

RC - Envision that could come out, but think that past beneficial activities could be included in overall picture. They catalogued those in the past.

SK - Biggest fear is that we bring the committee together but we don't provide enough structure & goals from BOCC. Do we schedule a work session to go over VSP, make sure they understand?

RC - Is there an analysis of current conditions?

SK - So we have 2 years to complete? Need to provide target for draft, etc.

PH - Will check for guidance documents.

RC - Evan was at annual meeting in Stevens. Went through procedures. I asked if he was available to help, but we hadn't 'bought in' at that time.

PH - Will come up with recommendation about how to stack this thing.

SK - Can't understand why pilot counties (Chelan, Thurston) still haven't been able to come up with their plans.

PH - Will contact people. Get team structure, what they need to accomplish.

### Zone Code

PH - Will continue public meeting tonight. Have new audio system in and tested. Pulled up old memos guiding. Meeting in annex.

SK - Tomorrow, cannabis lobbyist coming.

### Other

JD - Apr 21<sup>st</sup> meeting in Chelan for Title 2 funding (RAC). Do we need representative?

LJ - Title 2 money that we allocated between Title 2 & Title 3

### Coordination with Feds

PH - finalizing list. USFS, I sent out a draft to BOCC, using Alfred's suggested changes. Purpose is to draw USFS' attention to the trend toward secrecy. We & others are having trouble getting info. They are coming out with final decision.

RC - they are having backroom meetings with special interest groups. EG 2013 meeting at Sun Mtn - many federal agencies & Canadian 'partners', but no public notice.

PH - question is whether this is an issue that the BOCC wants to take on? It would take a series of letters regarding a number of issues.

*(LJ not present; no Co. notes)*

SK - Think we can get it done in one letter.

PH - 'Megaletter' to wrap it all up.

SK - tell them to cease or it could end in litigation. "Therefore we are requesting no other discussions take place on Chewuch transportation plan without discussions with BOCC"

RC - Maybe it is time. Law requires coordination.

JD - send it directly to Tidwell, cc everyone down the chain,

SK - when do we go into exec. Session to discuss litigation?

PH - when the BOCC believes they are heading toward litigation.

RC - If the USFS makes a decision, then we are headed for it.

PH - Right, the final decision has to have been made or the courts will kick it out.

RC - They need to come in on the copper mine and especially on the grizzly.

PH - Will rearrange the letter and get it back to you.

### Planning Commission meeting

PH - nothing has changed with regard to the information you already have.

### Facilities management

PH - Interim cooling system. Trying to get interim appliances in place earlier this year. *(Various facilities discussed).*

## Work Plan

PH - In broad strokes, stays the same.

## New Hire

PH - Do you want to continue with a new hire? At one time you talked about pulling the project out and then do a separate new hire? One of 4 interviewees showed up; interviewed that person. Debbie will have a report for you.

AL - suggest conducting interviews and then address questions.

## Oroville & Tonasket EMS

PH - Oroville EMS - meeting rescheduled to the 19<sup>th</sup>.

SK - Should we combine discussions on Oroville & Tonasket?

PH - Suggest that operating ambulance service is full time job; doesn't work well with volunteers. Model that works is in the Methow. Volunteer efforts have unraveled.

SK - Just lost key individual (Dan?)

JD - Dan did all that work and nobody noticed; got worn out.

PH - suggest BOCC initiate discussions with advisory board and talk about a new business model.

JD - this is the most opportune time to have those discussions. Advisory board has a tremendous responsibility.

PH - Oroville EMS still under discussions; county not obligated to anything. Tonasket EMS is part of district but Oroville city has its own.

*(Discussion of including Tonasket in discussions with Oroville)*

PH - outreach to Tonasket mayor would be in order; discuss different business models. (Enumeration of various possible scenarios) Will need to do something different in the future.

SK - What if Lifeline is not interested?

PH - Good to have a plan B

## Fairgrounds

PH - Fair advisory committee would like assistance with putting on a public hearing (beer garden); told them yes.

2:45 End of PW agenda

## Other

AL - Deposition last week of Maggie Coon (MVCC). Might be mediation on Dennis Rabidou.

PH - made phone call to Mr. Horn (attorney general's office). Talked to Rocky?

SK - who talked to Sloan? We don't have issues.

RC - No comment

AL - Mazama property case. Ok Co. has no role.

PH - case is over; wrestling over attorney's fees. We are bystanders.

## Human Resources

PH - I am interviewing on Thursday for Planner 1 spot. Five good candidates.

## Planning Budget

PH - didn't anticipate professional services costs to be so high for this time of year. We're at 60% expended. We'll get past the heavy lifting stage (litigation).

## Executive Session

SK - call exec. Session for 10 min, invite AL & PH

2:52 seconded & approved.

3:03 BOCC returns; AL leaves

LJ - discusses HVAC situation

PH leaves.

## Supplemental items for Oroville & Tonasket EMS

LJ - supplementals, one for Oroville, one for Tonasket.

SK - approve them now?

SK - Move to adjourn as BOCC and reconvene as Oroville EMS district

*Seconded; passed; Board passes supplemental*

SK - Move to adjourn as Oroville EMS district and reconvene as Tonasket EMS

*Seconded; passed; Board passes supplemental*

3:15 Debbie (D) arrives.

## Background Checks

D - Discussed the need for background checks for county personnel. Right now, only Sheriff's Office. Can do quick check through State Patrol for \$12. Just for records in Wa state. Private company software \$500/yr (from HR budget). Different types of screening. Full screening \$42.75 & 2 or 3 days. Fee would be invoiced to department. Pre-adverse & post-adverse notification by company will cover county's legal concerns. Public Works/DOT contract already covers random drug testing.

SK - Do we have \$500 in HR budget?

D - Can take it out training this year, then line item.

SK - How do we address elected officials?

D - Only discussed with Public Works (Josh). Haven't discussed with other elected officials.

SK - Have you discussed with Sheriff's office?

D - Would be good to reach out to other elected officials, let them know what we are considering.

SK - that would be good. We can ask them to comply but they don't have to.

*RC & JD agree.*

SK - Check with risk pool.

D - Did that. Tanya gave me a document used by another county (Hire Right, Edward Snowden).

## Safety Training

D - Safety training. Raelynn was in charge.

LJ - She had training. She & Verlene came to meetings.

D - County has no training protocol. There are 5 trainings that all employees should take annually. Fire extinguisher, heat exhaustion, slips/trips/falls, ergonomics in office, emergency responses, hazard communications, electrical problems. \$2400/yr/course (\$20/employee x

120 employees). 5 courses per year = \$12,000. Online web-based training, tracked by them, \$5,800/yr. Or Powerpoint presentations for \$1,600/yr; I would have to do the tracking.

SK - Is the \$1,600 version complete?

D - Not sure about heat training, can get that from L&I.

SK - Need a resolution. Like starting out with \$1,600 one.

D - Can't afford it out of training budget this year. Could be a line item in next year's training budget.

SK- Will work on a resolution. Discuss recent interviewee?

### Recent Interview

D - Only one of the four candidates showed up for interview (describes applicant favorably; answers commissioners' questions)

4:00

### Public Hearing - Code Amendment Consideration - OCC 2.64.020

PH - Proposed Ordinance to reduce Planning Commission to 7 from 9. Recommended to reduce quorum from 5 to 4. In 8 years, have had full roster only once in 8 years with County. Currently have 6. Vacancy in district 1. Propose 2 in each district, 1 at large.

SK - Do we have enough to have 7 (instead of 5)?

JD - Open for public comment

*(no comments)*

RC - move to approve

SK - second

*Unanimously approved; hearing closed 4:07*

### Misc.

LJ - Wild horse plan? Carol wants to talk to BOCC.

JD - Ongoing problem for several years. She turned them loose. Law says if there are unbranded horses at loose, can be rounded up. I refer those questions to Sheriff.

RC - We can talk to her; we haven't turned down people that want to talk to us.

SK - Also invite Rogers(?)

LJ -vouchers

SK - move to approve

*Seconded/carried*

### State Audit Exit

JD - 15 minute executive session to discuss upcoming exit audit. I have to sign document.

SK - Not sure we need executive session.

Unknown Co Staff person (Laurie Thomas, Auditor?) - some stuff I don't agree with. The general letter of representation is not much of a concern. They want a signed letter on County letterhead before 3:15 meeting tomorrow.

JD - Ask Albert if it is okay.

LJ - We sign a letter like that every year - Chairman, Auditor & Prosecutor.

Unknown Staff (Laurie Thomas, Auditor?) - this one won't be signed by Prosecutor.

SK - When I spoke with state auditor they made it sound like you knew about this letter, but you are surprised by what is in it?

Unknown Staff - That's right. I showed it to Leah (McCormack, County Treasurer) and she was floored; flabbergasted.

*AL arrives; is shown letter*



AL - This appears to be standard representation. If there are questions regarding legal matters, then suggest exec session, but if it is purely about signing document then, okay to continue.

**EXECUTIVE SESSION**

4:28

SK - move 10 min. exec session to seek legal advice.

*Seconded/carried*

4:30 Notetaker leaves.

