

**Board of Okanogan County Commissioners  
(BOCC)  
April 30, 2019**

Jim Detro – JD (BOCC)	Leah McCormick – LM (Treasurer)
Chris Branch – CB (BOCC)	Cari Hall – CH (Auditor)
Andy Hover – AH (BOCC)	Stella Columbia – SC (Fair Events)
Josh Thomson – JT (Public Works)	Maurice Goodall – MG (Emergency Mgmt)
Debi Hilts – DH (HR)	Mike Worden – MW (Dispatch)
Joe Poulin – JP (Maintenance & Fair Grds)	Dan Higbee – DH (Building)
Perry Huston – PH (Planning)	George Thornton – GT (Citizen, County Watch)
Laleña Johns – LJ (BOCC Clerk)	Tony Hawley – TH (Sheriff)
Ben Rough – BR (Public Works)	Randy Clough (Central Service)
David Gecas – DG (Civil Att.)	Larry Gilman (Assessor)
Tanya Craig – TC (Risk Manager)	

*Notes are impressions and interpretations of the note taker. Every attempt is made to assure accuracy. Specific comments by the note taker are in italics and not part of the official record or intended in any way to be other than the impressions of the note taker.*

For the officially approved minutes of the Board of Commissioners' meetings; (normally published at a later date), see [www.okanogancounty.org](http://www.okanogancounty.org).

**Summary: Fair Events:** WorkSource person, Gate Ticket Group - RFP or RFQ, 75<sup>th</sup> Fair Anniversary, “Training” Opportunity for Public Works, **Admin & Fair Grounds Maintenance:** Fair Arena and Track, HVAC unit, **Planning & Admin:** NOTHING!, **BOCC Executive Secretary:** NECOG meeting arrangements, **Assessor’s Office:** Replacement software for the iPads, State PILT bill, Zone 4 - greater Oroville Area for re-assessment, **HR & Risk:** Conflict of Interest Policy for elected officials, Full State PILT, Payment for jail services, Looking at Jail usage, **Public Works:** Maintenance & Roads, WTC Tour May 14-15, OCOG Mainstreet Hwy Study consultant contract, 2019 Federal Safety funds, Fairgrounds Track, Primitive Roads Resolution, Wood Chipper (Solid Waste), **Citizen Comment:** Vern Hirst – thanking the BOCC for opening more ATV, WATV routes, **Supplemental Appropriation:** Assessor’s Office, **Therapeutic Courts Services Contract – OBHC, Maintenance Tech Position (Fairgrounds)**

9:00 CB, AH & JD. Staff: PH, SC, JP – no DG – working on a public records request

**SC (Fair Events)**

- Possible **WorkSource person**, no cost to the County. Would this be OK? AH – explains this is a youth training program of 200 hrs with no more than 15 per week. The contract may be extended. AH – to make it a valuable experience need to expose the person to a variety of activities and tasks. Not just a labor or go-for position. TC has a volunteer form to be looked at if it needs to be used. SC has a variety of paper work and other types of work. Motion to direct SC to work with HR to use the WorkSource person.
- OK to use the same **Gate Ticket Group** as 2018? Should be an easier job to manage, especially as the gates have been moved around. Now at the South end of the Agriplex. Discussion of efforts to make that entry more inviting and attractive.
- Discussion of a need to put out a RFP to cover the legal requirements, despite recent history of the difficulty in finding any group may need to go out for a **RFP or RFQ**. AH – motion for SC to work with AH to develop a RFP to operate the gates at the Fair. Discussion of RFP or RFQ – which is more appropriate. AH – amend to RFQ – Oked, OK on main motion.

- SC looking forward to **75<sup>th</sup> Fair Anniversary**. This year's Freshmen in schools will be Seniors.
- AH – he had a discussion to use the Arena race track work as a **“Training” Opportunity for Public Works** large equipment operators. Suggestion from Public Works to use some sandy loam for the arena track as it would be cheaper as opposed to sand. BOCC and JP make a listing of tasks to be completed. AH working to get a sample of the sandy loam to see if it would be suitable for the racetrack.

#### JP (Admin & Fair Grounds Maintenance)

- **Fair Arena and Track:** “Kyle” needs to have the proposed location of announcer’s booth in order to do trenching for electrical and speaker wires. JP presents a list of the needed information for the Arena & Inner Rail that includes trenching, various measurements needed for placement, various power and light poles, electrical system locations and more. AH – addresses the items – i.e. location of poles, working on the final locations now. Electrical design – AH needs to modify the permit for the archeological review, Boots & Saddles Club is wanting to donate funds for a sound system – AH hopes to use some of those funds for the trenching and other items. There needs to be a permit for the electrical work. Location of the junction boxes, additional lighting at the pens and chutes. Additional wiring to run the controls through the Announcer’s booth. There needs to be entries through the railings for emergency and water truck access. Location of the main transformers will not move due to the high cost needed for deeper trenching for the main and secondary electrical lines.
- Procedures, steps for install and hookup of power.
- Has a supplemental for the new maintenance employee that is needed due to the lack of jail trustees. SC – will be able to have some of the work done by the WorkSource position.
- **HVAC unit** went out in the Planning area. Currently 1 bid received, need 2 more (about \$1200).
- Needs to start spraying for weeds, will have to get up early to avoid wind issues. Public Works has a boom sprayer on a PU that should be adequate for the job. ER & R rate is \$12 per hour.
- JP has talked with NutriAg about the weed & feed mixture and will move forward on that.

#### PH (Planning & Admin)

- **NOTHING!**

#### LJ (BOCC Executive Secretary)

- Discussing **NECOG meeting arrangements**, Amendment to RICO contract - need to amend as it was not written for state & local entities. Amend language that allows application to those groups. Motion to amend, OK.
- Will JD be available for canvassing this week? There is a requirement for a BOCC Commissioner to attend. Coverage will be arranged between JD & CB.
- LJ requests time off due to their house being sold by the owner and a need to move. Will be gone Wed. & Thurs. and back on Friday.

#### 10:00 LG (Assessor’s Office)

- Has been looking for **Replacement software for the iPads**. LG is one of the lead people for several counties. There are only one currently available – a new system that will work on any device. Currently in use by 122 counties nation-wide. By Thompson-Reuters. About \$52,00 for the initial install, with \$12,00 per year maintenance. Needs to be tailored to each county and will be fully compatible with current systems. Most of the cost will be covered in the current budget. LG will talk with the Treasurer about moving funds from Fund 144, REIT Funds. REIT will only partially cover monthly yearly maintenance costs.

- AH – thinks the legislature has passed the **State PILT bill**. LG has billed the PILT at full value and then will roll back to the Open Space rate. AH thinks this was passed – if passed when will the funds come to the County? LG - Next year – maybe \$60,000 for Okanogan County.
- LG would need to bid for the software by November, full implementation by 4/30/2020. Without the software Assessor’s Office would need another fulltime employee at about \$45,000. This is a pre-existing position that was not filled due to adopting the software.
- AH asks LG to put together an analysis of the funding for software and maintenance costs. LG – gives past \$48,000 expenditure for MapSifter and other current website software. New software would interface with those others. Treasurer pays a similar fee for their side of the same software.
- Will be working in **Zone 4 - greater Oroville Area for re-assessment**, all on schedule. iPad software has finally crashed – the iPads themselves work fine. As iOS was updated the private business that maintained the Assessment software stopped making updates.
- There will not need to be any action LG brings in the full numbers and financial analysis for the initial software purchase and maintenance. AH wants details on the various fund sources, forecast for future budgets in the various funds available.
- AH – has contacted a variety of public lands advocates and expressed concern of the loss of revenue with conversion of private lands to open space and purchase by State agencies for a variety of purposes with out full PILT compensation for lost revenue to the County. LG – has seen no opposition from the various advocacy groups. Looks like the legislature has passed but the dust has not settled.

#### 10:30 TC (**HR & Risk**)

- Developing a new **Conflict of Interest Policy for all elected officials**. State Auditor has looking at a need for a Conflict of Interest policy for elected officials on any outside committee or board for a perceived or otherwise or financial gain. What are requirements for disclosure of activity on the various boards? Also would cover appointed positions, elected and “important positions.” LJ – approve or not a stand-alone item without the form to be filled out? TC – not ready for adoption, needs to run past DG (Civil Attorney) before approval. AH feels it should be approved as it was a State Auditor finding as an exit item. Motion to draft a stand-alone policy for Conflict of Interest.
- CB – finds a 2-year funding approval for **Full State PILT** and authorization for payment by State Treasurer.
- TC - Letters going out today to cities for **payment for jail services**. Cities have 30 days to remit.
- LRI – (Labor Relations Institute) – training in Yakima on Friday. Costs covered by a scholarship.
- **Looking at Jail usage** – projection is 700 days down for the year. Cities are wanting to negotiate a set rate for jail services, not a per day rate. Good direction as would have a guaranteed revenue and cost to cities. Cities recognize a need to support the jail. AH – find out average per day for the last year. TC – has the data: about \$53.00 1<sup>st</sup> half, \$54.03 2<sup>nd</sup> half of 2018. Has numbers going back many years. Arrests not changing – less charging and convictions for felonies so less bed/days. There is a flat rate for cities and then a per day if over the base. Some cities very few – Elmer City (0), some many Omak. Variation has to do with size, location and demographics. Tribe often intervenes and deals with Tribal people.
- Cities will want a meeting with Prosecutor

#### 11:00 **Public Works** – JT & Kent.

- **Maintenance & Roads** – Down to road restrictions on upper Salmon and Bonaparte. Working on hardener, prep for chip seal next year. AH – Moomaw Rd issue from last week, resident has a

- big dust issue. Mag. Chloride is the best material but needs to show the application will save 5 gradings to justify the use. Will prep a road at no cost for a private contract application.
- **Washington Transportation Commission Tour May 14-15.** Draft agenda is out. From lower bridges on the Methow R. up to TwispWorks for an 11:00 beginning of meeting. Then over to Tonasket for a 4:00 meeting with the city. May 15 in Omak. JT will cover emergency road plans for repairs, fire issues, etc. Another item is primitive roads. Salmon recovery costs due to much higher culvert requirements and very limited compensation. Fed funds swap discussion from last week will be brought up to move to a more flexible state budget.
  - **OCOG Mainstreet Hwy Study consultant contract** – 100% reimbursement for the consultant - Move to authorize, approved.
  - **2019 Federal Safety funds** – application is ready – speed & striping study, most are at 50 or 35 mph. Never have looked at the speed designations overall. JT wants to include current striping: center lines and edges. Wants to do a full study – go to a consultant for recommendations and a priorities list.
  - **Fairgrounds Track** – Found a site for sandy loam, 20—cu. yds., about 2 ½ acres. Hauling and prep about \$17,900 for a total estimate. Track and arena \$12,400 hauling costs – other prep, spreading etc. Checking on the cost of material.
  - **Primitive Roads Resolution** – wants to update a list, if a road is off the list it will need to have warning signs and such for upgrade to standards.
  - **Wood Chipper (Solid Waste)** – DOE Apple Maggot grant, just needs BOCC approval, 100% covered by grant. There will be another request for smaller items next week. Will need a budget amend and supplemental to cover the funds in and out. A supplemental takes about 10 days to go through steps. Will be able to cover within cash and the reimbursement from DOE in about 4 months. Will take up to a 15” diameter item. Will be the Counties in 5 years, if whole County goes under a quarantine than the County will pay a pro rate cost for the chipper.

### 1:30 Citizen Comment

- **Vern Hirst – thanking the BOCC for opening more ATV, WATV routes** in the east part of the County, looking forward to more in the West Side.

### 1:32 BOCC reviewing minutes

### 2:00 Public Hearing

- **Supplemental Appropriation – Assessor’s office** - \$30,000 – moving from personnel to vehicles, Okayed.

### 2:05 BOCC reviewing Minutes

### 2:15 Therapeutic Courts Services Contract – OBHC – PH, TC, DG & BOCC + OBHC representatives.

- DG – it is past time for renewal, a couple of modifications needed. Add to require OBHC CEO to come to the BOCC – an annual report & quarterly..... Want access to financial records, BOCC needs to request and needs for fulfilling its fiduciary duty over funds.
- TC – Gives background and detail for DGs comments. Set specific dates in the contract.
- AH – what about functions on the OBHC Board. Officers of the OBHC Board can come and talk to the BOCC? OBHC Interim Directory feels it is reasonable.
- JD feels that the BOCC has a fiduciary responsibility for oversight, feels BOCC needs to be hearing from the OBHC Board.

- CB – lack of info about/from the OBHC Board actions or processes (i.e. letting go of the past CEO) was quite a surprise to the BOCC.
- OBHC Interim CEO – can make arrangements for presence of BOCC at OBHC Board meetings or what else might work.
- CB is a player on CHI and the integration process.
- CB possible sales tax add-on goes to the need for BOCC oversight.
- TC – Dealing with Drug Court and cooperation with Courts an issue
- Interim CEO delivers a letter of intent to renew contract. Apologizes for missing dates to officially renew the contract. Will work towards a contract with TC & DG.

2:32 Move to approve Consent Agenda. – passed

2:41 – Move to approve minutes – approved.

Motion to approve Resolution 53 – 2019, \$13,900 from Contingency Reserve to pay for **Maintenance Tech Position (Fairgrounds)** – approve.

**Adjourn.**