

**Board of Okanogan County Commissioners
(BOCC)
April 16, 2019**

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| Jim Detro – JD (BOCC) | Leah McCormick – LM (Treasurer) |
| Chris Branch – CB (BOCC) | Cari Hall – CH (Auditor) |
| Andy Hover – AH (BOCC) | Stella Columbia – SC (Fair Events) |
| Josh Thomson – JT (Public Works) | Maurice Goodall – MG (Emergency Mgmt) |
| Debi Hilts – DH (HR) | Mike Worden – MW (Dispatch) |
| Joe Poulin – JP (Maintenance & Fair Grds) | Dan Higbee – DH (Building) |
| Perry Huston – PH (Planning) | George Thornton – GT (Citizen, County Watch) |
| Laleña Johns – LJ (BOCC Clerk) | Tony Hawley – TH (Sheriff) |
| Ben Rough – BR (Public Works) | Randy Clough (Central Service) |
| David Gecas – DG (Civil Att.) | Larry Gilman (Assessor) |
| Tanya Craig – TC (Risk Manager) | |

Notes are impressions and interpretations of the note taker. Every attempt is made to assure accuracy. Specific comments by the note taker are in italics and not part of the official record or intended in any way to be other than the impressions of the note taker.

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Summary: Public Health septic permit, Fair Events: New temp starts next Monday, Day use of the arena, Billboard sign, Fair Board meeting location, **Admin & Fair Grounds Maintenance:** Ogborn Plbg, Still working on a sprayer, herbicide/fertilizer mix, **Planning & Admin:** Nightly rentals, property on the Cameron Lake Rd, **Civil Attorney:** Executive Session 110.1 (i) – French Creek & Comprehensive Plan, **Finance Committee:** Treasurer & Auditor, **Bid Opening – Twisp Transfer Station Scale, Bid Opening – Hwy 7 N of Tonasket Bridge road work, Public Works:** 123 SW Fund, Pictures of fire at SW Central landfill - Recovery Fee of \$25, Roads & Maintenance, Network Connection to Public Works Bldg, Edelweiss Sewer System, Current Rd projects, STF funding, **Public Comment:** Bob Nelson, Moomaw Rd. Excessive dust on the road is a health hazard, **Building Department Quarterly Report:** Slow Feb. – weather, Can't make money, can recover costs, Building Code is International, Permit Tech Hours increase, **Miscellaneous:** SW investment, Economic Development Council Summit, OBHC contract with County, **HR & Risk:, Oroville Housing Authority - Oroville Harvest Shelter:, Exec Session on French Creek, Exec Session on OBHC Contract**

9:00 AH, CB & JD present. Staff: SC, PH, DG & JP

JD – Bob McDaniel who has an old subdivision wants to put a septic system on the last ½ acre lot. That last lot has the community well for the development on the lot. Public Health (Dave Hilton) would not issue the permit for the septic system despite not being able to cite particular code but said it was “policy.” BOCC has asked to have Public Health to come to the Board meeting to discuss the issue. Concern is over the closeness of the community well and the proposed septic system and the ability of Public Health to deny a permit without specific regulation. (After Lunch Bob McDaniel calls and says the permit for the septic system was issued).

SC (Fair Events)

- **New temp starts next Monday**, SC will bring the temp, Scott Ward, in next Tuesday to introduce to the BOCC. Scott was a participant at the Fair in his youth from 6 – 12 years of age.
- SC had a call about **day use of the arena**, the person wants to use the small arena for riding a horse. Small arena is OK as the work is not interfering with usage. There is no specific fee for day use of the arena but stall rental allows use of the arena. Otherwise an “Event Rental” which is much more expensive would allow specific use. There is a need to develop a for hourly fee or short-term individual day usage. Of course, need to avoid any Event Rental that may be happening
- If the County posts a specific disclaimer sign the County could avoid some liability. AH goes over the RCW language that sets out the limits of County liability – DG will look at the provisions in RCW to ensure that the interpretation is correct.
- Regarding proposed **billboard sign** SC has contacted Gary George about the location at the County shop on Hwy 97 but has no response as of yet. The sign would advertise the Fair RV Park.
- Any changes to **Fair Board meeting location** must have notification and be publicized – Chronicle, BOCC agenda & Facebook?

JP (Admin & Fair Grounds Maintenance)

- Received a call from **Ogborn Plbg.** – Ogborn had forgot to add sales tax to his bid. AH - need to look at having a change order for the addition work. JP – Done. Really need a modification of the contract, still needs a resolution. Motion to direct staff to create – passed.
- **Still working on a sprayer** – looking for a rental for this year. Needs to check with Public Works about use of their spray system.
- Talked with “Fertilizer People” – they can mix a **herbicide/fertilizer mix** and could supply at \$20 an acre? Looking at the North End RV, Horse Barn areas to check how good it works.

PH (Planning & Admin)

- In the process of signing and then sending out 102 letters to **nightly rentals**. Most are a 2nd letter coming from the new licensing process and requirements.
- Tollefson doing grading on **property on the Cameron Lake Rd.** – Fee land but on the CCT. They were stopped by CCT Planning and told to get permits from Okanogan Planning. General procedure at the County Planning is to the CCT Planning if within the reservation boundaries at all. The project is shut down until permits are obtained.

9:40 DG (Civil Attorney)

- **Executive Session 110.1 (i) – French Creek & Comprehensive Plan.** BOCC, DG, PH. Return at 10.22

10:25 CH (Auditor) & LM (Treasurer) **Finance Committee**

LM (Treasurer)

- There was no need to transfer \$400,000 to Current Expense as it is at about \$650,000 at the end of the month. Tax receipts will be all in by April 30 and the Treasurer office will be working hard to process to put funds into the account.
- AH – In the Methow there are 13 closed basins, that is no new wells are permitted on parcels. Any reduction in property values as a result will impact future property tax revenue. Need to check with the Assessor, GIS and Planning to see what the difference in valuation might be. County is investigating relief or compensation as a result of the DOE action.
- Discussion of the Solid Waste 123 Closure fund and investments and looking to enhancing investment income but shifting the money into higher interest investments. BOCC needs to make

a clear direction to the department heads. The Treasurer cannot direct other departments. LM wants the BOCC to check with JT.

- Used to pay \$50,000 in bank fees per year. Now in the new local bank not only getting a higher interest rate but only paying \$12,000 - \$15,000 per year. A big change! Will stay at this bank until the fee/interest rate changes for the worse. Are looking for a 2-year guarantee on the rates and interest.
- State PILT? – Did receive \$48,000, had billed \$240,000.
- Fed SSR is on the way. It is sent to the State Treasurer and then sent out by the end of the month.
- Special look at the debt that the County is carrying. There is a possible bonding opportunity, could bundle various needs and funds to support a bond. They do not need to separate but would need to be itemized, the larger bundle would receive a lower interest rate. The 160 Fund is one possible source of funding to back a fund.

CH (Auditor)

- Will be meeting with the State Auditor to go over procedures for the current audit. CH wants to schedule with the BOCC a review of the annual audit. CH encourages keeping the usual procedure for debriefing for the whole BOCC. The State Auditor likes that arrangement and schedule for a full hour. Set at 3:30 May 14 after the Public Health Board meeting. CH will send out a PDF of the report ahead of time for review.
 - o State Auditor is starting the review today. They are coming earlier and that saves money for the county because the County Auditor is getting the reports out early for their review. It will be up to 5 state auditors working. Focus will be on the findings from last year and the Fair.
- AH: Will be doing a cash transfer in the 122 Fund. There is a going over of the process of making the transfer – money into Current Expense. Investment rolls out on April 26 then transfer is made.
- CH has worked on the end of year projections. There is a possible 1.4 million carryover next year. This is very early and needs to be taken very carefully. AH want as it is possible to move cash out of funds and into current expense reserve.

10:45 Bid Opening – Twisp Transfer Station Scale

- 1 bid: Estimate is \$55,000
- Harvey Pugh Co. dba Correll's Scale Services, Moses Lake - \$52,080.00 – Apparent Low Bid.
- Will give to Clerk for processing, Public Works will examine and present recommendation to the BOCC.

11:00 Bid Opening – Hwy 7 N of Tonasket Bridge road work

- 3 Bids
- Granite Construction, Omak? \$984,984.00
- Selland Construction \$949,744.50
- Award Construction \$1,015,748.00
- Selland apparent low. Bids to Clerk for processing. Public Works will examine and present a recommendation to the BOCC.

JT (Public Works) + Kent SW

- AH – a couple of questions about **123 SW Fund**. Was to take down to \$1,000,000 not at current \$4,000,000. JT will work on it, and talk to BR. Per Parametrics now making more money on \$1,000,000 than had thought would get on the higher amount, no need to keep the higher amount in the fund. Do need to move from Investment Fund 122 to Expense Fund 122. Kent SW will be

around on Friday but in Nespelem. Will be available at 1:00 Wednesday to review the Funds with AH & JT.

- Kent gives out **pictures of fire at SW Central landfill** – due to prohibited materials in solid waste. Instituting a **Recovery Fee of \$25** to people who have put illegal/prohibited if identified at the landfill or transfer station. Just a FYI for the BOCC in case they get a call.
- **Roads & Maintenance** – roads are drying out but 4 are still closed. See the Public Works website for the closures.
- **Network Connection to Public Works Bldg.** – draft contract to NCI Datacom is to them for review, still weeks from installation
- **SW operator/mechanic position** – mostly a servicing of ER & R vehicles at the Central Landfill. Will be ER&R and repairing containers as a focus and occasion operator when there is a shortage. The position is in the budget already, just need BOCC approval to go ahead. There is an existing job description for the position. BOCC – just need to bring a resolution in.
- **Edelweiss Sewer System.** – Edelweiss has a fund to work on the drain field. It has not been transferred to the County, County is responsible for main and feeder lines. Negotiating with system, if the fund is transferred to the County and the County takes over responsibility for the drain field the fund could be used for starting needed line repairs. The current line freezes up and winter and things back up. Current owners would have to raise fees to cover the remaining costs and operation over time. Something has to be done this year before winter freeze up.
- **Current Rd projects**
 - o Hwy 7, Tonasket Bridge N overlay – bid opening today
 - o Statler Bridge replacement – design & have begun Right of Way acquisition
 - o Guardrail Safety projects
 - o Countywide Roadside Hazard Removal – Fed. funds, will advertise contract in May
 - o Buffalo Lake Rd – CCT project, return to project next Monday
 - o Peter Dan Rd Slide repair – have been watching on a weekly basis, one more area where a spring has opened up. Planting water tolerant plants to hold.
 - o Elmway Levee – working with CoE on Right of Way. Hope to have done this year with the low water conditions.
 - o Omak-Riverside East rd overlay – 2020 construction
 - o Old 97 – Driskell to Verestar -2021 construction
 - o Cameron Lake Rd MP 3.3 – 4.5 2021/22 construction
- **STF funding** meeting 4/18, obligation of authority. Have to spend all of the STP funds each year or could lose and get less the following year. 2 cities have fallen way behind. County has no control of the situation even when we administer the project. Exploring a fund swap with the state for the Federal STP funds for more flexibility.

Lunch

1:27 JD arrives and stated that Bob McDaniel received the septic system permit form the Dept. of Health. BOCC still wants to meet with Dave Hilton. There is a meeting at 4:00 with DG (Civil Attorney) to finish Executive Session. Want to ask DH about reason for denial of the permit in the beginning then going ahead later. Meet with DG and finish French Creek and Comp. Plan session.

1:30 Public Comment

- **Bob Nelson, Moomaw Rd. Excessive dust on the road is a health hazard.** Any traffic raises a huge cloud of dust. There are 11 people living on the road currently, some with trucks and trailers that make the problem worse. JD & AH – discuss a variety of products that can be applied on the road to stop the dust problem. Will refer issue to JT.

2:00 Building Department Quarterly Report – Dan Higbee

- It was a **slow Feb.**, probably weather. But right now back on track compared to past years. Many people want to get pouring concrete, as usual. A few fire damage replacements but should be done soon.
- A little behind from last year over all due to slow February but ahead of 2016 & 2017, not 2018.
- This time of year we are spending more than coming in from fees, this will change as the year goes forward.
- RCW does not say that the Building Dept. **can't make money but can recover costs.** (regarding charging cities for building inspection services).
- **39 permits county wide. Last year 52, but similar to 2017.**
- Generally boring report but getting busy and rolling.
- AH: A change in use – such as from a **residential house to a nightly rental**, what does it mean to the Building Dept.? If the usage as a nightly rental but less than 180 days, no change. Site analysis is looking at the grounds and discussing where and what can put various buildings and usages. No one admits to 180 days. That would need a sprinkler system installation, a really expensive to retrofit and more changes.
- **Building Code is International** with US, State & local amendments. Keeping up on yearly changes and books is challenging.
- DH asking about getting “Missy” more hours. AH says should probably “pickup” the hours. DH had asked for himself, Larry & Missy. DH has given the numbers to the BOCC for consideration. Motion to direct staff (DH) to prepare a resolution to increase hours from 20 hours to 30 hours for the **Permit Tech** for 8 months (Building Season). Approved.
- JD asks about Sq. Ft. maximum for a Park Model manufactured home.

Miscellaneous

- AH – Earlier question about **SW investment** is correct. Only investing \$1,000,000.
- CB – will be gone on Monday all day to an **Economic Development Council Summit**. AH will be gone to Parent-teacher conference in the PM. No quorum Monday PM.
- Reviewing grounds for an Exec. Session regarding a renewal of the **OBHC contract with County**. Best to use 110.1 (iii). OBHC and County need 90-day notice of changes such as increase in fees. If mutually agreed can extend terms of agreement. Expires on the end of this month. Likely overlooked due to the changes in leadership at OBHC and not having a replacement yet.

3:00 HR & Risk (TC)

- **NCI Datacom agreement** has been edited and sent back to NCI.
- **Risk Pool Appraiser** has submitted update to assessment of valuation. Current review big increase in valuation. Large increase would mean larger premium in Risk Pool
- Letter of Recommendation signed? – Yes.
- Derek Bryan **Director of the Risk Pool** will be visiting May 5/13, will meet with BOCC at 9 am. Will meet with new officials and those who have not met him.
- Aiding elected official in disciplinary actions.
- Sat in on **Office Manager interview at SW**
- Met with **American Fidelity** – does not recommend self-insurance due to aging work force meaning higher medical costs. Also want to meet with BOCC to go over the services offered.
- Met with Sheriff's Office and Perry regarding **M-Tank Ceiling project**
- Worked with Tammi in the Jail regarding **Criminal Justice billings** and how to pull needed data.

- **Courthouse Security Meeting** on Thursday
- Monday Meeting with McDougall Law regarding contract (**Public Defender contract** expires 2020)
- Tuesday met with Judge Rawson & Dennis Rabidou about **Therapeutic Court (Services** from OBHC also)
- Thursday meeting with Treasurer's from cities about Criminal Justice billing and possible impacts for first half 2019 billings. Cities want to meet regarding billing for jail. TC will meet with them.

3:29 **Consent Agenda approved** as amended

- (includes changes in minutes that were made during the day so "as amended.")

3:30 **Oroville Housing Authority regarding Oroville Harvest Shelter**

- Oroville City is holding a public meeting on the project to improve the Harvest Shelter – one part is connecting shelter buildings to the city sewer system. Wanting to take comments on the Shelter Project and also applying for a CBDG funds to bring the city sewer to the Shelter.
- Asking County to apply for the CBDG funds for the sewer project – Oroville City can only apply for one project and may have another in mind. Oroville will not decide for a short time but Oroville Housing needs a backup and start process. Wants County to be backup in Oroville does not come through. Will know soon.
- Shelter need to get rolling on submitting the grand and due to time constraints they need to move ahead.
- Total project is over 2 million; the CBDG grant would be for about \$400,000.
- Harvest Shelter ag workers, homeless in winter, domestic and foreign workers under H2A Visas.
- County will support application if Oroville chooses not to. If Oroville chooses not to then BOCC will ask Oroville Housing to come back.
- Discussion of Tonasket Creek flood plain by design project, mitigation and more to address a variety of associated problems.

PH – Brings in maps and show a parcel and easements. Easements are connected to title – entry and access for utilities maintenance.

4:00 – **Exec Session on French Creek** 110.1 (i)

4:18 – **Exec Session on OBHC Contract** 110.1 (i) iii

Notetaker leaves at 4:30