

BOCC
March 13, 2017

Jim Detro – JD
Chris Branch – CB
Andy Hover – AH

Albert Lin – AL
Perry Huston – PH
Lanie Johns – LJ

Exec. Session over possible litigation regarding County roads, Exec Session on Union negotiations, Auditor's Report (Recurring Monthly, Reimbursements, Auditor role, \$ Shortage, short windows for payment), **Public Works: Mac & Cass franchise, WSU Forestry & Range specialist, Planning Update** (Grizzly, fee schedule) , **Litigation Exec session – comp plan & zone code, Tonasket Emergency, WIRA work group 48, Fair board – costs, personnel & more, Sales Tax options**

9:00 Note taker relays to BOCC about **update on Columbia Carbonate & Cascade RR** issues. Concern over scheduling, delivery of hopper cars and timeliness.

AL – case involving Comp. Plan. Asks BOCC to approve continuance request.
BOCC OKs. No details about the actual case or reason for continuance.

9:07 – **Exec. Session over possible litigation regarding County roads & Road**
log with AL. – 10 Min. requested.

9:33 – BOCC returns

9:38 – **Exec. Session on Union negotiations, BOCC, TC and more.** AH – relates that BOCC wants to do more on the negotiations instead of previous outside counsel.

10:25 – return from Exec Session.

CB – paid for a BOCC membership in OCTC – Ok. Co. tourism Council – a persona expenditure. This is FYI not a request for reimbursement.

10:35 – general discussion of use of a County credit card by BOCC, standard procedures, one not working and such.

Auditor – recurring monthly payments on behalf of departments. Some departments are not filling line with enough money to cover the whole year cost of recurring expenses. This is causing extra requests for supplemental budget adjustments. Auditor want to have departments think about putting enough money into those lines to make it to the end of the fiscal year. Auditor would like the BOCC to have the various departments to cooperate and plan ahead. Wants ore department to think in a bigger picture and cooperate.

Handling of a variety of County **personal reimbursements** to departments and/or individuals. Need to meet state auditor requirements. There is often a mis-categorization of reimbursements as opposed to entering as revenue – i.e. money from a grant paying for a County expense for “administering” a grant. Auditor has been cleaning up a variety of auditing procedures involving refunding, correct line allocations, reimbursements, revenue – a variety of confusions & resistance to changing past procedures. There needs to be a match of expenditure lines and revenue lines at the end of the year. AH – asks about how auditor helps educate the various departments.

Discussion of BOCC need to know why expenditures are made. There needs to be clarity if this is foreseen, a mistake or an unforeseen change in circumstances. Expected and reasonable cost for the year should be in the budget and planned for. When unusual or irregular comes up then the auditor and BOCC needs information or explanation. CB – talks about avoiding developing a confrontational atmosphere.

Auditor does not have **authority to deny payment** but signs off on validity of expenditure. If the auditor disagrees on the validity they will pass on to the BOCC that item as a separate payment with a lack of certification for BOCC consideration and separate from the usual bundle of vouchers. This discussion is over out of ordinary payment requests.

Some vendors have given **short windows for payment** resulting in late payment fees. Auditor is working with the vendors to adjust due dates in consideration of County procedures.

There has been a shortage in change funds in the Auditor’s office. They are looking at an \$80 shortage. Auditor has changed procedures and paperwork and is installing surveillance cameras. They are foregoing a computer purchase to cover the cost of the cameras. AH – mentions that this may be an ordinary expense and will look for a way to include the computer if possible.

Auditor wants to come back about Sheriff, jail and more about budget shortfalls in those departments.

Short discussion of an issue for Tuesday over a request for a change of agenda to deal with a land use change in a plot agreement. BOCC has no jurisdiction.

11:25 **Public Works:** Josh Thompson & Verlene Hughes over **Mac & Cass franchise agreement & Public Hearing.** This is at Brewster area road in county outside of city limits. There has been public notice for the require two weeks, it has been review by AL, West Indian Avenue area and excludes state highway and RR crossing as county has no jurisdiction in those areas. There was no public input. The sewer line is to get access to city services and needs to build line through county. This is an application and does not cover actual construction – that would be worked out later with Public Works. Details or

use of the right of way, what will be done in house by PW. John Wyss shows up later as the resolution is being approved.

Resolution 39 – 2017 – AH approval but wants a conversation over details & perhaps a transfer of money to cover recurring expenses. (Referring to Jail voucher)

11:42 WSU Forestry & Range specialist – Andy Perleberg, a Meet & Greet. State forestry extension agent based in Wenatchee. $\frac{3}{4}$ time spent education on Forestry & Range issues, the rest of time working with professionals in education & doing their role.

- Consideration of appropriate use of tools – hand, horse & modern equipment
- Forest management plans – assists, not write. Tax shelter or long term forest plans are tax advantages will need eventual harvest to quality. Some people miss this nuance and are surprised in the future.
- Tree farm certification
- Fire Wise & over stocking

Questioned raised if could provide a session on modern grazing practices, standards, inter-agency issues. AH – contributes and wants to pursue.

12:25 Lunch

1:30 Planning

PH – Planning Update.

Comment period on grizzly has been extended. A letter to Williams for review by BOCC has been sent over. PH has a proposed fee schedule for Planning that represent full cost recovery, recognizes that BOCC has looked to subsidize some applicant classes in the past. Marijuana, larger cell towers, some other miscellaneous are examples. Expensive notices – water permits generate \$150 – \$180 per permit are concerns. Current fee does not cover the cost. New proposed fee schedule reflects new costs.

1:40 Litigation Exec session – comp plan & zone code with BOCC, AL, Sandy Mackie, & PH. – 1 hour.

3:00 BOCC returns

Fair board arrived early for 3:30 meeting. **Fairground & Facility discussion over working toward seasonal or year round usage.** BOCC want to working the year round direction. Marketing person would need an incentive/targets to push usage. Continuing issues – grandstands, Kitchen, Bond to pay for repairs & upgrades.

Tonasket Emergency – vouchers \$739.79 passed.

Fair board has requested permission to have a beer garden. BOCC generally approves the concept and needs to discuss details next Fair Board meeting.

Possible increase in personnel: numbers coming from HR. Need to separate County Fair from Fair Grounds. Person would work a % for County Fair & a % for Fair Facility. Discussion of how to new person's and to split time with details to be worked with auditor and treasurer, 6-month fulltime, 6-month part time \$33,000 per year.

Need to line up income and expenditures. Keep facilities and its numbers separate from fair. Document & move money to properly compensate one to the other and vice versa. Be careful about overlapping management between the two functions.

What does daily fee for the Fair Grounds cover? Garbage, water truck, security, gates personnel, outhouse rental, electricity, use of buildings are examples, but varies depending on event/duration.

Fair Advisory people feel that what it is responsible for has been a moving target, wants clarity so it can budget and plan accordingly. There is no formal agreement or contract. Fair committee is asking for a more upfront, clean document. Can look at other nearby examples – Chelan, Douglas County.

No current money for a grandstand this year. To raise money need to do a bond. Two options. 1) GO Bond (general obligation) tied to a specific tax, goes through a vote, 2) revenue tied to a less guaranteed source, one that fluctuates so hard to nail down a specific value to repay per year. PH – estimates a \$29,000 yearly cost for a bond over 20 years. Bond money for Virginia Granger & Agriplex will be paid off in December 2017. This is \$110,000 a year. Could roll this over (or part of it) to build grandstand. Grandstand would be a small portion. \$81,000 left over for contingencies or something else. Revenue stream that covers the current \$110,000 is LTAC (\$30,000) & REIT (Real Estate Investment Tax) the remainder. \$90,000 grant money currently in hand but must be spent before June, that money would go away if not spent by that time.

Fair Board person looks to co-operation with tribe as a possible air in helping some of these issues. CB will spearhead this effort. Called around to multiple fairs, did a lot of grass roots calling around about beer gardens. Is willing to call same sources to find out how others split costs and obligations.

Architect estimate for grandstand complete is \$330,000. AN open discussion or re-thinking grandstand concept, portable bleachers, multi-purpose usage, rodeo etc. \$3500 has been donated for a new stove for the kitchen; need to look for additional money to build a

better more useful facility. Also need tables, HVAC, refrigerator replacements in the kitchen facility.

Need to look into establishing a Camp Host for RV part of the Fair Grounds for additional revenue during non-fair time.

Items:

- Prepare a person proposal, increased marketing. - % to Fair, % to Facilities
- Grandstand proposal
- Kitchen Proposal
- RV Park Camp Host

Leah McCormack – need to look at split of a variety of materials to make sure Fair pays a reasonable portion – paper, office supplies, janitorial, etc. Sometimes in the past Fair has covered all costs, not just its share.

WIRA work group 48 – In Stream flow. AH – doesn't see this happening. F & W unhappy with original agreement, if reopened they would challenge original, tribes also not happy.

PH – sent out a memo on Sales Tax options – various legal sources for tax, types and restrictions. Some possible projects with revenue – Juvenile facility, Communications infrastructure, County Fire Warden, Public Health, Fire First responders. CB – would like to work through OCOG about their portion of a possible Sales Tax and mutual benefit cooperation. Fire Marshall – would do code enforcement, co-ordinate with County rural & city fire Chiefs, inspections, etc. It would be difficult to find all these skill in one person for the money available. Discussion of need, JD not interested as a County position.

5:00 Note Taker leaves.