

**Board of Okanogan County Commissioners
(BOCC)
March 27, 2018**

Jim Detro – JD (BOCC)
Chris Branch – CB (BOCC)
Andy Hover – AH (BOCC)
Josh Thomson – JT (Public Works)
Debi Hilts – DH (HR)
Joe Poulin – JP (Maintenance)
Perry Huston – PH (Planning)

Lanie Johns – LJ (BOCC Clerk)
Ben Rough – BR (Public Works)
David Gechas – DG (Civil Att.)
Tanya Craig – TC (Risk Manager)
Leah McCormick – LM (Treasurer)
Cari Hall – CH (Auditor, Finance Mgr)
Laurie Thomas – LT (Auditor)

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Summary: Staff Reports (Administration, Civil Attorney, Maintenance, Planning, HR, Risk Manager), Legal Newspaper Contract Approval, Leachate Pond # 3 construction, PWorks, Public Comment Period, Upper Columbian Salmon Recovery, County Department Heads Meeting, Fair Ground Plan Review, Public Hearing, Miscellaneous Resolutions

OCC session began at 8:15 to accommodate Judge's schedule. Note taker arrived at usual 9:00 time and missed the earlier discussion.

9:01 JD, AH & CB present. There is an ongoing discussion of the work of NW Forest Health Collaborative and their positive influence (<http://www.ncwfhc.org>).

LT (Administration):

- PH & DG in attendance. CDBG Public Service appointment at 4:00 pm will be sending a rep & LD (Lael Duncan) will be calling in. They will need an approval of the annual budget, resolution of certification of compliance.
- OCC will need to pass a resolution to create a new maintenance tech position to assist with greater workload with adding the fair grounds to the responsibility.
- The inter-local agreement with the cities on a RTPO (Regional Transportation Planning Organization) has some possible overlaps and confusions that need to be looked at. LJ has looked at some similar agreements in other counties and would like to see a clarifying resolution. There are 2 previous resolutions that overlap and may have conflicts. LJ has approached DG for help and interpretation. Problem stems from a previous RTPO that include Chelan and Douglas Counties. That previous RTPO excluded Okanogan Co. and set up a MTPO that allowed that entity to focus on the urbanizing problem in the Wenatchee & E. Wenatchee area. Okanogan Co. then had to approach the State legislature to allow a single county RTPO with the various governments in the County and use State provided planning and infrastructure funds. Okanogan Co. through the OCC then set up OCOG (Okanogan County

Organization of Governments) as the regional planning body and now has added the RTPO function. The previous resolutions appear to confuse and not clearly lead to the present arrangement. CB wants an OCOG to be more broad and be an umbrella unit rather than a number of overlapping and perhaps conflicting entities. Also wants to see the various conflicting resolutions. LJ has sent all the conflicting and resolutions to DG for review. PH suggests listing all in a new resolution then clarify and explain the relationship between them. AH newest inter-local agreement is strictly about allowing OCOG to act as the RTPO for Okanogan Co. DG & CB recommend including in a new resolution a summary and clarification of the history and how we got to the OCOG and be separate from the NCW RTPO.

- Oroville EMS workshop for annual report with be on Apr. 17 and LT will attend then return to OCC session after that task. Melissa will sub that day.

DG (Civil Attorney)

- Inter-local with Sheriffs & Okanogan City has a small issue. City Chief law enforcement officer need to give Ok. Co. Sheriff jurisdiction over city code. Sheriff can always enforce State code. The lack city code jurisdiction was raised in a criminal trial by a defense attorney. Fortunately the infraction was within the State code so the motion was dismissed in court. DG has found suitable model language and wants to make sure these are in place. Currently wants to publish the current relationship and post on the appropriate websites about the standing agreement to cover the issue. But will need to clear up the Sheriff's jurisdiction over city code. DG will work to clear up the agreement.
- Had a call from Oroville Housing. Some people with disabilities not able to be in available housing and have been housed in Camaray Motel. Oroville Housing has a cap on reimbursements from the County and these expenditures may exceed the cap. No problem now but needs to be monitored.
- TV Dist. #1 – They have lost their technician/manager and one board member is asking to take over the duties. The issue is whether a board member can function in both roles and received re-imburement or even volunteer in that position. Also the District has lost another director so has only 4 of 5 positions. If the person wants to do the technician/manager they may be disqualified as a director.
- PWorks lease agreement with Noxious Weeds of space in the PWorks building has been looked at. A couple of points needed to be modified: an opt out/termination section needs to be clarified and Weeds was to sign off on an "As Is" to conditions while Weeds needed some small changes before moving in. There is a conflict in that so the changes need to be made before signing.
- He went over the Yakama Nation and their concerns about the Comprehensive Plan. He sees a lot of requests for changes and additions from the Nation. He can produce a summary for the OCC. DG has some disagreement over the Yakama claims of jurisdiction. DG feels the claims might be too broad and agrees with the OCC efforts to set up a meeting to discuss. OCC asks PH & DG to work on being proactive in resolving concerns. There are two proposed dates and the Yakama's would like Commissioners to be there. CB asks if there is a Court ruling on the jurisdiction positions? There is a lot of correspondence back and forth, 1989 onward. Easy argument for standing on water issues for the Yakama Nation. Some disagreement

on jurisdiction over fisheries issues on Non-ceded territories (land never specifically within any previous boundaries of the Yakama Reservation). DG feels that tribes in general are moving towards establishing a "Senior Water" like position for fisheries.

JP (Maintenance)

- Doors at Fair Grounds have been repaired from damage at RV Fair with replacement of bottom panels on rollup door. Sunrise RV took full responsibility for the accident.
- JP will meet on Friday with Tom & Steve over outstanding issues on the new restrooms.
- JP is moving a lot of material out of PWorks for the move of offices into the building and putting them into Surplus storage. They are labeled. AH asks if there is anything of real value. JP – no, feels very little of real value. LJ – needs an accurate listing of any items to be put in surplus and disposed of in sale or otherwise. TC – many pieces of the furniture came as a gift from the USFS when the Co. took over the building. JP – some from Superior Ct. and of limited value. LJ – value is not the issue, need to go through proper process as required. AH – is the material ready of an OCC resolution to surplus? JP – yes. LJ – asks if the various departments have sent a list of what is being surplused. AH & JD - JP is not to accept any surplus without a formal list.
- Tractor JP was looking at has been sold. Still looking at other options.
- JD & AH – maintenance tech. position is in the works and will be established by resolution today. DH (HR) – mentions position is already advertised and has gotten some interest.

PH (Planning)

- 17A.400 was passed to the OCC for approval by the Planning Commission last night (Monday). PH will ask for the item to be put on the Consent Agenda for consideration. The Planning Commission has also asked for training on Public Records, Public Hearings and planning policy. PH is working with DG & Kurt Danison on putting something together.
- On the well at the Fair Grounds. After contacting DoE PH will have to publish a simple intent to construct. There is no need for a Change of Location. AH – we need to get out an RFP as soon as possible due to drillers getting booked up for the season.
- Initiating of governance meeting on WRIA 49 will be April 9@ 2:00 PM

DH (HR)

- there will be a hiring orientation: dispatcher, victim's advocate, WSU Extension office mgr (.75 FTE), there has been another resignation in Corrections – now back to down 4 positions. An oral Board is set for Apr. 12 & 13, 10 responses for that process. Friday will have a Records test
- No applications for the Fair Events Coordinator – maybe need broader advertisement. AH – next Open Line for a Commissioner is Apr. 12 – too late to use that venue. CB maybe check with business/marketing classes at WVC ? DH will check. Maybe they might recommend someone.
- DH pushed some positions at the Job Fair last week. A lot of corporations were at the Fair, Tribe & Juvenile also among others.

- Some are asking about local testing for Corrections. Maybe a month and could get started. AH – what kind of education does an applicant need? DH – HS, 21+, need to read and write English, pass a PT test within 90 days and has 3 chances – then to oral boards, need to have a 70% to move on a background check. There is a polygraph & psych exam. At that point can offer a conditional job offer before hearing back about background.
- The personal history questionnaire is quite lengthy. The State has a list of mandatory disqualifications on the questionnaire. Each county can have a list of its specific disqualifiers. DH and TC are reviewing the list of questions and to develop a list for Okanogan Co. that they would inquire for specifics. Some of the State questions do not allow for circumstances or length of time past. Want so be able to examine the circumstances to see what the real situation might have been. Civil Service sometimes bounces without looking.

TC (**Risk Manager**)

- a new claim for pot hole damage. Will probably have to cover the claim.
- Douglas Co. is reviewing the VSO sharing agreement.
- TC received a compliment from Judges for calling attention of an attorney excessive fee. Problem is a lack of outside attorneys if there is a big need for outside counsel. So a higher fee is sometimes asked for due to supply and demand issues.

10:30 **Legal Newspaper Contract Approval.**

- Sound Publishing – Oroville / Tonasket Gazette/Tribune & Methow Valley News. A cover letter specifying the costs is provided for signatures. CB – Omak paper used a different calculation process involving circulation to argue a lower cost in an editorial last week. There may be other computation methods but the OCC has to make a decision on lowest absolute cost based on length of ads. Circulation is somewhat of a qualitative judgment and is a subjective criteria that the OCC cannot consider. Contract approved

10:45 Commissioner tech problems with connecting to County network – Central Services called for trouble shooting.

11:00 Bid Opening for **Leachate Pond # 3 construction**. 3 bids – Hirst: \$182,207.83, KRCl: \$162,559.70, Strider: \$220,895.86 All bids will go to appropriate authorities to examine and a recommendation from PWorks will be back to the OCC by Thursday.

PWorks JT, BR absent.

- Roads – 56 hours OT: Rattlesnake Pt., water issues, grading, some snow plowing in Areas 5 & 6
 - o Washburn Lake has a lot of unusual traffic and the party has gotten a permit to repair the road at their expense (Alaskan Bush people?)
 - o Sinlahekin Rd – MP 12.16 – 12.77: pulled culverts at the request of WSF&W and closed the road until runoff is over.
 - o Old 97 @ Rattlesnake Pt. – finishe last week

- Fish Lake/Conconully Rd – currently closed, a snow slide in a steep area. It is being transversed by 4 wheeled ATV at this time but closed to regular vehicle for now.
- Loup Loup Canyon Rd – proposed closure for irrigation canal repair. 2 large pipe sections are being assembled and then moved to a break in the line. A large front loader and a D8 will be used and requires a 2-day closure. Notifications, postings and advertisements will be make so affected people will know.
- Gravel Crushing
 - Avoiding additional closure costs at Bailey pit. Contractor found a lens of gravel and was able to complete
 - Twin Lakes pit is mined out. Looking at feasibilities to go deeper, use for stockpile site, new Shop site or surplus sale.
- Peter Dan Rd slide repair – a lot of progress, enviro & Cultural Resources are completed and the info is sent to DoT for review. Should come to the Consent Agenda next week
- Twisp-Winthrop Eastside Rd – alternate bike route. State wants to consider moving bike traffic off Hwy 20 for safety and looking at County Rd. JT concerned about lack of shoulders, blind corners – not sure if a good choice. Might be OK if State would assume liability and costs. OCC has a concern about additional costs for bicycles without additional revenue at least in a token amount by biking community.
- NC RTPO MOU – covered earlier this day. Need to finalize and clarify.
- WSACE – RCW requires where practical local governments to utilize electric vehicle or bio-diesel usage. Local government needs to report to efforts. Each department with vehicles will need to accumulate and forward information to then be transmitted to State. AH expresses frustration that some segments of State want to push for electric or alternative fuels but not willing to site windmills or solar nearby or pay for necessary infrastructure. Can't have it both ways. JD - agrees and points out that bio and Ag based fuels not environmentally friendly if production issues are considered. Also rising concern over diesel exhaust emissions may come into play in the future.
- SRS – (Safe Rural Schools legislation) finally passed at Federal level! Will be an approximate payment to County for 2017 of \$600,00. Following is a discussion of possible directions for the funds – new gravel pit sites, outlying shop upgrades, new direction to cover salt stockpiles. There will need to be an internal study to produce a prioritized list of possible projects.
- Some long term issues: road construction standards, standards for a road to be annexed by county constructed by a development, salt covers, outlying area shops, new gravel pits.

Lunch

1:30 Public Comment Period

- J. Townsend (speaker) – memorial service to be held at Agriplex. Grandfather was former Okanogan principal and well liked. Expectes 300+ people . Will be using the whole facility, Asking for a reduced/waived fee. They are willing to pay for propane

to heat and make a donation to the facility. Under fee resolution County is able to reduce/waive fee for funerals. Approved.

- GT – asks for update on possible County webpage update.
- Kit Arbuckle inquires about tar sealing of road cracks. Their high reflectivity can be distracting in some cases and asks of some procedure to reduce reflectivity.

AH announces that the **Upper Columbian Salmon Recovery** board has a new appointee from the Colville Confederated Tribe. Expresses congratulations and positive reaction to the appointment.

2:00 County Department Heads Meeting.

- Big Move: Weeds/Extension to PWorks. Various into the spaces vacated and other shuffling to consolidate Criminal Justice functions into main Courthouse building. County has a plan but no timetable. The Communication project is looked at as being on parking lot by the Virginia Granger Bldg. The floor plan design is done and they are calculating rough estimates. Goals are to address security issues, concentrate Criminal Justice,
- Juvenile/Correction & Sales Tax: will begin collecting on April 1 – money will be in the pipeline in June.
- ER & R for County Vehicles. Departments are not required to participate. PWorks would manage the program under Auditor & Treasurer. Allows departments to depreciate and accumulate funds to replace and maintain vehicles. Departments can participate in either or both functions. Pay into their account each month to better budget for the year. Currently PWorks runs this program for themselves and could extend to other departments. They do some maintenance work in house.
 - o Pworks cannot run at a profit, any department can sue as they see fit
 - o Some misuse in the past many years ago drove departments out of a past program and left a bad taste.
 - o This is being set up as an option
- Revised fee schedules – State law requires that can only recover actual costs.
 - o Building done
 - o Planning done
 - o Sheriff's done
 - o Fair done
 - o Suggest other departments examine their fee schedules for updating to cover current actual costs.
- Personnel manual, Medical & County wide salary schedules
 - o AH – spreadsheets are being developed for consideration that set County-wide salaries.
 - o Goal is to provide same step and grade increases throughout, comparable jobs – comparable salary, no decreases in current salary, bringing union reps into the process.
 - o A Compensation Committee is being set up with TC organizing and asking for participants.
- TC is checking into medical self-insurance and will report back

- Emergency is working on an intranet emergency alert system. It is in testing with selected users. On another item, April 10 – 12 there will be an emergency system upgrade and training in the new system.
- Coroner will have an update next session.
- AH is looking into the feasibility of implementing a 1 entry/exit system at the Courthouse for outsiders. Employees would have alternative entries if feasible. This is a discussion at this time and nothing more. Considerations:
 - o Possible security person in the Courthouse, not a deputy
 - o Most parking & handicap is on the West side, most feasible one entry is on lower East side.
 - o Need weapons lockers at Entry.
 - o No system will be perfect
 - o Security Committee is currently working on a traffic pattern for entry/exit for planning purposes
- JT brings up RCW 43.19.648. Requires where practicable departments to use electric or bio-fuel for vehicles. The efforts must be reported. Suggestion is made for JT to coordinate reporting.
- LJ on Public Record requests. RCW requires a gathering of cost information on all public record requests. Each department will need to report to LJ detailed log of all public record requests giving hours, materials and other direct costs for forwarding to State. State needs information to analyze and study size of the problem. There is a requirement for each department to keep an ongoing log.

Fair Ground Plan Review – FAC (Fair Advisory Committee)

- Presentation and discussion of a proposal to rebuild and update north end racing and equestrian facilities.
- Under umbrella of safety. Grant money supports those costs.
- New Rodeo arena, Horse barns, Bleachers, Announcer’s stand, Horse Equestrian arena, redo of track & railings under consideration.
- Can’t use County equipment due to barrier against one fund benefiting another
- Can use in kind labor or donations as matching for grants but need to budget the amount up front.
- April 16 deadline for grants.
- Various costs and procedures are discussed
- AH will move ahead on grants and planning.

4:00 Public Hearing – CDBG Public Services: housing, food nutrition, transportation and more.

- Public notices of the Hearing was sent out & published. No public input received.
- Board need to act on form separately – 3 items.
 - o 2018 CDBG Public Service grant
 - o Resolution 30-2018 Certification of compliance
 - o Title 6 Certification
 - o All passed

Miscellaneous Resolutions:

- Revised Resolution 36-2018 for SMP (Shoreline Management Plan) transmittal to DoE: Passed
- Authorize MOU for 4H program: passed
- Appoint Victoria Velategui to TV Dist #1 Board: passed
- Approve Consent Agenda without March 19 & 20 minutes

4: 50 Adjourn