

**Board of Okanogan County Commissioners
(BOCC)
March 12, 2019**

Jim Detro – JD (BOCC)	Tanya Craig – TC (Risk Manager)
Chris Branch – CB (BOCC)	Leah McCormick – LM (Treasurer)
Andy Hover – AH (BOCC)	Cari Hall – CH (Auditor)
Josh Thomson – JT (Public Works)	Stella Columbia – SC (Fair Events)
Debi Hilts – DH (HR)	Maurice Goodall – MG (Emergency Mgmt)
Joe Poulin – JP (Maintenance & Fair Grds)	Mike Worden – MW (Dispatch)
Perry Huston – PH (Planning)	Dan Higbee – DH (Building)
Laleña Johns – LJ (BOCC Clerk)	George Thornton – GT (Citizen, County Watch)
Ben Rough – BR (Public Works)	Tony Hawley – TH (Sheriff)
David Gechas – DG (Civil Att.)	Randy Clough (Central Service)

Notes are impressions and interpretations of the note taker. Every attempt is made to assure accuracy. Specific comments by the note taker are in italics and not part of the official record or intended in any way to be other than the impressions of the note taker.

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Summary: **Civil Attorney:** Pateros for police activities. Building inspection agreements, Dispersal of funds for Domestic Violence services, Medical for furloughed inmates, Possible dog ordinance. TV District, **Fair Events:** Thursday FAC meeting, 2019 Camp Host position. Rover Pass, Listing of FAC obligations, Commercial Building. **Admin & Fair Grounds Maintenance:** Contract for Juvenile & Admin sewer, Irrigation system at the Fair Grounds, **Freedom Foundation:** Request for appointment: Open union negotiations, **HR & Risk Management:** Need for County offices to have AED, First Aid and Stop Major Bleeding kits, **Auditor:** Changes in an enterprise fund, L & I rates, Clerk position: licensing & recording of documents, Legislature – current bills, Contingency Reserve, **Public Works:** Maintenance & Roads, Consultant selections, WSACE discussions, Similkameen Trail, Open Jobs & Employment, **Public Health:** Introductions, Group A systems, Resolution for State to provide foundation funds, Financial Report, Community Health Report, Environmental Health Report, **Informal discussion on salary commissions, Public Hearing on supplemental budget adjustment, Consent Agenda, Public Comment & Call-in: None**

9:10 JD, AH & CB present. LJ, JP, SC & DG present.

DG (**Civil Attorney**) Has been reviewing documents.

- Working on an interlocal agreement with a renewal of current agreement with **Pateros for police activities**. One item is the splitting of proceeds from forfeitures.
- **Building inspection agreements** with cities (Brewster, Twisp, Riverside). Working towards the agreements all being the same with annual renewals, no County enforcements, hourly additions for meetings with transportation costs.
- 2017 agreement for Clerk office **Dispersal of funds for Domestic Violence services**. Need rewrite to open up process for any suitable agency to apply for funds. Currently Support Center and Room One receiving funds but language needs to leave possibility for more competitive process. No agency “owns” funds. LJ – were only two applicants lately.
- When an inmate if “furloughed” are technically still in County jurisdiction. Medical treatment has been denied under Medicaid in some cases. Researching **Medical for furloughed inmates** to determine County liability.

- Reviewing **possible dog ordinance**. Was worked on in the past. Some cities have code for nuisance dogs. County has a code that cross references State RCW, with a process for declaring a “dangerous dog.” AH – often process forces owner of complaint to take ownership of the issue to try to resolve. DG – can be an issue of not knowing who owns the dog. CB – difficulty if County takes animal into custody and how to house. Concern that a neighbor not taking responsibility for nuisance animal and pushing back about complaints – County responsibility? DG – will work on the issue and bring a speaker in to discuss next week.
- **TV District**: Has finally gotten a copy of the CCT draft lease. DG has issues with some sections and will seek clarification and has talked with TV District Rep (GT) about problems. A meeting with Rep & CCT is scheduled for Mar. 13. DG sees issues is number of allowed renewals, length of the term of the agreement and potential costs.

SC (Fair Events)

- **Thursday FAC meeting**. Needs a key to get into the BOCC Chambers for holding the meeting there.
- Needs to get out an ad for a **2019 Camp Host position**.
- **Rover Pass**: An online system that provides credit card and reservation handling for RV parks. Makes credit card payments easy as Rover Pass sends a regular check and does not require any special account. Their reservation system checks for space availability at the Fair before making a commitment. SC will do more research but feels would be useful particularly with Canadian customers. CB recommends calling around to other Rover Pass customers to see about their experiences with the company. BOCC approves looking into Rover Pass.
- Mike Egerton (FAC Chair) wants a form sent to other FAC members asking for a **listing of any obligations** for the coming season. This is referring to contracting or costs for the Fair Committee.
- Meeting with people that are using the **Commercial Building**.

JP (Admin & Fair Grounds Maintenance)

- Sent out a **Contract for Juvenile & Admin sewer**, looking to start on Mar. 20.
- Mark Egerton will look at the **Irrigation system at the Fair Grounds** on Thursday for possible updates and improvements, particular in RV park area. Current water right does not allow for expansion of square footage coverage. Would have to find efficiencies in system to expand coverage. So limited by water right and pressure delivered by present pumping capability (power and sand).
- It took 10.5 hrs to hand mop the Agriplex Annex floor.

Jack Tate (Freedom Foundation)

- **Asked to have an appointment** to talk about **open union negotiations**. Goal is increased transparency in labor negotiations across the State. He gives literature and templates to BOCC. Wants employees, press and others to be able to observe any negotiations. Wants all employees to have a right to withdraw from any union (still receive benefits of any negotiation) and not pay dues. This right current is in place but some have only notified union and not HR office. Counties then have continued to withdraw dues and County could be held libel. Need to make sure all employees need to notify HR of any withdrawal. LJ – there is time next Tuesday @ 3:00. Transparent labor issue comes out of Lincoln County from a few years ago. Sees an advantage to employee and public in openness. Employees who want to observe must do on their own time.

TC (HR & Risk Management) & Judge Rawson.

- Discussing a **need for County offices to have AED, First Aid and Stop Major Bleeding kits** installed, easy access and regular checking and renewing. Has club that is organizing to do this and has worked with LifeLine to have AEDs and others checked on a regular basis. Currently there are regular active shooter drills as an example but not system to check the various first aid and other kits to ensure usability. Equally no regular training and refreshing for personnel. A class is coming up on using a major bleeding kits. Wants uniformity in all AED operations and more simplifications. Taking time to read the directions can be life threatening. Would like a donation from the County to help with costs of training and installation.

CH (**Auditor**) with Jamie.

- AH noticed some **changes in a enterprise fund** showing more revenue, transactions and expenses in an enterprise fund. CH relates this particular fund has never matched the budget. This fund is going to have an update and CH will look to cleaning up the situation. There will need to be a supplemental to clean up the account. LJ – needs info by Friday for scheduling a Public Hearing to cleanup.
- A new change in **L & I rates** will need a supplemental.
- Has had 39 applications for a **Clerk position in licensing & recording of documents**. Of the 39 there are 13 who are very qualified and CH will interview all 13. This will take two days. A surplus of good applicants – a real luxury.
- Current quite a few bills in the **legislature** that could affect Auditor office costs.
 - o **Ballot Box bill** would eliminate some costs. But will need at least one in each location that has a Post Office. CH has volunteers to go out to check and return deposited ballots on election days.
 - o Working on an agreement with **CCT for ballot boxes**
 - o **Precinct boundary line modifications** process change was okayed.
 - o Another bill allows **voter reservation** to go online, call in to the Auditor or mail in up to 8 days before the election for transfer from another location. Can go directly to Auditor's Office up to 8 am (?) the day of the election and make a change. Current online system is not ready to keep up and so on a wait and see basis on that.
 - o **Individualized ballot mailings** with mail-in due dates printed on the outside and inside documents could greatly raise costs. The envelopes are the great cost as each election would need a separate printing so cost a lot more than a large bulk buy for the whole year. AH – might look into a bulk order then have a quality laser printer put the mail-in due date on the outside of the envelopes. Other documents are already printed on a laser then all are shipped to a bulk mailing company for processing. CH – sees this as a good idea and will look into the possibility. Even some ideas in discussion for having different colors for each ballot.
 - o Overall a big **voter's right push in legislature** is good but many put many cost back on the County.
 - o **Licensing fees**, a fee to the County has not increased in a long time. Any revenue bill is a big political football.
 - o State Auditors are asking for the State to bear a **fair share of election costs** – not looking well.
- AH – question about current **Contingency Reserve**. Draws that would come out due to Auditors Office wage increases. Asks about this taking down the fund to about \$160,000. CH does not like getting below \$200,000. Auditors request would be less than \$40,000.

JT & BR (**Public Works**)

- **Maintenance & Roads** – it's snowing but expecting a big spring runoff in the next couple of weeks.
- **Consultant selections:** Geotechnical for Old 97, Bridge inspection is on an on-call basis, OCOG planning consultant.
- **WSACE** (Washington State Association of County Engineers):
 - o **SRS** not yet authorized for FY 2019
 - o **Gas Tax being reviewed.** Possible changes to being based on vehicle mileage, carbon tax revenue devote to transportation
 - o **Federal Funds exchange:** if use Fed Funds for projects have a variety of restrictions and additional costs. If a State award much simpler to implement and not as many costs. Some State funds consist of blended Federal, State and other funds so looking at what rules apply and who administers.
 - o **CRABoard:** JT would like to put in his name for possible appointment to the Board. Not likely but wants to get his name out for the future. BOCC agrees.
- **Similkameen Trail** – reminder for need to consider only.
- General discussion a variety of issues: Johnson Creek, Tonasket Creek bridges.
- **Open Jobs & Employment:** Posted Area 1 Supervisor job, probably will cause a series of movements when selected. Will put out Summer Temporary positions soon. Looking at culverts about ESEA listed species – not many County culverts at issue. But many are fish bearing and might need some work.

1:30 Public Health

- **Introductions** of attendees and positions. Election of officers for 2019: Jim Detro re-elected Chair, MaryAnn Williams, Vice Chair.
- Motion to accept funds for inspection and certifications for **Group A systems** from State. About 12 – 16 per year, training and support is paid for by State. Only the biggest systems are Group A. Accepted.
- Resolution 2019 – 01: A letter of support to State legislature for **State to provide foundation funds** for all health districts across state. About \$100 million for them in legislature right now. Foundational care is core of public health services and are mandated by the State. Currently there is no guarantee for this funding.
- Minutes approved for January & February.
- **Financial Report** – still in good condition, all bills paid, balanced budget numbers compared to forecast and end of year goals. AH requests a quarterly report on where the Health District is compared to budget numbers. – will do.
- Need to move the Public Health under the Public Works fuel contract to save funds. P. Health will look into that move.
- OK of **Financial Report.**
- **Community Health Report:**
 - o Flu A – a currently a lot of cases in County. 89 students out in Bridgeport, Paschal Sherman has 30% (?) absences.
 - o 2 new Pertussis cases – both in the Oroville area.
 - o CDC Opioid Response Grant – assessing the nature of a crisis in the county, to what extent and what substances being uses. Results coming in so far saying biggest is meth., but all substances are relatively high and closely mentioned.
 - o 2 Narcan saves – one by Omak PD, and another but County Coroner.
 - o Manny missed substance ODs – refuse transport to medical facility by LifeLine or other after NarCan use. Others often not reported as all are voluntary reporting even by hospital emergency.

- **Environmental Health Report:**

- OTA review committee established. Reps from VRBO, AirBnB and local providers. 5 on the group.
- Enforcement issue ongoing in Loomis area. Over \$13,000 and fees at this time. A waste water issue.
- A lot of required staff training and certifications for the staff coming up. Ongoing data line problems in/out office causing a lot of work delays. There may be complaints on delays may going to BOCC & Board members so this is a heads up.

3:00 BOCC Chambers

- **Informal discussion on salary commissions**, when salaries can be increased under what conditions. BOCC members have to wait until end of term before any increases can apply. Other offices general applied at end of each fiscal year.
- **Public Hearing on supplemental budget adjustment:** Equipment Reserve Fund 196. \$25,000 move to Small Tools and Minor Equipment. Passed

3:35 **Consent Agenda** – AH move to approve, Passed

- Resolution 33-2019: Budget move from Contingency Fund to Jail 013 Fund. Approved.

3:40 LJ leaves for family emergency.

4:00 **Public Comment & Call-in.**

- None.

Adjourn.