

**Board of Okanogan County Commissioners
(BOCC)
Feb. 13, 2018**

Jim Detro – JD (BOCC)
Chris Branch – CB (BOCC)
Andy Hover – AH (BOCC)
Josh Thomson – JT (Public Works)
Debi Hilts – DH (HR)
Joe Poulin – JP (Maintenance)

Perry Huston – PH (Planning)
Lanie Johns – LJ (BOCC Clerk)
Ben Rough – BR (Public Works)
David Gechas – DG (Civil Att.)
Tanya Craig – TC (Risk Manager)

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Executive Session on Ongoing litigation, Staff Reports: Planning, Civil Attorney, Risk Reduction, Admin & Courthouse Maintenance, BOCC Clerk, Treasurer, Public Works (Admin & Engineering), Board of Public Health, Human Resources, Agriplex Fee Waiver Request

9:00 JD Present, AH & CB no information. PH arrives for staff meeting.

9:06 DG arrives, 9:07 CB arrives, quorum. **Executive Session on Ongoing litigation** for about 15 min. RCW 42.30.110 1(i)

9:30 Return from Exec. Session

PH (**Planning**) working up draft of new Comp. Plan and will send to BOCC later on 2/13/2018.

- Title 20 and Cannabis moratorium will be coming to a public hearing for BOCC.
- Nightly rental proposal from Planning Com. coming to BOCC for review
- FYI: PH getting advertisement from a company that specializes on regulations for nightly rentals.
- Air BnB is a growing business – nightly rental? CB any location with a second home is a likely candidate

DG (**Civil Attorney**)– ATS as a sole source provider, researching over a need to bid. If it is considered a public work then it needs to go to bid, if “in house” then no. Department people need to fill out a form supplied by DG & supplier, then routed to DG for review.

- New civil deputy is in orientation
- A few new FOIAs have come in.
- There is a new proposal for forming a regional planning commission – DG reviewing the proposal document, funding sources, withdrawal procedures and other legalities; it would need to go pass the DoT. Likely would bring planning funds to the county.

- TV Dist. #1 – Looking at Changing the number of directors on their own. DG feels that this requires BOCC approval.
- Hearing on French Creek Rd – Open roads Coalition to argue their Summary Judgment position.
- Received a possible adding of a Conflict of Interest clause in to be added to SWAC By Laws from BR. Questions if this is nicety or a requirement? CB – does apply to “us” (BOCC) – DG – yes. Advisory Committees – maybe not. Wouldn’t be a legal item but maybe a question of public appearance. Are advisory committees subject to “Open Meeting” rules – not sure.

9:50 AH arrives. TC (**Risk Reduction**)

- ATV proposal
- Marshal Case
- Website design proposal
- Sheriffs & Coroner – audit of meds, personal property ongoing
- Working on quarterly report to BOCC
- Working with Under Sheriff for replacing Medical Officer
- Mark Patterson for Jail Med. Services
- Legislative bill on Expanded Liability for Wrongful Death, if passes expands liability to dependent grandparents if grandchild deceased.

JP (**Admin & Courthouse Maintenance**)

- ATS Contract, still working on (contractor for HVAC upgrade)
- Dave Pettit (Sp ?) - PUD has a lighting grant program, need to look into working on up-grading Courthouse to LED, AH – also Fairgrounds (Outdoors, Agriplex, Quonsets, etc)
- Checked Fairgrounds for Bath Room winterizing. Doors too loose in one case, PH recommends going to Project Manager of construction overseeing project.. Go back to them. Faulty work needs to be held accountable. JP & PH will follow up.

LJ (**BOCC Clerk**)

- Info on Homeless and Affordable Housing. BOCC. There will be an official meeting with the commission next week. LJ supplies a packet of info to BOCC on background.
- March 14 – 16 LJ will be at a conference for Clerks
- Fairground well spec packet given to BOCC. LJ will meet with possible bidders and review and have an on sight inspection tour.
- Discussion of funding for Fair well and water system. Priority, emergency status, health issues – capital facilities budget usage. LJ needs to get be sure project is finished Aug. 1
- PH offering to write a resolution to backup funding from capitol facilities budget.
- Met with AMERESCO (Sp?) on closing of Admin & Courthouse complex geothermal project. There will be a bill of \$93,000 that was budgeted in 2017 that will need a supplemental to pay the bill in 2018
- LM (Auditor) wants an opportunity to go over projects – bonds, making sure budgets, BARS are done correctly

TC – needs to redo a whole process on replacing jail ceiling. Need to rewrite contract and to do a new RFQ due to passage of time making obsolete past work.

10:19 LM (**Treasurer**)

- PH, LM & BOCC – conveyance of property to Okanogan City for a right of way.
- Tax Statements for County Property, TV have gone out. Irrigation this week. Will end up sending out 60 – 70,000 statements in total
- Omak, Tonasket & Okanogan school levy votes due in today, Property tax mailing will have a McCleary explanation. The separation of School levy votes and impact on property tax statements is a disconnect for many voters.
- McCleary is a state mandated change. 2019 will see more changes as it will impact 2019 school tax assessment. Capitol projects are not covered by McCleary and still need a local tax approval. Other non-basic Ed are also extra are transportation, tech, capitol; each would be a separate vote.
- Depending on local property assessments McCleary will impact each school district differently. All but Methow Valley will see an overall reduction. This has to do with the per thousand authorized in local voter. If the authorization is greater than the \$1.50 under McCleary local property tax will be reduced to that lid.
- SRS still in limbo, no permanent fix in sight
- When County invests on behalf of a sub-ordinant district, i.e. School District, but also others, that district receives benefit of the interest rate but the County has an administrative fee.
- AH asks about possible direction of interest rates? LM – they have been rising, rates may get over 2%, never getting back to the 6% of old, at least for governments.
- Discussion of ways to invest Bond funds while not using them, issuing bonds, BOCC – 4 County Risk Pool may want to invest Safety Funds
- Current rating for Okanogan County is A+, if reassessed could be different of course.

11:00 **PWorks** BR (Admin) & JT (Engineering)

Admin

- Offices move to PWorks Update – WSU & Weeds all OK, went over cost sharing fees and are based on square footage used – maintenance, power, etc.
- A contract reconciliation with WSU needs to be completed by BOCC. PH – Weeds is concerned that if WSU contract falls through then Weeds would be holding a bigger bill. AH assures it will work out. AH – a lot of moving pieces, it will happen.
- BR offered this time form PWorks Admin for them to come to BOCC, not here so must be OK or delayed.
- PH – Probation & Defender talking about using the Courthouse space available due to shuffle.

- Dennis Rabidou brings in other offices moving into vacated current Probation and other moves. All is discussion and not final, speculation
- Committee meetings have been regularly, now past that and working on specific meetings
- \$ & Costs- all are based on square footage - \$1000 per month. This split between Weeds & WSU, electricity runs \$230 each. Split of power for floor is 15% PWorks, 85% PHealth currently – 85% will now split 3 ways to get to the \$230 each approximate cost.
- Possible energy audit by PUD to work at lowering costs
- Still trying to hire Engineer Tech position
- Filled Lead Mechanic position
- Asking for a contract extension for Sue Christopher – she is helping bring new SW manager (Kent) up to speed. SC is reviewing old files as basis of contract while training and bringing Kent up to speed. BR wants to extend contract to a total of 10 months @ \$30 per hour, if needed (currently at 5 months).
- Ellisforde landfill closure – DoE is not OK with discontinuing of monitoring. DoE has found 1) TDS (Total Daily Solids) levels above limits, 2) past agreement had required 4 test wells, now only 2. County had applied for a variance but was never approved or denied – oversight by someone. BR looking in if it is a big issue or just needs paper work. BR sees this as a possible negotiation process, but cautions could grow to a conflict.
- SWAC – still discussing By Laws – some editing , nothing new. SWAC appointment – 2 request for appointment; only 1 space. One from Methow & one from local, Tribes want more representation. CB brings up old proposal to increase SWAC Board to include more recycling representation. May bring up to current SWAC board for possible amendment.
- Consent agenda – Snow Grooming Advisory District boundary adjustment to deal with a lack of ability to get a representative from the Bonaparte area.
- Letter to USFS about roads to Snow Parks are not being maintained. 1st choice is for USFS to do work.
- Union MOAs on the Union desk, will be returned some day.

Engineering

- 14 hours overtime,
- Road restrictions go on today in low altitude areas 1,2,4,5,6.
- Possible grant of LED lighting, PUD has spent this year's budget for such upgrades – maybe Methow office/shop only.
- Possible replace a small trailer – 14,000 lb, 14 ft. tilt trailer. JD suggests checking with North 40 – quality product, \$5300 estimate
- Carbon tax proposal impact. Association of County Engineers report – 19 lb CO2 per gallon, 9.6 cents per gallon @ \$10 per ton CO2 – cost to Okanogan County would be \$27,000 if looking only at PWorks.

LJ – Dennis Rabidou will be back at 4:00 pm to discuss need for a supplemental and purchase.

12:00 Lunch.

1:30 **Board of Public Health** meeting. BOCC part of board of Public Health

- Intros
- Agenda: Move public hearing to beginning
- Potential new board member, City rep, Janet May, currently on Brewster City Council – also former mayor.
- **Public Hearing**
 - o Rachele Danielson – introduce new program @ OKBH - **WiSe**
 - o Wrap Around Intensive Services, at least 1 visit each week with client. Program is team based, includes lay people, family, legal, criminal as well as OKBH people as needed. Will use cultural relevant, individualized, outcome based, unconditional, coordinated and will identify crisis triggers.
 - o Youth <21
 - o Currently 22 slots.
 - o **2018-#1 OTA Regulation** – Overnight Transient Accommodation (Nightly Rentals).
 - o Discussion of possible changes to regulation: 1) clarify a lodging unit ID, OTA definition, 2) Garbage Can definition, 3) Occupancy, 4) all doors equipt with locks under what conditions., 5) Fire safety – on all levels, easy access, unobstructed
 - o Comment from Central Reservations – Methow: encourages Health Dept., compliments. Wants county to enforce existing regulations.
 - o Remanded to Dave Hilton for recommended changes – upon changes and review may be enforces as amended.
- Minutes from previous approved.
- Financial receipts: received some state funds, paid vouchers, good balance, mobile food permits. Approved
- CHI Contract – Community Health Initiative – pass through from ACH = .3 FTE
- Health Officer Contract – Dr. asking for lowering of hours and salary. Dr. McCarthy – will send a note of appreciation.
- Surplus old vehicle – 2001 Dodge Stratus (130,000 miles) - \$800. Approved.
- Old computers/tech obsolete and put out for disposal, sell various office desks & such.
- **Health:** flu still around, a lot of after-effects, active strain in county is H3N2.
- **Environmental: no issues** – taken care of concerns in meeting proceedings, advertising for an Environmental Health technician or specialist position out this week – position would not require degree but a degree would qualify for more duties and pay. 4 apps for office position.
- 3:10 adjourn

3:18 Back at BOCC

DH (**Human Resources**)

- New hires for Courts, Auditor, PWorks, Law Enforcement, Sheriff – a lot of orientation. No current openings.

- AH need to set a Fair budget, then can post new Fair position with job description.
- Tuesday Afternoon (2/20) – Civil Service Roundtable with BOCC @ 2 pm. Discussion pros/cons of bringing Civil Service process back in house.
- One article allows emergency provisional hires, (2 law enforcement), need to make sure to follow retirement limitations.
- On oral boards – general Civil Service for Corrections/Law Enforcement is at Burien or on a traveling basis in E. Washington, generally Spokane. Concern about those testing bodies not servicing Okanogan County. Investigating commercial testing services.

TC – went this morning, nothing new.

3:30 **Agriplex Fee Waiver Request** – Craig Nelson, on behalf of Okanogan Athletic Booster District. Asking to use Agriplex for Annual Benefit Dinner & Auction for support of Okanogan HS Athletics. Fee schedule only allows waiver for Poor & Infirm or certain non-political public events. BOCC cannot offer waiver for a benefit fundraiser under the rules governing. Discussion of managing required fees and security issues.

4:00 Note Taker leaves for another commitment.

Consent Agenda follows

