

**Board of Okanogan County Commissioners
(BOCC)
Dec 18, 2018**

Jim Detro – JD (BOCC)
Chris Branch – CB (BOCC)
Andy Hover – AH (BOCC)
Josh Thomson – JT (Public Works)
Ben Rough – BR (Public Works)
David Gecas – DG (Civil Att.)
Tanya Craig – TC (Risk Manager)
Leah McCormick – LM (Treasurer)
Cari Hall – CH (Auditor)

Debi Hilts – DH (HR)
Joe Poulin – JP (Maintenance & Fair Grds)
Perry Huston – PH (Planning)
Laleña Johns – LJ (BOCC Clerk)
Stella Columbia – SC (Fair Events Coord.)
Maurice Goodall – MG (Emergency Mgmt)
Mike Worden – MW (Dispatch)
George Thornton – (GT) Citizen, County Watch

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Summary: Civil Attorney, Fair Events: WVC students, Admin & Courthouse & Fair Maintenance: Facility Software, Planning & Admin: Broadband Development, Developments in Dispatch, Auditor: Budget numbers good, Okanogan Homeless Shelter Open House, Public Comment.: Update on Okanogan TV District, Public Works: Admin: Open Positions, New Position, SWAC Appointments, SWAC Expenses, Apple Maggot, Leachate ponds, SW Conditional Use Permit, SAO rental, Engineering: Maintenance & Road: Other items covered, Cattle Guard renewal letters, Similkameen Trail, History of old Park & Recreation Committee & Fund, Resolutions & Approvals, Discussion on Youth Homelessness

9:03 AH & CB, JD present. SC, DG, JP & PH present.

DG (Civil Attorney)

- BR asked about a couple of items. New procedure for overdue, delinquent accounts; sending to collections, suspend? Passed on RCW
- Reviewed lease for SAO (State Auditor's Office) of offices at Public Works Building
- Bargaining question for TC, working together with TC & Guild. Time pressures & such.
- TC & Exempt Employees, went well. Everything seemed OK with meeting last Thursday.
- Still on land forfeiture case. Hop[e to have resolved by Jan. 2

SC (Fair Events)

- **WVC students** asking for a reduction or waiver of fees for use of the Agriplex for a charitable fund raiser. Roller Skating and a Bouncy House. Open to WVC friends and family. A small admission fee and donation of items for homeless shelter. Looking for a fee reduction or waiver for use. Question by BOCC if any event with an admission fee not going to charity legally qualifies for reduction or waiver of rental. WVC rules require an entry fee. DG wants to review for eligibility and will get back to BOCC. DG can give an opinion by the end of the day. AH – need an assurance of insurance on “Bouncy House” – always some chance for injury. WVC students have made insurance allowances, will provide verification.
- Nothing else, wrapping things up for the fiscal year. All fair invoices wrapped up and deposits in by Dec. 26. Working on contracts for Jan. & Feb.

JP (Admin & Courthouse & Fair Maintenance)

- Not much, showed CB **Facility Software** so CB can look at the program and see how work orders might be handled along with work flow. Allows BOCC to see flow of work passing through Admin maintenance. A lot of small stuff mixed with big deals. If enter work orders into software then all maintenance workers are informed. Allows management of work flow from beginning to end. AH expresses support for software management of work flow.
- JD to AH, conversation regarding Software training, can't hold the location against attending the event provided there is value to the County. AH was discussed last fall. Issue of promoting employee balancing against training, also planning for succession. AH – need to build a record of information to justify whatever decision is arrived at. AH is in negotiations with Unions so need to justify a lot of considerations. Information is needed to support decisions is important. Need to avoid any appearance of arbitrary decisions. JP needs to decide to choose between promotion or cost of training for employee in software usage. JP feels that promotion is of more value in the long run.
- LJ (BOCC Clerk): Is Kurt from Invesco coming? JP 0 yes for 2 days beginning tomorrow. Trouble finding a wall compressor.

PH (Planning & Admin)

- **Broadband Development** – Director of Econ Alliance: Seems to a competition for grants in County. AH – has a meeting in the Methow for a grant to pub broadband out for the last mile. County would look at any build out on what is best the whole county. Methow Elec. Co-op would allow putting cable on poles but no \$ for cable. Econ Alliance is interested – would be jobs and economic growth.
 - o AH students across County need better access for information, communication and learning.
 - o Conversation is still in research phase for options, need a lot more information. Business needs, government information, need to connect comprehensive planning to any end product.
 - o PH – talked on phone with Econ. Alliance head. Question is does County want to partner to put together a comprehensive grant? AH – need to careful as this would tend to benefit private enterprise. Need to look at a backbone that every private enterprise would have equal access. PH – always need to consider capitalization cost recovery over time.
 - o AH has a phase 2 Methow meeting tomorrow. Will pass on that if County is to be involved it will be a County wide effort. Possible RFQ for an entity to look into a multi-effort planning to see what can be done. Need to be sure it is County wide.
 - o CB – wants to include “Opportunity Zones” & Economic Alliance in any planning or effort
 - o PH – would like to start drafting an RFP not a RFQ so could narrow down and provide a specific focus. Econ. Alliance head want to include PUD in discussion.
 - o CB need to work towards a Comprehensive Plan that supports this vision in a Durable Plan that holds up over time.
- PH – Mike worked came in and wanted to discuss **developments in general for Dispatch**. Pickens Mtn – County would want to look at Fee Simple ownership of site while making sure a revenue stream to/through the TV District.

CH (Auditor)

- **Budget numbers are good**. Wants to stay within the law but also want to think outside the box.

- Public Works employees have not been paying in at a high enough rate for some benefits. They will need to reimburse the County. A resolution will be sent to BOCC, the employees are aware of the issue.
- Trying to clean up end of year details. Wants to organize a meeting with BOCC for a budget discussion.
- Wants some BOCC to sit in on interviews for staff. CH will get application packets to BOCC for review. Need to get at least 1 BOCC involved.
- Budget work is good.

10:30 BOCC goes over to an **Okanogan Homeless Shelter Open House** until later.

1:30 **Public Comment**. GT – **update on Okanogan TV District**. Two new potential TV District Board members Letters of Interests.

1:45 – AH goes to Non-Commissioned Union negotiations.

- Mike Worden (Dispatch) looking into Pickens as a future good site to serve Loomis & Palmer Lake area.

2:00 **Public Works** (BR & JT)

- **Admin**

- o **Open Positions**: Engineering tech or Engineering Tech Asst. – 1st Review of applications was Monday
- o **New Position**: SW Finance & Admin Tech – not authorized by BOCC, being reviewed by the Union. When formalized want to revisit – hopefully mid – January then back to BOCC for authorization.
- o **SWAC Appointments** – Need to set terms to get them to an even stagger of renewals. Wants something from BOCC to make change in term length to create a stagger of expirations on SWAC. CB wants a resolution explaining history and need to fix. Will be on Consent next week.
- o **SWAC Expenses** – allowable reimbursement being determined – e.g. mileage for meetings. CB thinks reimbursement is in By-Laws – not necessary there, it is in controlling statute.
- o **Apple Maggot** – not getting much green waste at this time as expected over winter. A lot of education going on.
- o **Leachate ponds** – best the ponds have been at time of year in a long time.
- o **SW Conditional Use Permit** – Thursday morning, Kent & BR will meet with SWAC about how to approach CCT Council reaction to proposal.
- o **Computer Network** – working with Central Services, PUD & NCI to look at fixing issue. Might involve other tenants of Public Works Building with costs and other and need to cover costs proportionately. WSU share is paid by BOCC. Wants BOCC aware. Options are to repair current line (very temporary), replace line (expensive), or tap into PUD line that runs in front of building.
- o **SAO rental** – meet tomorrow on rental agreement, no timeline for moving in by SAO

- **Engineering**

- o **Maintenance & Road** – Sinlahekin Rd Culvert – a lot of progress, a;; put together yesterday, 2/3 backfill today, done this week, hopefully.
- o **Other items covered** last week: Edelweiss Sewer System, Road log, Culverts – Fish passage, WSDOT coordination.

- **Cattle Guard renewal letters** going out. We are requesting one replacement where the franchisee has a history of pushing back, want the BOCC to be aware.
- Motion to allow 2:00 closure of Public Works Office to public on Dec. 24. Passed
- Permission for employees to take personal leave if they want to go home early
- **Similkameen Trail** – need to inspect early before snow melt in the Spring, also PUD would like inspection of bridge on a regular basis.
- **History of old Park & Recreation Committee & Fund** and possible need to restart.

Resolutions & Approvals:

- Approve Consent Agenda
- Evergreen Forest Logging - \$7500 services
- Prosecutors Office & State Council of Prosecuting Employees agreement
- Authorize Board signature – Fed. of State, Fed., County Employees contract
- Reclassification of Network Analyst Position
- Reclassification of Communication Technician
- System Admin reclassified as Exempt Employee
- Kirsten Williams – FAC member
- Sign CDBG contract Rehab contract
- Require some employees in Public Works to pay back overcharge

3:30 Discussion on Youth Homelessness, Room 1, Twisp

- Developing proposal and plans to put together a program for emergency shelter and assistance for homeless delinquent and other young girls in County.
- Will seek a consortium with all interested parties. Will need to find someone to put together organization. Room 1 not in a position to do this itself.
- There is a lot of interest at Federal and State level. – Consortium meets on a regular basis with potential partners.
- Hired to people to put together a data report on problem in County. Report is available, report and summary given to BOCC.
- Too often State and others use Criminal System to deal with homelessness and/ or mental health. Once involved with Criminal System is very difficult to get out. Process leaves a lot of stigma and scars that make it unlikely to a “normal” life.
- Consortium will need support from County when get to application for a comprehensive grant and program.
- CB – mentions difficult budget and number of State mandates that are not funded.