

**Board of Okanogan County Commissioners  
(BOCC)  
Dec. 11, 2018**

Jim Detro – JD (BOCC)	Debi Hilts – DH (HR)
Chris Branch – CB (BOCC)	Joe Poulin – JP (Maintenance & Fair Grds)
Andy Hover – AH (BOCC)	Perry Huston – PH (Planning)
Josh Thomson – JT (Public Works)	Laleña Johns – LJ (BOCC Clerk)
Ben Rough – BR (Public Works)	Laurie Thomas – LT (Auditor)
David Gecas – DG (Civil Att.)	Stella Columbia – SC (Fair Events Coord.)
Tanya Craig – TC (Risk Manager)	Maurice Goodall – MG (Emergency Mgmt)
Leah McCormick – LM (Treasurer)	Mike Worden – MW (Dispatch)
Cari Hall – CH (Auditor, Finance Mgr)	George Thornton – (GT) Citizen, County Watch

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**Summary:** Civil Attorney: New jail ordinance, Central Services, Reimbursement for SWAC members, Issues at Public Health, Issues at Public Health, Fair Events: Sent projected revenue, Fair budget, NCW Business Week, Planning & Administration: Champerty Shores (Lake Osoyoos), BOCC Clerk: Dept Head meeting, Facility Software training, Risk Management & Human Relations: Exempt Employee Leave policy, Union votes on the 2019 contracts, Evaluations, Civil Service testing Saturday for Corrections, Dispatch & Records, Crunch time, Consent agenda approved, **Public Works: Admin & SW:** Open positions, New Position, SWAC update, Conditional Use permit, Computer Network – Fiber Connection, Admin Building door & windows, Minimum rental fees on Admin Bldg, **Engineering:** Maintenance & Roads, Edelweiss Sewer System, Road Log, Culverts, WSDOT coordination, WSDOT coordination, Hwy 97 WSDOT traffic study, **Public Health:** Public Health – Pertussis, Environment: Up to eyeballs in enforcement, Discussion of admin building condition, Change in Prosecutor’s Office

9:11 JD & CB present, AH absent. Staff: SC, PH & DG

**DG (Civil Attorney):**

- Jail needs a **new ordinance** to cover Introducing Contraband into the County Jail. There is a RCW but it does not explicitly cover County Jails
- **Central Services:** Seeking an agreement with Okanogan County PUD. PUD is not legally able to offer retail internet services. Quest is if the PUD can offer wholesale internet to County for retail needs. Douglas and Chelan may have offered similar services and DG will look into those situations. The County is looking for cost savings and increased reliability.
- Checking on **reimbursement for SWAC members.** There is unclear language that allows but it does require reimbursement (travel?).
- Still resolving a case over **land forfeiture.**
- A couple of **issues at Public Health**
- Discussion of ability of **issues at Public Health** to delegate or pass through revenue from voluntary assessment. Feels an agreement that allows pass through would be OK.

**SC (Fair Events)**

- **Sent projected revenue** list to the BOCC. Most are confirmed, only some maybes.

- **Fair budget** – talked with FAC Chair Mike Egerton. Last year budget had gone over budget. FAC needs to get more voluntary support (trophies & such). FAC now has a clearer idea of the need to track costs and be more detailed. AH is beginning to get involved. SC showed Mike Egerton how EDEN works, had a current print out – Mike was impressed and understood. LJ – County budget has been adopted as of Dec. 10. CB – recognized annex carpet problem when he visited recently – very threadbare in traffic areas. Discussion of alternatives for re-flooring discussed.
- **NCW Business Week** – inquiring about rental rate, one year at \$1700, last year much more - \$4000 more. Just want BOCC to be aware in case Business Week people ask.

#### PH (Planning & Administration)

- **Champerty Shores (Lake Osoyoos)**– Barker about ready to start discussion with County. Wants to know if County wants to be involved with the installation of water/sewer system in a new development. The new system will connect through to Champerty Shores – who are required by DOE to connect to sewer. The whole system will be connected to existing Oroville System. CB – need to check on County franchise agreement for conflicts. Also need to make sure that all permits have been obtained when working with County Right-of-Ways. Barker talked to Champerty representatives and felt “rebuffed” when discusses extending line to Champerty. A LID formation will cover most/all of the eventual costs. Cost of bonding under a LID is much cheaper than commercial rates. Connection fees, installation fees will cover paying bonds. PH will continue to be involved.

#### LJ (BOCC Clerk)

- **Dept Head meeting** that would normally be held on last Tuesday of the month (Christmas Day) has been moved to Jan. 7 @ 11 am. There is a 1:30 public hearing but that should not be affected. JP will give a presentation on Facility software – use, work orders and such.
- CB to JD: CB not totally opposed to **Facility software training** in Las Vegas if value is there. JD agrees that Las Vegas is not the issue but if there is value for the County if JP & the employee.

#### 10:00 TC & DH (Risk Management & Human Relations)

- **Exempt Employee Leave policy** is being reviewed. Sent out a notice to affected employees about a Thursday meeting. If employees are in general agreement with the changes TC will bring the policy to the BOCC to look over and for questions. Maybe 2 pages, not the whole Employee policy. Was really 5 pages. AH had brought up front loading of annual leave in the proposal. Wanted the whole board to weigh in on the proposal. On year 5 there would be an increase in the number of days. Previously no clear policy for exempt employees, might look like double dipping. If an exempt employee comes in for 1 hour (state rule) they would have a whole day credit. Might allow accrual of a big annual leave balance, also will set a cap on accumulation up to 240 hours. This gets in compliance with the State law. Law requires full day increment on use of personal leave – no partial. Discussion of use of family leave – need for people to have time off and many companies/agencies require taking of the days for the good will of the employees.
- A couple of **Union votes on the 2019 contracts** right away. DG will make changes to the payroll as soon as they are approved.
- DH – **evaluations** – one employee (SC) was overlooked. AH has already sent his in JD looking for his and may need a new blank form, CB now has the form. All other employees are done, LJ is beginning to schedule interviews with the employees. Will be Wednesdays, DH would really like them done before end of the year. If there are any changes to the

evaluations/contracts following the interviews the BOCC needs to go to DH immediately. LJ  
– possible date Dec. 24 & 31. Unless time opens up next week.

- **Civil Service testing Saturday for Corrections, Dispatch & Records.** 10 Dispatch, 5 records will be there so far.
- **Crunch time** for DH & TC – just like everyone else. Commissioners Hearing room is available Thursday @ 2 pm. Yes. TC will meet with exempt employees.

10:30 **Consent agenda approved.**

11:00 **Public Works (JT & BR)**

- **Admin & SW (BR)**
  - **Open positions** – SW recycle/transfer station/equipment operator filled, SW – temporary operator/mechanic will not fill, Engineering technician or Engineering technical Asst. closes this week. Interviews next week.
  - **New Position:** Solid Waste Clerk – will talk with HR on Thursday – BR knows that the position has not been authorized yet
  - **SWAC update:** Explanation of problem of re-organizing and necessary reappointment of members of SWAC Advisory Board. BOCC has concerns about SWAC by-laws over membership alternates, etc. BOCC not wanting to OK by-laws at this time. CB will attend next SWAC meeting.
  - **Conditional Use permit** for accepting solid waste from reservation portion of Ferry County.
  - **Computer Network – Fiber Connection** – meeting Dec. 13 with PUD, DG looking at the issue. Central Svcs, NCD & PUD will look at possibilities. Are trying to find a contactor. Trying to find cheapest, adequate solution.
  - **Admin Building door & windows:** JP looked along with D & R glass. Looking for a cost proposal. Possibly replace a whole bank of windows and seal around doors. Comment on use of Facility software to file work orders.
  - **Minimum rental fees on Admin Bldg.** SAO (State Auditor Office) – do want to rent, in contact with their real estate officer – want 2 offices. Will move forward.
- **Engineering (JT)**
  - **Maintenance & Roads:** Snow!, Sinlahekin rd culver – no work M or T – weather issues. Plan on working the rest of the week. Still assembling the culvert, forecast of warming so will be able to catch up. Have had to re-drill bolt holes, about 1600 total bolts.
  - **Edelweiss Sewer System** – Looks like applying to the Public Works Trust fund is best way to finance. Will open up for applications in the spring. County has already done matching value if the work is accepted.
  - **Road Log** – Getting back to looking at road vacations. Texas Creek/Benson need to wait on until other issues resolved. 3 other roads on the CCT have sent out inquiry about legal backgrounds to the CCT. Vacation is a permanent decision, while a resolution can be rescinded. JD not willing to allow public access to private land.
  - **Culverts:** able to download database from the State and convert to a shape file. Then able to sort to locate County ownership. Not all have been looked at for issues. Lack of information is a problem, though now have a starting point at least. OCOG will try to prioritize across all counties.

- **WSDOT coordination** – SWDOT aware of Carlton drainage issue. A few projects in the County – 2019 some chip seal, Bridge work around lower Methow, 2020 – culvert on Hwy 20\0 near Tonasket, more chip seal.
- **Hwy 97 WSDOT traffic study** – Stan Flat Rd to Casino is in the contract.

### 1:30 **Public Health**

- Short of attendance will have 2 members call in to make quorum in order to pass resolutions before end of year.
  - Proposed C.O.L. allowance – Resolution #2018 – 02: 3% COLA – resume VEBA @ \$50 per month. Passed.
  - Public Hearing on 2019 Budget: AH letter supports increase to wages. Is sustainable, allows lowering of County contribution to Public Health budget. Motion of approve, Passed.
- **Public Health report**
  - **Pertussis** in the area – at least 4 cases overall, at least 3 in Oroville, 1 home school; 2 in Omak SD, 1 home school.
  - Currently only 60% vaccination rate in Methow Schools Kindergarten.
  - One case is in the home of a medical provider.
- **Environment**
  - Looking for an installer/designer/surveyor to replace resignation form Public Health Board.
  - **Up to eyeballs in enforcement.** One in Brewster – issued an order to vacate, owners is being fined \$25 per day. NW Justice is requesting information. A lot of “sewage” in trenches around facility. Renters mostly vacated. Happens to be the preferred new site for Brewster City well. Owner’s father living in trailer on site, he got in a fight with a tenant – tenant was assaulted, Tenant set fire to “father’s trailer, tenant got broken arm.
  - **Discussion of admin building condition**, rental of area of Public Works building – possible renter’s action. CB asking about what work is in progress. Asking if Public Health is submitting maintenance needs on Facility system for work orders?
  - Inquiry about **change in Prosecutor’s Office** and possible effect on Public Health.

2:00 CB leaves or West Side meeting. Note Taker leaves for another meeting.