

**Board of Okanogan County Commissioners
(BOCC)
Nov. 27, 2018**

Jim Detro – JD (BOCC)	Debi Hilts – DH (HR)
Chris Branch – CB (BOCC)	Joe Poulin – JP (Maintenance & Fair Grds)
Andy Hover – AH (BOCC)	Perry Huston – PH (Planning)
Josh Thomson – JT (Public Works)	Laleña Johns – LJ (BOCC Clerk)
Ben Rough – BR (Public Works)	Laurie Thomas – LT (Auditor)
David Gecas – DG (Civil Att.)	Stella Columbia – SC (Fair Events Coord.)
Tanya Craig – TC (Risk Manager)	Maurice Goodall – MG (Emergency Mgmt)
Leah McCormick – LM (Treasurer)	Mike Worden – MW (Dispatch)
Cari Hall – CH (Auditor, Finance Mgr)	George Thornton – (GT) Citizen, County Watch

Notes are impressions and interpretations of the note taker. Every attempt is made to assure accuracy. Specific comments by the note taker are in italics and not part of the official record or intended in any way to be other than the impressions of the note taker. For officially approved minutes of Board of Commissioner meetings, normally published at a later date, see www.okanogancounty.org.

Summary: Report & update on situation with TV District #1, Maintenance & Fair Grounds: Repair of old tractor, Cleaning of Agriplex floor, prioritized list of upgrades for Agriplex/Annex, **Fair Events:** Estimate revenue, Community Xmas Basket, Specific information for BOCC, **Admin & Fair Grounds Maintenance:** Training opportunity, Supplementary boiler heating system, **Planning and Admin:** Fair Well, Oroville EMS will retry levy, Well Continuity discussion, Current SW CUP, Ferry Co. SW hauling to Okanogan SW landfill, **BOCC & Admin Clerk:** FAC position, **new Assessor:** Current business, **Exec Session, Public Works:** Admin & SW: Open Positions, Budget Update, Raising Minimum Public Works Office Rental fee, SW meeting Wed., Nov. 28: CCT Waste Disposal & potential CUP amendment, SWAC update, New Snow Groomer, Engineering: Maintenance & Road, Statler Bridge replacement, Review of Snow & Ice plowing policy, **Current Expense Levy, Public Hearing on continuing of County Budget 2019, Re-allocation within SW Fund 123, Road Levy increase by amount authorized by law, Methow EMS levy increase, County Budget Hearing – Review of Revenue, Arian Noma as County Prosecutor, Scheduling of a budget work session, Scheduling of Continuing of Budget Hearing, Approve MOU between Okanogan County & USFS**

9:00 JD, AH & CB present. LJ, PH, JP & SC + GT present.

Report and update on situation with TV District #1 (GT)

- GT met with KSPS representatives (Mike Peterson – Broadcast Engineer, Gary Stokes – GM & President) on Monday, Nov. 26 @ KSPS Spokane to hear details of offer of KSPS to assist the TV District in it's difficulty in continuing service. KSPS is willing to take over management of the local district and continue operation including all major channels. In return KSPS would need to assume assets, income and operation sites currently under TV District #1.
- The TV District board members need to consider the offer and steps to move forward. BOCC needs to consider legal options.
- BOCC is supportive of the broad outline offered by KSPS and needs to consider legal details and retaining right to use Pickens Mountain for communication purposes.
- Next steps are for the TV District #1 directors to meet and consider details. County to explore legal issues and possible contract details.

JP (Maintenance & Fair Grounds)

- Presents estimate from B & O Tractor for **repair of old tractor**.

- **Cleaning of Agriplex floor** takes 2 days, with a powered cleaner machine would be about an hour. This would save on labor costs and allow a much quicker turn around for events. AH – asks JP to look at the cost and complexity of a contractor coming in to do the work compared to the county purchasing a machine.
- BOCC would like a **prioritized list of upgrades for Agriplex/Annex**. JP – mentions a convection oven/griddle upgrade at approximately \$3500 that would be helpful. AH – wants to see list of events and activities that would utilize the Agriplex/Annex to see if can justify any number of upgrades and to think about the impact of upgrades on additional usage of the facilities.

SC (Fair Events)

- Finds it hard to **estimate revenue** due to possibility of emergency usage like a fire or flood camps. Will need to put down “normal and expected” usage for assured revenue – Fair, facility rentals and events. Currently budget has \$80,000 for facility rental revenue. AH wants a full check of records to make sure basics are listed on the revenue side of the budget. Wants to see if there is an increase opportunity to support Agriplex/Annex upgrades such as the convection oven/griddle. A large new rental next year will be Washington State Grange. CB – JP has submitted an improvement list; SC needs to look over the list for her input. Ask SC to approach the FAC (Fair Advisory Committee) to see if volunteer help is available for improvements in places on the Fair Grounds including Agriplex/Annex. AH mentions that the church group who helped with the ticket booths last year had offered to help with improving the booths.
- **Community Xmas Basket** wants to use the Agriplex/Annex to assemble Christmas Baskets. BOCC has allowed use and grants a rental fee waiver in the past. BOCC needs to formally authorize waiver. AH moves to grant the waiver. Passed. The event takes 5 days but does not need heating.
- SC: Has learned always to bring in very **specific information to BOCC** so they can make informed decisions.

JP (Admin & Fair Grounds Maintenance)

- It is getting down to the wire on **training opportunity**. Wants the BOCC to look at the proposal for training program. AH would like to see a demo on the program before committing to funding for the program & training. In Union negotiations there is some concern about the County bringing up lack of funds while considering the high cost of this training (Training in Las Vegas). Wants to see how having the program and training for 5 to 6 years has benefited. CB would like a comparison of before and after program and how it affected performance.
- JD to JP: Shared information on a **supplementary boiler heating system**. Thermolex (sp) comes in single phase and triple phase models – example heats a 6500 sq. ft. space much cheaper than conventional systems. Asking JP to look into as a possibility.

PH (Planning and Admin)

- Has send word of what was discussed Monday to Hubbard Well Drilling
- **Oroville EMS will retry levy** - \$8000 cost to re-run levy. EMS is currently spending reserve funds to operate LifeLine service.
- PH: **Well Continuity discussion** DoE is looking at when a domestic well is in continuity or not in continuity with ground water for availability purposes. A fair amount of belief in the community is putting blame for confusion on the Planning Dept. while is a DoE problem. A decline in County wide assessed value if the DoE decides that deeper wells through impermeable layers is still in continuity. This might result in a downgrade of assessed value tax revenue to the County and sub-taxing districts due to many parcels no longer considered buildable.

- **Current SW CUP** (Conditional Use Permit) prevents sewage waste from going into the central landfill. There has always been a concern about possible groundwater contamination by people living around the Central Landfill and resulted in the CUP restricting any sewage waste in the landfill. Currently a sewage lagoon in the Brewster area is prevented from hauling bottom waste to the central landfill. Issue is if the material is “sewage waste.” CB – in his past experience residue from Tonasket lagoon was not a problem and was incorporated into soil on the site. DoE will not allow Brewster lagoon to use that procedure and must take the residue to a SW disposal site. The lagoon needs to look into options.
- CB – PH needs to consider **Ferry Co. SW hauling to Okanogan SW landfill** and the need for an amendment to CUP.

LJ (BOCC & Admin Clerk)

- Interview with Kirsten Williams is arranged next week for BOCC for possible **FAC position**.
- CH on Speaker Phone on **SW Budget Sheet item**: New line item or is it just an update? This is a new clerk position. CH not sure – at Public Works they don’t list expenses by position but spread positions across various lines and list by function. AH notices where the position is spread out in 3 different lines. LJ Calls BR (SW) and ask it is a fulltime position. BR knows the position is not authorized, not coordinated with Union, not determined for grade – would be a permanent position. Salary is in Admin/Accounting; \$10,000, \$5,000 & \$5,000 in transfer stations. Sees that there are lower costs in Finance as they will have work transferring to this new position to fund the position. BOCC wants to finalize the 2019 budget today if possible so wanted the clarification. AH to TC: Direct staff to create a resolution to create a position, TC relays that she has already prepared the resolution and it is consistent with positions currently in place. Up to BOCC as to exact description, SW doesn’t have specific budget time for position but finds functions: Admin, finances & transfer stations.

LG (Larry Gilman – new Assessor):

- Has closed tax rolls and is crunching numbers. He will have information soon. He is currently working on Junior Taxing Districts. CB – Is LG aware of the status of the TV District? - Yes. Current assessor will be in gone for month – there needs to be a set up for signing authority while gone. It is set up.

10:37 **Exec Session** – TC, BOCC for 20 min. Performance of a public employee. Return at 10:58.

11:00 **Public Works** (BR & JT)

- **Admin & SW**
 - o **Open Positions**: Winter temp snow groomers – all filled, SW – recycle/transfer station/equip. operator – 1st review Monday – interviews next week, 10 candidates- 75% good. SW – Temp. Operator/Mechanic – On the fence if going to fill. A few applications are in. The person who is out may return soon, might be better to hold on until the return.
 - o **Budget Update** –still sorting details, a mix of admin & finance tech – maybe more in SW arena. BR understands need for authorization, Union agreement before filling even though funds are in budget. Fund 123 Re-Allocation: wants to re-allocate funds from Scale replacement to Construction – would need a resolution to make the move. Would affect 2018 budget, not 2019. Discussion of timing of the Fund 123 re-allocation. AH wants sooner than later – before adoption of 2019 budget. BR will prepare resolution to do that for later today.

- **Raising Minimum Public Works Office Rental fee** – Not by Sq. Ft. rate but a minimum \$150. Would affect BECCA program by raising rent 4X. want to avoid that outcome and will process a resolution when/if the State Auditor asks to rent space.
- **SW meeting Wed., Nov. 28: CCT Waste Disposal & potential CUP amendment:** will use Parametrics to describe possible impact on longevity of current landfill site on discussion.
- **SWAC update:** Reappointment of member to 3 yr terms. LJ need end dates and appointment dates.
- **Adoption of Final SWMP** on Consent Agenda.
- **New Snow Groomer** arrives this week.
- **Engineering**
 - **Maintenance & Road:** some winter activity, have Area 1 & 2 crews working on Sinlahekin Rd, Blue Lake outlet Culvert. Look to being open next week.
 - **Statler Bridge replacement:** Surveys start tomorrow. Will see some excavation next month. Main work next April.
 - **Review of Snow & Ice plowing policy:** no after hours call out unless 4” snow or extreme ice conditions. There are some disagreement in Areas over “extreme ice” so call outs are not consistent. JT has gone over past budgets – this ice definition causes more overtime. AH’s only concern is when snow/slush freezes up ruts and causes steering problems. Also if a Methow truck goes down it is really difficult to keep with conditions – best if they get the truck fixed right away. School Bus Routes are always a priority.

1:30 **Current Expense Levy**

- Ongoing services with a small increase up to legal limit.
- Calling about how much this translates to per \$1,000 valuation. Assessor’s office unavailable but AH recalls approximately \$3.00 per \$100,000. Will be within legal limit.
- Checking with “Dee” about certification of levy values.
- Resolution 130-2018 for Current Expense Levy passed
- Certification on Levy list – passed

2:00 **Public Hearing on continuing of County Budget 2019** – continued until 2:15

Resolution 132-2018: **Re-allocation within SW Fund 123.** Moving SW Scale to Construction \$180,000. Passed

2:07 **Road Levy increase by amount authorized by law,** Certification of Assessment List – passed

2:15 Continuation of Public Hearing on County Budget to 2:40 – Passed

2:30 Adjourn as BOCC, Convene as **Methow EMS**

- Public Hearing - 1% increase at limit of law.
- Move to increase – approved.
- Certification of Assessment list – approved.
- Public Hearing closed
- Adjourn as Methow EMS, Reconvene as BOCC @ 2:35

2:40 **County Budget Hearing – Review of Revenue**

- **Arian Noma as County Prosecutor** sworn in at 3:00 today and Finance Committee needs to attend

- During Budget Hearing various line items in a variety of departments are adjusted reflecting past budgets and known changes. Individual departments will be submitting budgets and the County working budgeting being reviewed now will then be adjusted or use a supplemental to amended as needed.
- **Scheduling of a budget work session on Dec. 5, 2018 @ 9:00am – 12:00am.** Approved
- **Scheduling of Continuing of Budget Hearing until Dec. 10 @ 9:30am.** Approved

Approve MOU between Okanogan County & USFS on usage of BOCC parking lot. Passed.

Special Voucher run – approved.

4:15 Adjourned.