

**Board of Okanogan County Commissioners
(BOCC)
Nov. 13, 2018**

Jim Detro – JD (BOCC)
Chris Branch – CB (BOCC)
Andy Hover – AH (BOCC)
Josh Thomson – JT (Public Works)
Ben Rough – BR (Public Works)
David Gecas – DG (Civil Att.)
Tanya Craig – TC (Risk Manager)
Leah McCormick – LM (Treasurer)
Cari Hall – CH (Auditor, Finance Mgr)

Debi Hilts – DH (HR)
Joe Poulin – JP (Maintenance & Fair Grds)
Perry Huston – PH (Planning)
Laleña Johns – LJ (BOCC Clerk)
Laurie Thomas – LT (Auditor)
Stella Columbia – SC (Fair Events Coord.)
Maurice Goodall – MG (Emergency Mgmt)
Mike Worden – MW (Dispatch)

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Summary: Planning & Admin: Timeline for Comprehensive Plan, Draft EIS, Planning Commission, BOCC Option to have a public hearing, Discussion of public opportunity, Working on an agenda bill for Taber land acquisition, Conservation District role in WRIA 49, and RFQ for Facilitator for WRIA 49 process. **Fair Events:** Fair Advisory Committee (FAC), FAC expenditure report, SC needs a copy of FAC by-laws, Janitorial & Porta-Potty pumping bill, budget for paying various taxes, Well driller Report, SC still busy, **USFS requested a place to park 4 vehicles, Executive Session: potential land purchase, Miscellaneous:** Enloe project is totally off the plate, “Tribal hunting” of wolves off reservation, **Treasurer:** Taxes from 2018, Tax Sale is set for December, Reminder notice of delinquent taxes, **TV Dist 1:** Dissolution of the district, George Thornton is appointed to TV District 1 board, **Public Hearing: Jail Improvement Fund 193, Confederate Flag in the Tonasket Veteran’s Day parade, Public Hearing: CTJA Fund 160, BOCC representative to help certify election results, Public Works: Admin & SW:** Open Positions, Office Space Rental Fees, SW Budget, SW Disposal Fee Changes, Meeting with CCT Waste Disposal over CUP agreement, Transfer Station Holiday Closures, Apple Maggot, **Engineering:** Maintenance & Roads, Statler Bridge replacement project, Sinlahekin Rd, Blue Lake outlet culvert, Electronic Signature policy, BOCC certification of CRAB proposal, **County Board of Health.:** 2019 fee schedule, County Employees & Flu Shots, CDC Grant for Opioid & Overdose, Salary discussion, Community Health, Environmental Health, **Supplemental for CJTA Fund, Risk & HR:** County elected officials sworn in Dec. 26, 27; Prosecutor Nov. 27, **Public Health Vouchers, Veteran’s Board budget session**

9:09 JD, AH present, no CB. LJ, SC & PH present.

AH to PH (**Planning & Admin**), What is the timeline for Comprehensive Plan?

- Comment period will begin 11/14/2018 until 1/4/2019. PH will then take comments and identify the significant issues for the EIS. A **Draft EIS** will be written and set for Public Hearing and publish a notice of the Draft available for review. The **Planning Commission** will have a hearing on the Draft EIS and Comp. Plan – 30 days comment period. PC will look at all comments and make recommendations on EIS, if any, and choose a preferred alternative. This may take one or more PC meetings.
- **BOCC then has an option to have a public hearing.** If the BOCC simply accepts the PC action then it is not necessary for the BOCC to have Public Hearing. Any changes to the PC

recommendations would require a BOCC Public Hearing. PH thinks there would be a 30 day comment period at that point. BOCC may make changes at that time.

- AH, PH & GT (George Thornton): **Discussion of ensuing public opportunity** to provide the full range of voices from Okanogan County for input to the Comp. Plan and EIS. Possible assurances built into the process for the public and any outreach.
- **Working on an agenda bill for Taber land acquisition, Conservation District role in WRIA 49, and RFQ for Facilitator for WRIA 49 process.**

SC (Fair Events)

- Concerning the **Fair Advisory Committee (FAC)** – theme for next year will be something like “American Fair.” Kirsten Williams has been put forward as a new candidate for the FAC. A letter of interest will follow. At what time to allow access for this person or any other nominee or person of interest to the FaceBook page? AH and others – wait until official appointment
- **FAC expenditure report** is not a paperwork problem. There are some submits for reimbursement that are very late (2017), not adequate support or incomplete. Needs to have firm procedures for submittals going forward.
- **SC needs a copy of FAC by-laws.** AH – FAC needs to know that it is a committee under the umbrella of BOCC; BOCC adopts by-laws, sets up the committee and their procedures. LJ – Will make sure SC has a copy of the Resolution detailing Fair Events duties and scope of work, pertains to SC relationship to FAC.
- **Janitorial & Porta-Potty pumping bill** is being switched from FAC to maintenance budget – what line item? Offset will be income from Fair. So bill to current expense or professional services and adjustments will be made.
- Nothing in **budget for paying various taxes** (B & O, Sales, Lodging etc.). LJ – this is a cost of providing operations. SC – just no line to cover the costs. Need to revamp 2019 budget to reflect actuals from 2018 including a line for taxes. This year is a learning and adapting opportunity for the overall Fair as there has not been this structure before for a formal budget for the Fair Grounds, Fair, etc. Lines for specific expenses & revenues and so on. A much more careful process than in the past. Discussion of lines, overages, where some expenses and designations will be and more. Some lines will be over but Overall Fair is currently under budget. Just need to make adjustments in lines as necessary for 2019.
- **Well driller Report:** came out and recommended best site not near current well. Did recommend alterations and improvements on current well and irrigation watering system can solve problems without a new well (pumping sand). New location for new well would add a lot of expense overall. Recommendation is a screen system and continued efficiencies in the irrigations system will solve problems.
- **SC still busy**, doesn't see slowing down until after new year. A lot of long-term projects will be gotten into at that time.

JD to AH: While AH was gone last week **USFS requested a place to park 4 vehicles** – either at Public Works or BOCC parking lot (USFS no longer has any property in the Okanogan area –per Christina Bauman). PH will prepare a MOU and transmit to Mark in Wenatchee.

10:00 **Executive Session: potential land purchase** – AH, JD & PH. Return 10:08. No decisions.

JD: Miscellaneous

- Total cost of PUD energizing Enloe Dam on the Similkameen River will be approximately \$115 million – too costly. Now the **Enloe project is totally off the plate.** PUD wants to

allow the dam to remain in place, asking FERC for that. Considering the water rights to be converted to Consumptive Water Right and transmitted to WRIA 49 process.

- Discussion of using **“Tribal hunting” of wolves off reservation** – only “problem” wolves, would need to be sanctioned by Tribal Council on a case by case basis, use only specific authorized tribal persons. Tribe has rights regardless of any County action. This needs a lot of further discussion.

LM (Treasurer)

- **Taxes from 2018.** The vast majority of taxes came in April, also they are coming in earlier in October. This is way ahead of past years. This is the same pattern throughout the State. It is good for budgeting purposes but why is not understood.
- **Tax Sale is set for December** (Foreclosure sales, takes 2 years delinquent to begin process). One persona alone has a \$96,000 outstanding tax bill (several properties). It is very easy to forestall process – owner could declare bankruptcy at the last minute as an example. 32 total properties are involved in this sale. LM always checks with DG if LM is at all concerned with property.
- One case last year where a sold property process was take to court by a bank asking to be paid out of the process of the sale for their interest and court costs in the sale. Court sided with County.
- REQUEST: LM wants to be able to mail out a **reminder notice on delinquent taxes**. Goal is to avoid costly foreclosure process and other problems. People often just forget. LM and her office do a lot of calling that helps a lot but want to do one more step. The process generates a lot of revenue (taxes plus interest) compared to cost and return on foreclosure. Good return and good PR for the County. Cost of mailing and labor would be about \$5000. BOCC agrees to request as it generates revenue for County, is a timely request and more. OKed.

Question: Is **TV Dist. 1** required to sell property upon **dissolution of the district**.

- Question is over must the County sell the property? Response based on research (DG) is yes the County must sell the District assets. But are there ways to work around the sale of some assets? The TV District currently does not have enough Board members to have a quorum to grant an inter-governmental transfer to the County. The goal is then upon dissolution the County would have only a few items or property to auction. To ease the quorum issue George Thornton is appointed to TV District 1 board. Issues at hand: leases on Picken’s Mountain, property owned by TV District 1 and other miscellaneous items. Day Wireless & DG (Civil Attorney) may have documents and need to prepare other documents to allow moving forward.

10:45 Public Hearing: Jail Improvement Fund 193:

- Ending funds from Balance transferred to cover Operation & Supplies at Jail - \$3,830 Approved.

GT: Due to now having a Citizen Comment period today. Relays that there is some discussion and concern about the involvement of a vehicle with a large **Confederate Flag in the Tonasket Veteran’s Day parade**. This may come to the BOCC and wants the board to be aware of discussion and concern.

10:50 Public Hearing: CTJA Fund 160

- Supplemental Appropriation. \$44,133 – Need to determine if there is enough revenue to excess this amount. Continued to 3:05 for discussion and final decision.

LJ – BOCC needs to designate a **representative to help certify election results** on Friday. AH & JD not available. CB currently at meeting and out of town, will contact CB to see he will be available. Take up in the pm.

Public Works (BR & JT)

- Admin & SW

- **Open Positions** – M2 truck Driver Area 2- offer out, Winter temps – Snow Groomer Operators – condition offers out. SW Recycle/Transfer Station/Equip. Operator – open, SW Temp. Operator/Mechanic – open
- **Office Space Rental Fees** – State Auditor is asking about renting small office in PW Building. BR wants to set a minimum rental fee. OK from BOCC to continue.
- **SW Budget** – Fund 123 Re-Allocation. Fund 123 are dedication funds – wanting to move from Scales to Construction
- **SW Disposal Fee Changes** – notices are going out.
- Requesting **meeting with CCT Waste Disposal over CUP agreement** – OK to proceed.
- **Transfer Station Holiday Closures:** Veteran’s Day & Thanksgiving
- **Apple Maggot:** Today is the first operational day of quarantine. Ken (SW Transfer head) will be in the Methow all week. SW, BR & Ken have had lots of emails and calls coming in, will add details to web site.

- Engineering

- **Maintenance & Roads:** Grading and other winter prep – about the same, looking to have ½ of the trucks set up for winter plowing. Kermel Grade – culvert change helped drainage problem, Owner will put in a French drain – owner likes progress. Summer Rd – 1 mile of County not plowed due to no adequate turnaround at the end. County does plow with a wing blade when there is a high snow buildup to widen road.
- **Statler Bridge replacement project:** Monitoring status twice a week for bridge integrity. Will advertise work by mid-Spring to begin repair. CRAB contract not back yet but expecting soon.
- **Sinlahekin Rd, Blue Lake outlet culvert:** Culvert to arrive this week, will be putting up warning signs of road closure for after Thanksgiving. Work to take maybe two weeks.
- WATV routes: in progress
- **Electronic Signature policy:** Talked with DG, a variety of programs available. Need a local BOCC policy to implement, State RCW allows.
- CRAB wants a **new BOCC certification of proposal** due to a small fix to math current Biennium.

Lunch

1:30 County Board of Health.

- Public Hearing – **2019 fee schedule** – no change from last year except in overnight accommodations – where more than one rental on same property. Contrary to county code but need to check about zoning restrictions for them. Will approve on this as zoning

outcome will not affect fee schedule – if not possible due to zoning restrictions simply won't ever charge the fee. Other changes: Ready to eat, smoked product producers.

- Percentage of **County Employees taking advantage of Flu Shots** by Public Health: About 100 employees – about 1/3 of County employees.
- Finances balance, bills paid – adopted
- Applied for a **CDC Grant for Opioid & Overdose** problems.- \$110,000 . Bills from Sept. to Sept. Includes ID, 211 work, deliverables. – Communication between Public Health & CCT, strategies with ACH goals, transition from Jail – co-op with severable agencies.
- Medicaid match: allows WSAOPH (Washington State Assoc. of County Public Health). – 3 billings totaling \$24,000 - \$30,000.
- **Salary discussion:** Comparison with other Counties and comparable agencies. Motion for an increase in PHealth Admin salaries. AH – County can only increase income via property taxes by 1% per fiscal year. So can only increase Counties contribution to PHealth a comparable 1% (\$57,000+). LJ (Laurie Jones) – PHealth only has about 10% of annual budget from County, some other Counties up to 40%. PHealth Admin has not had an increase for 9 years. Admin also doing field work in addition to Admin unlike other Counties, so double return to PHealth. Approved at approximately \$6000 per month salary, begins Dec. 1, 2018.

- **Community Health**
 - o Sold Jeep last Friday. A man from Tonasket that like Jeeps.
 - o Before-the-Movie advertisement on Opioids at local theaters. Part of Opioid Grant – advertises Text 898211 for Opioid Info.
 - o Trained 11 Omak PD on NorCan last week. 20 F & W personnel recently
 - o Flu - who knows when it will begin, not yet.
- **Environmental Health**
 - o Closed basin water adequacy: MV News called, DoE on Methow closed for wells sub-basins. Any new well is restricted. PHealth generally does not OK issue of a Building Permit with out a regular well. Look at appropriate rules for cistern /hauling and storage options. Any supply contract for water would need to meet certain standards. Only applies to closed basins in the Methow basin, WRIA 48. AH – need to research cistern adequacy Dave Hylton has not had a chance to check with other counties as to their procedures if any. PHealth will only allow a “cistern” adequacy in a closed basin basin situation.
 - o Basin may receive calls from Shawn Isaac about garbage on a neighbor's property. Letters from PWorks have been issued for compliance.
 - o Plan on moving \$10,000 from current revenue to reserve. Longg term goal is have 2 months payroll in reserve. Moved and Approved.

3:05 Return to BOCC Chambers. Public Hearing on **supplemental for CJTA Fund**. Continued until AH available. Moved and Approved.

3:07 TC (**Risk and HR**) –

- New prosecutor needs to be certified and bonded by Nov. 27 – his swearing in ceremony. All other **County elected officials sworn in Dec. 26, 27**. Treasurer will be 1st week in January due to absence. State law requires an appointed official to be replaced as soon as possible after the certification of a new person in the position.
- Delegation of Authorizing CB to represent the BOCC at the Friday Canvassing Board.

3:28 **Public Health Vouchers** approved

3:30 **Veteran's Board budget session** – Eric Fritz & Treasurer and Auditor.

- General question: AH – if an official goes over a budget and BOCC does not approve overage comes out of the pocket of that Department Head? FAC is spending over and doing more. Right now SC is not in charge of the FAC at this point. FAC acts as though it can do whatever it wants. SC needs to give lead and advice from BOCC to be in charge and enforce compliance over budget.
- Veteran's: Total budget for 2019 is \$118,550, up from 2018 which was \$86,552.
 - o Review of some line items
 - o BOCC considers EF an exemplary head of a program, especially for budget and for his other accomplishments.

Notetaker Leaves 4:10