

**Board of Okanogan County Commissioners  
(BOCC)  
Oct. 2, 2018**

Jim Detro – JD (BOCC)  
Chris Branch – CB (BOCC)  
Andy Hover – AH (BOCC)  
Josh Thomson – JT (Public Works)  
Ben Rough – BR (Public Works)  
David Gecas – DG (Civil Att.)  
Tanya Craig – TC (Risk Manager)  
Leah McCormick – LM (Treasurer)  
Cari Hall – CH (Auditor, Finance Mgr)

Debi Hilts – DH (HR)  
Joe Poulin – JP (Maintenance & Fair Grds)  
Perry Huston – PH (Planning)  
Laleña Johns – LJ (BOCC Clerk)  
Laurie Thomas – LT (Auditor)  
Stella Columbia – SC (Fair Events Coord.)  
Maurice Goodall – MG (Emergency Mgmt)  
Mike Worden – MW (Dispatch)

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**Summary: Fair Events:** security camera system updated?, update Fair Grounds rental fees, **BOCC Admin Clerk:** Conservation District carry over 2016 contract funds, Recreational metal detector, **Planning & Administrative:** Quickly reviews activity, **Risks & HR:** Appointment to Civil Service Board, Records & Corrections testing, Open Enrollment for Medical Insurance, Miscellaneous, Current Activity, **HR & Risk Management Budget Review. Review of BOCC Budget, Public Works:** Personal cell phone and public record, Bonaparte Ranches plowing, **Engineer:** Maintenance & Road, Salmon Creek Rd. Statler Bridge, **Admin. & SW:** Apple Maggot regulations, Resolution to amend general fee schedule, Conditional Use permit for Central Landfill, Public Health, **LTAC Destination Marketing Organization (DMO) (LTAC - Lodging and Tourism Advisory Committee), Noxious Weeds – Budget Review Session, Courthouse Safe Cracking, Supplemental Appropriation for Jail, Supplemental Appropriation for District Court, Consent Agenda, BOCC support for Deer Crossing proposal at Crumbacher**

9:00 JD, CB – AH a few minutes later; LJ, PH, SC, JP on vacation, DG in Court.

**SC (Fair Events)**

- There was a break-in the boat storage area at the Fair Grounds (barns). SC suggests that the current **security camera system updated?** Images on the current system not of high enough quality to be useful, more to be looked at. A Sheriff's depute came down and looked for fingerprints. The intruder cut gas lines and took fuel, also got into the boat and took some fishing gear. Only what could be carried. No vehicle tracks – speculation that the intruder came in from over RR tracks where there is an access road. A discussion of possible upgrades for images and deterrence: bright flash & photo, HD quality images, alarms. Sensitivity of system could produce false alarms. JD – need to research what is available and bring information back to BOCC. Game cameras are more costly than a dedicated security system and has lower resolution. Discussion of combining of old and new systems. No system is perfect – especially when a person is “covered”. CB discusses a system that flashes a bright light, takes a photo and sounds a siren as a

deterrent. Sensitivity can be adjusted to lessen false alarms, send message to authorities? –

Animal or wind would be examples of what might cause false alarms. Need to research further.

- Working on a resolution to **update Fair Grounds rental fees**. LJ point out any new resolution should include rescinding previous conflicting resolutions as the old resolutions can complicate understanding and interpretation. General comment on needing to cleanup related and conflicting resolutions in general in all County action. PH adds comment about some current procedures: some details in the rental agreement are too specific. Fee schedule specifics set aside dates of storage rental availability in order to avoid conflict with other activities. Generally storage on the Fair grounds is from October to April. Arena is still available for use until actual construction begins.

#### LJ (BOCC Admin Clerk)

- **Conservation District wants to know if they can carry over 2016 contract funds** – remainder to the funds area about to be determined. This is in budget line 37 – Title 3. The contract included work with the CCT Firewise Program and sending a mailer to tribal members. The Conservation District has received other grants for Firewise but they want to use the old remaining funding for future work and combining funds. They are working on how much carry over and current funds to see how much they would have for 2019. AH & LJ review sources of funds, where funds were spent, they are trying to determine current fund status. Conservation District is asking to spend current funds and past funds by amending contract to allow spending as much as possible in 2018. Discussion of Budget process and need to allow expenditure this fiscal year - \$7000? CB wants to see and hear about details of contract before extending contract to allow for the expenditure. Conservation District would use funds for Risk Assessment and planning. LJ – program provides real help in cost sharing projects.
  - o Motion to have Clerk of BOCC prepare amendment to Conservation District contract for budget extension – OK.
- A person is asking permission for **recreational metal detector** around the Courthouse and the Fair Grounds. TC (Risk Manager) – has concern that Fair Grounds is on Tribal land, also public perception of activity could be a problem. Possible conflict of archaeological, Tribal, historical values. State Parks allows metal detectors in certain areas, but County has no rules in place so must fall back on general State law. Too many conflicts – BOCC is not in favor.

#### PH (Planning and Administrative)

- **Quickly reviews activity**: WRIA 48 letter, Taber surveyor working on Quit Claim, Gala Turkey fest scheduled for Dec. 6, will start screening for Admin. Secretary.

#### 10:10 TC & DH (Risks & HR)

- Received request for **appointment of Celeste Pugsley (sp?) Civil Service Board** as the 3<sup>rd</sup> member. BOCC approves.
- Local for **Records & Corrections testing in December**. Gym has already been reserved. When election process is over – will have a full roster for new officials to choose from.
- **Open Enrollment for Medical Insurance** starts on November 15: not a lot of interest in switching policy provider at this time? Consensus is to just not allow a switch and look to next year.
  - o TC: Discussion in January about being self insured for medical insurance. What this would entail and various issues. LM (Treasurer): Does the County need to inform various unions and departments? (BOCC – nothing official, they just told unions that it was being researched, no decisions).
- TC: **Miscellaneous**:

- Nov. 14 – Teamsters negotiation, 5:00 pm meeting with Commission over regulations, pm meeting with Public Works and the Treasurer.
- **TC: Current Activity:**
  - Contempt of Court case – County prevailed.
  - A Real Property seizure – could have to pay attorney fees in settlement (\$5000), Defense and Prosecution are negotiating a deal.
  - Court case for damages – 60 day waiting period before any filing permitted
  - ADA case – preliminary discussion
  - Marshall vs. County – timing push back due to all local judges are recusing.
  - Has BOCC considered any changes on organization chart for Public Works? BOCC will just approve current chart to satisfy CRAB needs – can then amend later. TC will draft a resolution for consideration.
  - Personnel Manual – has BOCC reviewed draft? Not much done by BOCC at this time – want to schedule a meeting to go over. HR wants to have in adopted by 2019 to reflect new changes in law. Not redone since 1999. Has had amendments but needs to be cleaned up – too many amendments over time. Needs to be cleaned up to avoid confusion. Will schedule for Nov. 21 beginning in the morning– day before Thanksgiving. Some issues that need close attention include promotions, posting of jobs, exempt employees – a lot of items to look at. TC has sent the draft to Payroll for them to look at. Will need employees to check off that they have reviewed.

10:30 **HR & Risk Management Budget Review. Review of BOCC Budget** follows.

11:00 **Public Works**

- If on a **personal cell phone and public record:** what should be done to preserve the public record? Need to resolve issue as many Regional Supervisors have concerns. CB suggests taking screen shots of all County business to have a preserved record in the photo files on the personal cell phone. Should be part of Personnel Manual?
- **JD: Bonaparte Ranches plowing** issue: local association plows road that they think about one mile of County Road. Just East of Bonaparte Lake turnoff on Hwy 20, Summit Road. Issue is whether to extend to County plow route? Seems County roads are not necessarily all plowed – need to look at each situation, is there a good turnaround?, safety, where does County draw the line?
- **JT (Engineer)**
  - **Maintenance & Road** – doing a lot before snow and freeze up.
  - **Salmon Creek Rd. Statler Bridge:** request for funding was approved by CRAB Board at 90%. JT would like the contract signed by BOCC before discussing a consulting contract agreement. Motion to approve resolution – BOCC approved
  - Several items on Engineer update skipped due to time constraints.
- **BR (Admin & SW)**
  - **AH: Apple Maggot regulations:** has had input from business owners in the upper Methow (restaurant owners) that have mixed feelings. BR – discussion with various enforcement agencies, is a problem with enforcement (monitoring). Effect on restaurant’s food waste & WasteWise is the problem. How is County to push back? The restricted list is changing and being reviewed. BR does not want to put out details until more finalized as that might confuse public until firmed up. CB: uncomfortable with the imposition of costs on local business and public but State.
    - Discussion of how, who, what might be source of compensation. Letters to a variety of agencies, entities, WSD of Ag. among others?

- BR will bring a **resolution to amend general fee schedule** to the BOCC for increased tipping fee.
- **Conditional Use permit for Central Landfill**: needs to be amended to allow bringing of waste from Ferry County. The Ferry County waste might affect the long-term usability of the current Central Landfill due to additional waste.
- **Public Health** has brought a request of adjustment of their share of the utility fees.
- *Note Taker leaves for a noon appointment before end of this item as BOCC running over time. There are several items on the Admin Update that are not covered up to this time.*

**1:30 LTAC Destination Marketing Organization (DMO) presentation (LTAC - Lodging and Tourism Advisory Committee)**

- Terry leap – LTAC Chair: 14 volunteers, 3 current vacancies: 2 from each region, 4 at-large, and 2 from the CCT. Contract for office staff, contract with Earth & Sky for DMO including website and promotion.
- Presentation of activities of Earth & Sky on behalf of LTAC last year and plans for 2019.
  - NW Travel Magazine top Travel pick last year
  - Ag Tourism Guide (new 2019)
  - Fishing Guide (2018)
  - Hiking Guide (2016 & update 2019)
  - Comprehensive Guide yearly
- General Maps – Winter & Summer recreation maps.
- Focused Maps – Okanogan Highlands Historical, Columbia River Region, Many Lakes Historical (Conconully to Border), Fire Shaped Landscape Map.
- 10 Seattle Times articles
- 5 promotional give-a-ways – Sun Mountain, Eden Valley, Methow Suites/Merc Playhouse, Spectacle Lake Resort/Omak Stampede, Bird Watching & Butterfly. 8 partners, 5 events, 798 total entries.
- 2019 Goals: Keep what they are doing, Emphasize Pillar Attractions, Supportive Clusters, Key Projects: Hike of the Week, TV Commercials, Short Social Media Videos,
  - Print advertising – print has limited ROI (return on investment). Currently in Route 97, Washington State Visitor Guide, Cascade Loop, Scenic Washington, Adventure Loop
  - Social Media
  - Training & Meetings
- Key Partners: WS Dept. of F&W, Route 97, Washington State, USFS, Coulee Corridor. Methow Trails.
- New Initiatives: Destination Master Plan: work with OTAK, LTAC & Commissioners
  - Expand Vacation Give-a-Ways
  - Expand Content Areas: Digital spectrum
  - Video Content
  - New Arts Map
  - New Hiking Guide
  - Print 2019 Ag Guide
  - Measuring Results: use Lodging Tax data, Direct responses – website, phone, partner requests and more. Analytics and Insights on website.

2:30 AH leaves

**3:00 Noxious Weeds – Budget Review Session**

- Needs authorization for using a retired employee to cover office while majority of staff is away at a State Weed Conference. Motion to have Staff prepare a resolution authorizing retired employee to cover Weeds office.

### 3:30 **Courthouse Safe Cracking**

- Ralla Kyle Kennison: Last year was able to open old safe in the Courthouse. Presentation of a Certification of Appreciation by resolution.

### 4:00 Public Hearing on **Supplemental Appropriation for Jail:**

- Question and discussion – concern over size of request. CH (Auditor) on speaker phone: – some costs that were to allocated to the 160 Fund are being kept within Jail budget. Revenue has not been allocated to cover though revenues are coming – need to resolve the issue by supplemental to allow for upcoming revenue. CH emails revised resolution to BOCC. CH relates that Chief Jailor has assumed that additional revenue is to come in before end of the year. BOCC approves resolution.

### 4:10 Public Hearing on **Supplemental Budget request for District Court.** BOCC approves.

### 4:30 **Motion to approve Consent Agenda,** Approved

- Commissioners Proceedings for Oct. 15,16 & Oct 22 & 23 2018
- WSLCB Letter of Non-Objection Special Occasion Liquor License – Around the World in a Soup Bowl
- Purchase Order & Trade-in: Lawn Vacuum LLV324060 – Courthouse Maintenance
- Purchase Approval – Landfill Compactor – NC Machinery
- Cattle Guard Franchise Relinquishment - #76-73 – Albert Wilson
- Resolution 110-2018 Annual Road Construction Program for 2019
- Resolution 113-2018 Budget Amendment CTJA Fund 160 – Maintenance Costs

Motion to approve **BOCC support for Deer Crossing proposal at Crumbacher** - To Whom It May Concern (WS Dept. of Transportation)

Adjourn