

**Board of Okanogan County Commissioners
(BOCC)
Oct. 2, 2018**

Jim Detro – JD (BOCC)
Chris Branch – CB (BOCC)
Andy Hover – AH (BOCC)
Josh Thomson – JT (Public Works)
Ben Rough – BR (Public Works)
David Gecas – DG (Civil Att.)
Tanya Craig – TC (Risk Manager)
Leah McCormick – LM (Treasurer)
Cari Hall – CH (Auditor, Finance Mgr)

Debi Hilts – DH (HR)
Joe Poulin – JP (Maintenance & Fair Grds)
Perry Huston – PH (Planning)
Laleña Johns – LJ (BOCC Clerk)
Laurie Thomas – LT (Auditor)
Stella Columbia – SC (Fair Events Coord.)
Maurice Goodall – MG (Emergency Mgmt)
Mike Worden – MW (Dispatch)

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Summary: **Fair Events:** RV storage rates at the Fairgrounds, Tables in the Agriplex, **Maintenance:** Roof caps, Tow behind vacuum/chipper, County Surplus Sale, **Planning:** DOE workshop @ Omak library, Cannabis Advisory, WRIA 49 kick off, Wauconda mine - Columbia Carbonate, Osoyoos Eastlake water/sewage, Champerty Shores, Comp Plan, **Administration:** North East Counties for proposed meeting dates, Water Conservancy Board, **Misc:** Wild horses on ranges in general, SWAC meeting alternates/substitutes, **Clerk's Office:** Record's Storage Fund, Preservation of Historical documents, Digitizing older records, Legacy technology to access microfilm reels, New employee, Clerk's Trust Account, **Misc.:** LJ assistant clerk will begin on Oct. 3, Water Conservancy Board opening, Appointments to a variety of Boards, **Public Works:** Bid opening for Guard Rail Safety Project, **Admin:** Open Positions, SWAC Update, Apple Maggot, Jail Trustee Discussion, **Engineering: Maintenance & Roads,** Salmon Creek Rd, Statler Bridge, County wide bridge inspection, Barkley & MVID Ditch project, Guard Rail Safety Project, **Public Comment:** None, **Misc:** Okanogan Irrigation District Conconully Lake, CCT hunters, Hunting & recreation outfitters, **Public Hearing – Closing of CDBG Economic Opportunity grant,** Note taker leaves at 2:20

9:00 JD & CB present, AH absent in the AM. PH, SC & LJ present.

SC (Fair Events)

- Looking at **RV storage rates at the Fairgrounds** during the off-season – currently at \$2 per foot, per month. CB – do you know what the rates are elsewhere by commercial storage? CB & JD: Just don't want to be in direct competition but not against storing seasonally on the Fair Grounds. Fair is not covered and handles large and awkward compared to most commercial storage.
- **Tables in the Agriplex** need replacement. 18 at this time, probably 3 or 4 more are not being used due to poor condition. Some replacement tables run near \$100 each that have the right size, quality and durability. CB & LJ: Take a look at the State bid, Dept. of Enterprise Services. SC – money left over from budget to pay for temp position, person started late in the season, might be available.
 - o Need to have input from AH to look at budget
 - o Several events coming that would benefit from improving tables

- Need to provide good amenities if County wants to be able to keep customers coming to Agriplex.
- CB – Bring in solid numbers by next week
- DG not coming in – SC & CB have questions for the Civil Attorney.

JP (Maintenance)

- Does CB have the **roof caps**? Yes, CB thinks they are made of composite. He will bring one in for JP to look at. JP needs to repair roof of Fair Hort building.
- Has located a used **tow behind vacuum/chipper** for use at the Fair Grounds and elsewhere. Can chip up to 2” limbs. Washington Tractor has one at its Chehalis branch. JP has offered \$1500 + used John Deere fork. They are checking it out and would deliver it if County would commit. JP – would hook up behind riding mower. Was about \$2900 new, CB: Budget looking OK? Yes. DR Chipper/yard vacuum is being refurbished as it was sitting for a while and will be brought from Chehalis if OKed. LJ has a resolution prepared if BOCC wants to move ahead.
- **County Surplus Sale**: Sherriff has moved all cars to surplus sale. Several other loads have been take over for surplus auction. CB – what happens to unsold items? LJ – part of resolution calls for “most economical” disposal. JP takes care of the process.
- Some discussion of a few items being sold outside of auction and not at auction.

PH (Planning)

- **DOE workshop @ Omak library, 1:00 – 3:00, Oct. 3.**
- **Cannabis Advisory – Oct. 3 @ 3:30**
- Thursday evening – **WRIA 49 kick off**, background info, look to fill open spots.
- **Wauconda mine, Columbia Carbonate**, is being moth balled. Will not be rehabbed at this time as they are hoping for a reopening at some time.
- Will be looking at a pot farm and a salvage operation near Pickens Mtn.
- Will check in with **Osoyoos Eastlake water/sewage**.
- **Champerty Shores** – working on a grant/loan/bond to pay for hook up to East Lake System. PH Advocating for an LID and going out for a bond. Will begin work ASAP to get in a window after irrigation shut off and winter weather. One independent person wants to work on hooking up to Eastlake system this Fall and want to be compatible with the Champerty extension. This would save a fair amount of cost for the County as it would extend the Eastlake lines. That person is looking at 8 lots being developed. If there is a LID the Treasurer’s office would do a lot of the setting up. Actual construction would need a RFP, PH will consult with Oroville Public Works. Another approach might be to have an utility to setup a service district and run a revenue bond. This would be much cheaper and less complicated than a LID. CB – Oroville Council had concerns over finances and accounting. PH – Experience of his feels the bonds sell very fast and easy. CB feel that if the accounting software or company can’t manage the accounting then that is a sign to look for another software or company.
- Hopes to get the **Comp Plan** back to BOCC next Monday
- Also an application requirement and needs to consult with DG (Civil Attorney).

LJ (Administration)

- New clerk has notice from **North East Counties for proposed meeting dates**. Legislative reps are working on dates with Rep. Kretz.

- Resignation of M. Kernan from **Water Conservancy Board**. That Board has a Letter of Interest to forward to the BOCC.
- A bid opening for Public Works is set at 11 am. Public Works did proper advertizing but forgot to notify BOCC. LJ checking if the late notice will work. BOCC – OK.

General discussion of there being too many **wild horses on ranges in general** and no good way to manage. CB - **SWAC meeting alternates/substitutes** need to be up to speed. Allowing cal-in to keep up a quorum. CB will check with DG about legal issues.

10:00 Charlene Groomes & Susan Speaker (**Clerk's Office**)

- LJ (Administration): After Dept. Head meeting last week. Recalled **Record's Storage Fund** in budget. A fee is being collected by Treasurer's office and goes into the budget line. The budget line is swept and goes back to Current Expense at the end of each fiscal year when it's not spent. LJ not sure of exact amount of funds would be available each year.
- **Preservation of Historical documents:** CG – possible to use P & M funds that are in Auditor's control. LJ talking about storage/historical funds that BOCC controls. Have to have historical need that has to kept forever (wills, titles are examples). Could be for any "historical" preservation even buildings. LJ thinks about \$8,000 - \$9,000 each year goes into the fund then gets swept.
- CG – presents what it would cost to **digitize older records** under the NW Vital Records proposal from last week. LJ has budgeted \$25,000 traditionally under the BOCC control. Clerk's proposal is to work on records currently in containers. They are a problem when accessing – often weekly.
- SS: County no longer has **legacy technology to access microfilm reels** of various records. Have been taking them down to a title company in town. That company is phasing out and will no longer be able to help out (the machine used is no longer supported and no parts are available). County needs to convert the reels to laser fiche at least. It would be less then \$10,000 to convert. Laser fiche is old technology but currently works well. Need to think about future though.
- **New employee is very good.** Now clearing out old accounts that have been sitting in **Clerk's Trust Account** for years. Now have switched over to Odyssey and these are turning up in audits. The accounts are easier to find and research. SS: some old funds might come to County but working with Prosecutor's Office to be sure all are handled appropriately. Other funds are now being worked on, 3 will go to individuals, then all the old accounts will be taken care of.

10:20 **General misc. discussion.**

- **LJ assistant clerk will begin on Oct. 3**, will be a big help as LJ has been doing double duty for some time.
- **Water Conservancy Board opening** – 1 Letter of Interest, more?
- Quite a few calls about **burn ban**. DNR has extended there jurisdiction, some cities have dropped ban. This is causing confusion.
- G. Thornton initiates **discussion about appointments to a variety of Boards**. Feels there is a need to make sure opportunity gets out to a wide variety of people in the County. Some Boards require a specific constituency be represented but in public or member at large positions might have a broader representation be a goal. A suggestion is made to have a full BOCC discussion in the future. CB & LJ discuss the requirements to be on the Water Conservancy Board – hours of training, background, DOE approval, etc.

10:50 BOCC reviewing old minutes from last week.

11:00 Public Works: Bid opening for Guard Rail Safety Project: 3 bids

Peterson Bros. (Sumner, WA)	\$474,471.51
Dirt & Aggregate Interchange (Fairview, OR)	\$487,222.00
Frank Gurney, Inc. (Spokane, WA)	\$427,084.00

- Gurney apparent low, Engineering will examine and bring back a recommendation in the afternoon.

Admin (BR)

- **Open Positions:** Veg & Traffic filled (Eric Dent), M2 Truck Driver – job offered and declined, considering whether to open process or hire from those interviewed. Winter Temps – posted losing Friday Snow Grooming – normally 2 temps to work on call, want to hire a third to allow training and then the trainer will have 0 hours unless there is an emergency. No additional cost to county.
- **SWAC Update:** A lengthy discussion, wants to retain alternate positions, they felt more flexible. Wants Travis Bessette as alternate and could fill in any position, not just when CC Rep absent. No recommendation but felt this is the best choice. Will have their secretary to research numbers at meetings, quorum or not – use info to see if need a large committee size. Will decide all of this at the next meeting. Will look into a call-in possibility with DG. Would need a by-law change. Suggest maybe add a BARS line to allow for misc expenditures without needing to come to BOCC each time.
- **Apple Maggot:** Not much new. SEPA – need Dept. of Ag to make the call for the need but BR feels no necessary for OK to transport solid waste to Central Landfill. Heat Treatment is being tested at Puyallup and being run by WSU.
- **Central Landfill Scale replacement:** Week after general hunting season is over – early November. Might take a few days without operating scales. Are looking at a temporary scale.
- **Jail Trustee Discussion:** Meeting with Maintenance & SW & Jail Monday, Oct. 8 @ 4:15 pm

Engineering (JT)

- **Maintenance & Roads:** Grading, cleaning culverts, shouldering, winter sand, patching and crack sealing – about the same as last week with the crack sealing added.
- **Salmon Creek Rd, Statler Bridge:** 15 ton load limit, no info supporting any specific weight in the past. Will check regularly for any change in the bridge status. WDFW will meet at the site today to look at needs. Hopefully send estimate to BOCC soon and be ready to meet with CRAB. Looking at 1.0 – 1.5 million for full repair, about \$6000 spent on emergency repair so far.
- **County wide bridge inspection** begun, will take the rest of the month.
- **Barkley & MVID Ditch project:** Davis Creek – needs a WDFW OK to proceed. They have not done this. MVID needs to get this accomplished – will be a meeting next week. This is part of a Trout Unlimited project so it needs to be done right.
- **Guard Rail Safety Project** has Indian Dan as 1st priority. Want to get done before Winter. Company that wins bid needs 3 – 4 weeks lead time to deliver guard rails.

Lunch

1:30 Public Comment – none

1:50 AH arrives. **Okanogan Irrigation District Conconully Lake**– making changes to North Fork Salmon canal feeding upper reservoir at Conconully. Funded by CCT as compensation for allowing more water in Salmon Creek for salmon & steelhead. Goal is to fill Upper Reservoir early in the season when full run off occurring. Discussion of using **CCT hunters** to legally address problem wolves. Upcoming US Forest Service public hearing on **hunting & recreation outfitters**. Proposed dates do not work for outfitters, AH is working on changing dates. Outfitters asking about County to have attorney write a support letter. Bringing AH up to speed on JP request for vacuum/chipper.

2:00 Public Hearing – Closing of CDBG Economic Opportunity grant.

- Fire District #15 won the \$1,000,000 grant in 2014. Tonya Vallance of District #15. Have just now completed after end of 2017, now ready to close the grant. Single audit was completed as required, no findings, all was OK, only a recommendation for a procurement policy. Attachment of numbers & actions presented to BOCC for signatures. When all is sent in last \$50,000 will be released to County, who will then transmit to District #15. There was only 1 labor enforcement on 1 sub for underpayment of employees – they used the wrong prevailing wage scale.
- PH: County did the SEPA & NEPA as part of an in kind contribution. Have been several opportunities for public input as required by process. LJ – all materials and paperwork are all there. Money will come to the County and be deposited then the money will be transmitted to Fire District #15

Note taker leaves at 2:20 for other commitments.

3:00 – Update of Human Resources & Risk Management

3:30 - Discussion – Johnson Creek Fish Passage citizens comments – Rod Haeberle

4:30 Approve Consent Agenda.