

**Board of Okanogan County Commissioners  
(BOCC)  
October 1, 2019**

Jim Detro – JD (BOCC)	Stella Columbia – SC (Fair Events)
Chris Branch – CB (BOCC)	Maurice Goodall – MG (Emergency Mgmt)
Andy Hover – AH (BOCC)	Mike Worden – MW (Dispatch)
Josh Thomson – JT (Public Works)	Dan Higbee – DH (Building)
Joe Poulin – JP (Maintenance & Fair Grds)	George Thornton – GT (Citizen, County Watch)
Angie Hubbard – AHu (Interim Planning)	Tony Hawley – TH (Sheriff)
Laleña Johns – LJ (BOCC Clerk)	Randy Clough – RC (Central Service)
David Gechas – DG (Civil Att.)	Larry Gilman – LG (Assessor)
Tanya Craig – TC (Risk Manager)	Annie Lyons – AL (Noxious Weeds)
Shelly Keitzman SK (HR)	Charlene Groomes - CG (Clerk's Office)
Leah McCormick – LM (Treasurer)	Susan Speaker - SS (Clerk's Office)
Cari Hall – CH (Auditor)	Arian Noma – AN (Prosecuting Attorney)

*Notes are impressions and interpretations of the note taker. Every attempt is made to assure accuracy. Specific comments by the note taker are in italics and not part of the official record or intended in any way to be other than the impressions of the note taker.*

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**Summary:** **Civil Attorney:** Working on records requests, Researching on some projects, **Fair Events:** Draft of a budget request, Partial waiver of Agriplex fee, Cost to County for supporting the Fair, Grizzly Bear meeting on Monday, Wedding coming up, **Admin & Fair Grounds Maintenance:** Safety Grant possibilities, 2 Hot water tanks, Soft water unit, Electrical bill for Fair grounds higher, **Interim Planning:** Yakama Nation response letter, Wednesday PC Meeting, **Exec. Session:** Evaluation of an Employee. SC & BOCC, Return to Open - SC : Letter of resignation effective Nov. 4, Vacancy on Fair Board, JD - SC has done an exceptional job and gone above and beyond, **Miscellaneous:** Past Overpayment to employees, **Communication/Dispatch:** Nov. 6 Prop. #2 levy, Overall things are good, Work on Prop. #2, Advisory Board, Replaced hardware, Repeater replacement, Budget, People in training, **BOCC Exec. Clerk:** WDFW - possible land acquisitions, **Public Works:** Maintenance & Roads, Buzzard Lake Rd, Statler Bridge replacement, Public Works Building window replacement, Peter Dan Rd: Slope repair, Purchasing Policy updates, State Auditor meeting, Barkely & MVID Ditch project, Similkameen trail maintenance, Gravel crushing at Greenacres pit, Need for possible signage

9:03 **JD & CB, AH absent. Staff: JP, LJ, AHu, SC & DG**

LM (**Treasurer**) – Pam, staff at Treasurer's office, wife of Chris Johnson, fire fighter, is likely to be away from her position indefinitely.

DG (**Civil Attorney**)

- **Working on records requests**, some done, working on a large request.
- **Researching on some projects** – ongoing.
  - o Weed Board on use of a lien as a means of ensuring enforcement. Mechanic lien similar? Can apply to a leased property? How to address in a weeds situation.
  - o Reviewing a to the Yakama Nation on a planning issue. Not sent yet.
  - o Jail question regarding inmate access to medical records

- Issue for a judge
- Tomorrow afternoon (Wednesday) with JT (Public Works).

### SC (Fair Events)

- Passes out paper – **Draft of a budget request.**
- CB – report on the Carnival success? Revenue? SC – they packed up a left before she could check
- Move to approve **Partial waiver of Agriplex fee** as requested – Cornerstone – open to all youth event.
- **Analyzing the cost to County for supporting the Fair** to compare to \$45,000 rental fee of the Fair Board to use the grounds. Discussion of percentage of SC’s hours devoted to Fair preparation. Maintenance costs specific to Fair. Dumpster fees and SW tipping. Cost estimate to County of approximately \$60,000+/- \$5000, still a good deal to the Fair Board.
- **Grizzly Bear meeting on Monday.** NPS is renting agency for the public hearing. CB – make sure Sheriff’s Office is contacted for security. No stage requested for the event.
- **Wedding coming up** on the weekend. 800 – 1000 guests on the weekend. Need to make sure cleanup is completed and Agriplex ready for Monday rental.
- SC requests a 5-minute Exec. Session. CB mentions that if topic is not suitable for Exec Session will be right back out to public session. End of the other staff reports.

### JP (Admin & Fair Grounds Maintenance)

- **Safety Grant possibilities:** Regrading, electrical upgrade, possible French trench at Agriplex to ensure adequate drainage. JP needs more detail on what is suitable work for the possible grant application
- **2 Hot water tanks in the Jail** blew heating elements – for now hot water at 80°
- **Soft water unit** in Admin Bldg developed a leak on Monday.
- SC – **Electrical bill for Fair grounds much higher** due to the Fair. \$2400 – RV plugin one major cost.

### AHu (Interim Planning)

- **Yakama Nation response letter.**
- **Wednesday PC Meeting**

### 9:30 Exec. Session – Evaluation of an Employee. SC & BOCC – 5 min., return at 9:40

- SC: **Letter of resignation effective Nov. 4.** Opportunity to work with daughter & lengthy drive time over the years.
- Put name in for **Vacancy on Fair Board**
- JD & BOCC feels **SC has done an exceptional job and gone above and beyond.** Move to accept resignation – passed.

### 9:45 CB to JD. Misc.

- Recall **Overpayment to employees?** The BOCC then recovered the overpayment from the employees. A Benton Co. lawsuit against the same practice now filed. WSAC (Washington Assoc. of Counties) involved. This just FYI.
- Move to approve letter to Yakama Nation.

10:10 No Clerks office

### 10:30 MW (Communication/Dispatch)

- On the stretch to the **Nov. 6 Prop. #2 levy**, a lot of stress trying to get the levy passed.
- **Overall things are good.**
- **Work on Prop. #2** info (the levy). Had a fair booth, info out to the cities for distribution, pamphlet available with details. Website up – pushing the content out to Facebook. Dealing with feedback and responding with explanations. A lot of misunderstandings to be clarified. Getting out a wide base of awareness is the challenge. Do all he can to contact as many voters, short of an expensive mailer – too expensive. Some newspaper coverage – MVN & Coulee Dam, KPQ & Chelan radio have covered. Info is out if people want to read. CB – add info link to the main County intro page.
- **Advisory Board** – by-laws done, letters to cities and other users for participation are out.
- Need to get out a **Notice of withdrawal** from the current financial plan in order to put in place new agreement. Effective Nov. 2011.
- **Replaced hardware** on a shared system. Replaced an unsupported audio recorder for all dispatch - \$25,000 compared to a normal \$60,000. New unit should be good for 5 years.
- **Repeater replacement** at older sites on going. Snow has slowed the process but should still be done this Fall.
- **Budget** – right on pace or slightly under, a bit recovery lately.
- **People in training**, hopefully up to speed in a couple of weeks. Civil Service testing this past week – have not heard from HR about the results.
- Been working on the big upgrade that the levy would allow for over 5 years. A major improvement for the County and Emergency Services throughout the County.

#### 10:45 LM (BOCC Exec. Clerk)

- Jim Brown, **WDFW**, wants a 30 – 60 min. opportunity to talk with the BOCC. Possible time by overlapping with Public Comment, so 1:00 – 2:00 middle of the month. Over **possible land acquisitions**.

#### 11:00 JT (Public Works)

- **Maintenance & Roads:** Screening & hauling sand for winter usage. Grading where they can – a bit muddy from recent rains and snow. Fiber project connecting PWorks Bldg to Main Building started. 2 – 3 weeks to complete
- **Buzzard Lake Rd:** Voice mail from property owner that the offending fence has been removed from County ROW
- **Statler Bridge replacement:** Started, diversion culvert is installed.
- **Peter Dan Rd: Slope repair** – some additional dig outs, fabric going on for stabilization. Tough slope to work on due to 2:1 grade. Contractor has been using a tracked dump truck.
- **Public Works Building window replacement:** Quotes are in to BOCC. Ball park is \$1000 per window. JT can get more quotes in needed, includes new trim. BOCC move forward.
- **Purchasing Policy updates:** Emailed out changes a while ago – Sept. 19 or 20. Depending on estimated cost of purchase what level of process is needed. Will mirror State law. State does not cover break point for Dept. heads being able to authorize or need to go to BOCC. JT put in \$10,000 as long as in current budget - OK? LM - DG has a sole source purchase, need to incorporate?
- **State Auditor meeting** – need to make sure the Federal process is followed, no problem as JT has been using.
- **Barkely & MVID Ditch project:** No news, will talk with AH
- **Similkameen trail maintenance:** Budget line?
- **Gravel crushing at Greenacres pit** – start next week, crusher being moved in this week.
- Discussion of **Need for possible signage** in the various roads around the airport and vicinity.

**Lunch.**

Notetaker leaves for other commitments. No PM notes.