

**Board of Okanogan County Commissioners
(BOCC)
Jan. 9, 2018**

Jim Detro – JD (BOCC)
Chris Branch – CB (BOCC)
Andy Hover – AH (BOCC)
Josh Thomson – JT (Public Works)
Debi Hilts – DH (HR)

Perry Huston – PH (Planning)
Lanie Johns – LJ (BOCC Clerk)
Ben Rough – BR (Public Works)
David Gechas – DG (Deputy Civil Att.)
Tanya Craig – TC (Risk Manager)

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Exec session, HR & Risk Management, Maintenance, Makeup of OCOG, Whistler Canyon trailhead, Weekly PWorks Report, Board of Health Meeting, Public Comment Period, Decaying Infrastructure, Administrative Motions, 2018 OCTC

9:05 AH, PH & DG (Dave Gecas – Asst. Civil Prosecutor), JD & LJ – CB at Phys. therapy, due later.

9:07 **Exec session** – ongoing litigation, DG, PH, AH & JD. Return at 9:27.

Tanya C. & Debi H. report (**HR & Risk Management**). No urgent news – the two are in the process of cross training in each other’s jobs. (DH learning claims & paying vouchers, s snow blower vs. Private vehicle). DH – asking about edits on a job description for new Fair Events manager position. Position to fill in March/April? Need a study session on overall position & role, need input from Auditor about process & possibilities. Only a couple events between now & March/April, PH indicates cash on hand will cover facility costs for 2 to 3 months. AH – asks LJ for number of maintenance positions – 3 full time positions. LJ – lots of positive inputs on their work. Back to Fair Manager – who’s going to do training and getting up to speed on procedures, protocols & setting up for various events? PH – takes at least 24 hours to bring Agriplex temp up to tolerable. Tall ceiling, doors don’t seal well, uses propane @ \$1.60 a gallon, so maybe \$200 to get to tolerable. Poor design for needs to begin with (heats concrete slab floor with internal coils). Currently there is 1 heat pump in Agriplex annex not working. AH speculates about more winter multiple use to offset some costs. Event manager position will be tasked to reach that goal plus RV part rentals. Needs to prioritize needed upgrades, costs, layout decisions and future directions – this will be a hiring goal. PH – needs 2 upgrades to be more usable, 1) upgrade annex kitchen, 2) more flexible heating system. All are money fixes, need to be prioritized.

9:50 Joe more **Maintenance** arrives. PH –n needs to schedule a specific study session o examine details & options. Joe – is working on an inventory breakdown to know where what is and usage at different locations. Joe is looking for more efficient distribution & tracking. AH brings Joe up to date on Fair transition and how to work with maintenance.

10:00 CB arrives. PH advises on **makeup of OCOG** (Okanogan Council of Governments) advisory board. Needs a great majority of elected officials to serve, need to avoid appointed alternates from cities and others that are not elected. Other similar Boards need to meet similar makeup i.e. – Health Board. **Whistler Canyon trailhead** – concerning rental of Porta-potties. AH asks why this should be a County expense. CB relates that the outhouse at Similkameen trail grant was dropped in a conflict between various agencies.

10:05 AH leaves for a Union negotiation. PH – how to deal with 2 parks in north end (Whistler Canyon & Similkameen River Trail). Need to look at possible grant sources to support upkeep and enhancement. CB – needs to look for match money and develop. LJ – liability issues? CB & PH respond in saying small liability if “undeveloped”. No additional money for improving Similkameen Trail at this time.

Conflict with PUD & Enloe Dam project is a holdup. CB advocates for encouraging efforts and more county effort on developing trail system in North end of County – Back Country Horsemen, Stice’s (Eden Valley), PNWTA, Ted Murray (Planning) mentioned as being actively involved and interested in the past.

10:26 PH leaves. Snowplow installed on maintenance PU. A spray tank could be purchased for maintenance PU for \$550, 60 gal., electric pump includes on a slide in unit, would also fit in back of Fair Side by Side UTV.

LJ is still waiting on closing of geothermal project. Via LJ, JT went home sick with flu but is available by phone if necessary. JT did forward info on Consent Agenda items.

11:00 BR (Ben Rough) arrives. BR presents **Weekly PWorks Report**. **Open positions** – Finance tech. is filled by Stephanie Adams, she has a BA in accounting. Eng. Tech position offer is out to Chris Cooper. He has an extensive background and experience. BR asks BOCC permission to offer Step 4 salary. BOCC agrees. **SWAC Plan** is finished. Parametrics will review draft and a SEPA checklist on plan. Tipping Fee increase will be on Feb. 5 agenda. There may be possible push back from some cities, Okanogan among others? Cities often contract out disposal services – a \$10 increase at County translate to a much smaller increase at the city or individual level. **By-laws Update** done, focusing on SWAC, will make a formal recommendation to BOCC. **SW Construction Projects** – Crush for intermediate cover in February, Leachate Pond construction in April or as weather allows, Scale replacement in May. Will have appliances and other metal hauled away, that is out to bid right now. **Snowmobile Advisory Committee** – because it has been difficult to find a representative for the Committee from the Bonaparte Lk area the Committee is looking at redistricting to ensure better representation. This would take effect next year. **CDL training & Waiver update** – positive discussions with allowing reimbursement for costs with employees receiving partial repayment for training. Would be pro rated for people leaving department before repayment period. **Staff Training** Mid-March. – Flagger Card, Pilot Car & Hearing tests. This is a normal process as past certifications expire regularly.

11:40 Adjourn for Lunch.

1:30 Board of Health Meeting. Discussion of needing to assure bigger majority of B of H is elected official. An effort will be made to recruit off city mayors and councils to fill needs. Working on Employee evaluations. Working on an update of emergency plan for county. Accept resignation of B of H industry member, and appoint industry replacement Jim Wright. Checking with Dave Gecas on revisions of charter, representation & special meetings and phone and/or Internet participation. **Community Health** – flu season is upon County (H3N2 variant), monitoring 3 TB cases in county – these are not typical demographic, are older people in poor health, 1 possible West Nile case now returned to home. **Environmental Health** – there is a change on OTA (Overnight Transient Accommodation) regs, will go out to public comment after draft is approved by BOCC. Requiring that applicant ensures that all necessary approvals, permits and licenses are checked off before B of H issues it certification.
Adjourn

2:35 Return to BOCC Hearing Room. JD & CB reading computers, AH absent and arrives at 2:50.

3:00 Motion to approve payroll & vouchers, approved. PH resents some vouchers, approved. **Public Comment Period** – no comments. LJ – working on current expense and road levy. With Cary – a 6% revenue increase on both due to increased valuations. Will resend numbers for resolution on budget to include increase. There is no change in levy rate, just reflects revenue increases.

Conversation on **Decaying Infrastructure** in County – Methow River bridges and Omak bridge are examples. It is always a money issue to keep up with infrastructure maintenance. Over many years there is a forced decline in income compared to inflation. This is somewhat a result of legislation that limits property tax increase to 1% (with certain exceptions - i.e. new construction). 1% is almost always below inflation rate so costs always increase faster than revenue. Also more unfunded costs imposed on County at state level and rising needs for services across county.

3:25 **Administrative Motions** Review of Jan. 2 minutes. Motion to sign appointment letter for Jim Wright, B of H industry rep, approved. Motion to adjourn BOCC and convene as Methow EMS. Move to approve response to state auditor report, approved. Motion to adjourn & reconvene as BOCC, approved. Motion to sign DCBG contract for public service during Dec. 2017, approved. Motion to have BOCC Chair sign Ok. County Action CDGB contract for rehab during Dec 2017. Approve Consent agenda. Motion to execute contract for CRP.

LJ working on **2018 OCTC**: - have quarterly or biennial reports to BOCC – BOCC biennial is enough each June and December. Reimbursable expenses are being defined, and a requirement to meet with each tourist information center annually. Ah – wants LTAC to keep BOCC fully informed. AH is open to reviewing that these fund reimbursement boards get info out timely and serve equally across County. LTAC & OCTC are examples of these kinds of boards. CB wants more cooperation with Canadian businesses and agencies on tourist and other economic efforts. Okanogan County has more in common than not with neighboring British Columbia.

4:04 Adjourn