

**Board of Okanogan County Commissioners  
(BOCC)  
Jan. 22, 2019**

Jim Detro – JD (BOCC)  
Chris Branch – CB (BOCC)  
Andy Hover – AH (BOCC)  
Josh Thomson – JT (Public Works)  
Ben Rough – BR (Public Works)  
David Gecas – DG (Civil Att.)  
Tanya Craig – TC (Risk Manager)  
Leah McCormick – LM (Treasurer)  
Cari Hall – CH (Auditor)

Debi Hilts – DH (HR)  
Joe Poulin – JP (Maintenance & Fair Grds)  
Perry Huston – PH (Planning)  
Laleña Johns – LJ (BOCC Clerk)  
Stella Columbia – SC (Fair Events)  
Maurice Goodall – MG (Emergency Mgmt)  
Mike Worden – MW (Dispatch)  
Dan Higbee – DH (Building)  
George Thornton – GT (Citizen, County Watch)

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**Summary: Fair Events:** Business Week Agriplex rental, **Admin & Fair Grounds Maintenance:** Juvenile sewer drain, Boiler system in the Agriplex, **Planning and Admin:** Capital Facility plan, Capital Improvement Plan, Water Overlay implementation, **Public Works: Engineering:** Maintenance & Roads - Salmon Creek is encroaching, WATV Routes & Signage, UAV for topo, Similkameen Trail, Elmway Levee, Riverside Levee, Edelweiss Sewer System, Conconully Sewer System, **Public Comment:** Comments on accountability, **Supplemental Appropriation for Public Health Department, Discussion with E. Fritz VSO, WSU Extension Update, Miscellaneous.**

9:00 JD, AH & CB present. LJ, SC, PH & JP (9:10)

**SC (Fair Events)**

- Representatives for **Business Week Agriplex rental** for 5+ days. They have rented the facilities for the past several years for joint program between Omak and Okanogan High School Junior classes. The cost has gone up and the result is needing to think of alternatives despite the usefulness of the facility. Looking at \$1100 per day plus heating, cleanup deposit and expenses. Just a big price to raise in the local community. SC reports that the numbers in the books not clear for past rentals. There takes 1½ days for cleanup and setup. There are 3 back-to-back rentals during this stretch. AH – the state auditor complains about the County giving away public funds. The County has set a Fee Schedule – need to follow to avoid problems.
- Business Week is asking for a reduced fee as have used for Business Week for the past 19 years, a partnership between Omak/Okanogan. Whole Junior class for both schools attending. Total cost getting close to \$15,000.
- PH could see the County amending the Fee Schedule to allow reduced fees for school educational events, not fund raisers. Ensuing discussion on different views on the pros/cons and ways of lowering fees. PH suggests writing a resolution to develop Fee Schedule changes to allow for a 50% reduction for school educational events. Motion made and passed.
- Friday, March 8 last day of event – Students put on a model trade show with teams presenting hypothetical products.

**JP (Admin & Fair Grounds Maintenance)**

- Will have a walk through for bidders on **Juvenile sewer drain** project. Bids due in Mid-February, award in March.
- Has got a repair kit for the **boiler system in the Agriplex**. A dripping valve to be fixed. Need to look into an upgrade of the whole boiler system – inefficient and takes a long time to bring facility up to proper temperature. AH suggest hiring a consultant to take a look (The current boiler system has heating coils embedded in the concrete floor). County does have a large propane space heater to use for a quick warmup – not tested yet if it is adequate.
- Kitchen drain in the Jail is blocked. Scope indicates rocks blocking the drain, will need to cut the concrete to access the drain and repair. Will start on Friday.

## PH (Planning and Admin)

- **Capital Facility plan** needs to be reviewed, past due. Have consulted with Dennis Rabidou and Josh Thompson. Process needs to be determined to have an update. GMA requires a comprehensive plan and a Capital Plan. Okanogan County periodically does a Capital Facility Plan and the current one expired in 2018 and needs to be addressed. County needs a current plan to use excise tax and other funds on capital works. PH as sent a possible resolution out to have a public hearing and setting up a process for revision being funded in the 2020 budget. A Capital Facility Plan process would be put in the Comprehensive Plan. Process would allow for an update on a yearly basis without opening and amending whole Comprehensive Plan.
- LJ – Sees a difference between a Capital Facilities Plan and a **Capital Improvement Plan**, both are mentioned in other notes. The Facilities Plan is an overarching guide while the Improvement Plan is more short term and has specifics and costs involved. Wants consistency in language to clarify – be sure what are referring to in discussion. The current Capital Facility Plan is put up for all to review as it is written. No significant changes since 2012 adoption. This plan was for 2013 – 2018. Need to start over and write new plan, building on old plan but looking into the future. The process allows for a looking back to review what was done and then amend as needed to address future needs. Annual Capital Improvement is to create a rolling 6 year view involving reviewing and looking into the future for improving and updating.
- Comparable to the process that Public Works uses for the Road Plan which is adjusted yearly. GMA does adjust Capital Improvement Plans each year, could be a guideline for Okanogan. Capital Facility plan could be for a 20 year window opposed to a 6 year revolving window for Capital Improvement.
- AH feels some misinformation is out in the public arena. Water availability limits where growth happens in the Methow. Lowering service costs would lean towards concentrating urban centers (affordable housing, available utilities, keeping agriculture all goals). City expansion areas should accommodate best scenario for growth, what is not accommodated in cities would be in the County. Though many people may want to live out in County, might “incentivize” more central or cluster growth so more services can be offered. Must consider infrastructure in low income, water constraints. Where are there “best” areas for growth? Allow plan/zoning to incentivize – need to consider what want and how to get there.
- PH will attempt to move toward a Capital Facility Plan with a 20-year window and a Capital Improvement Plan in a 6-year plan. Both revolving? Looking at a resolution to start adapting to this basic model.
- Jan. 28<sup>th</sup> a public hearing on **Water Overlay implementation**. If necessary will use Public Works session time on the 29<sup>th</sup>. AH – DOE had a Closed Basin meeting. Discussed some concepts in a panel - water attorneys, AH & others. It was said by DOE that indoor use returned 90% of the water to the ground water basin. Could County have a purchase of the consumed water (the left over 10%) to mitigate consumed amount and return the purchased water to the ground through some means. An example would be if 200 gallons then purchase 20 gallons and

put into the ground to meet mitigation needs – some concerns would be where the water comes from, accountability and water quality.

- AH would consider a discussion of a water overlay in closed basins under some conditions. Concerned about reasonable time lines for the County to move past the interim overlay. Put interim controls in place while issues being hammered out. AH could see something like that. AH is concerned about mitigation, not specific in “overlay” on development in closed basins.
- AH want support in place if going to put overlays in place. Will see WRIA 49 mitigations strategies being put in place also.
- A lot of background on overlays is discussed to the Jan. 28<sup>th</sup> public hearing.

11:04 **Public Works** (JT, BR not available)

- CB – 11:30 leaves for meeting in Nespelem with CCT Community Development)
- **Engineering**
  - o **Maintenance & Roads:** same as usual. **Salmon Creek is encroaching** and will need to move road to avoid problems
  - o **WATV Routes & Signage:** New legislation would open any County ORV road to WATV. If passed would simplify issue a lot. Will order signs and need to determine the number needed. Will get started in April
  - o **UAV for topo:** Wants to use a drone to do topo mapping – photogrammetry (align to GIS). \$2000 for a suitable drone, \$5000 for software plus annual fee for maintenance/upgrades. Will replace consultants. CRAB has a training, types of drones & County policy. Look at the existing policy with Emergency. Will send 2 people to the CRAB training and each will also get FAA certification.
  - o **Similkameen Trail:** Has entered bridge into the system for inspection
  - o **Elmway Levee:** Getting Right-of-Way certification for Corps of Engineers. This is not in the Capital Facility Plan – will get it in. Mazama Levee will be dropped off the list as it was completed under emergency last spring.
  - o **Riverside Levee:** Emergency work last year needs to be redone. Material use for fill was too porous and will not hold up. Need to get proper engineering and certification. Work with City and Corps of Engineering. Cost estimate is well beyond city capability and County is very limited in what it can offer. Looking for funds to help.
  - o **Edelweiss Sewer System:** waiting for Public Trust to meet to apply for funds.
  - o **Conconully Sewer System:** Have had an analysis. There are holding tanks for sewage, about 33 of them. Pumps were located so that the electrical systems are corroded by sewer gases. Will need to be relocated to avoid the problem and lower maintenance costs.

1:30 **Public Comment** – NO quorum (JD gone to meeting, CB at Nespelem to later). AH arrives in Chambers @ 1:50.

- GT: **Comments on accountability** on proposed mitigation for closed basins. Possible means for mitigation up for discussion would supply additional water to offset domestic consumption. Not a good track record on accountability in many aspects in County.
- WRIA 49 process should be in agreement with any water overlay in County. Consider duration of plans and complementary mitigations.

2:15 No Quorum

2:30 CB returns from CCT meeting

Public Hearing on **Supplemental Appropriation for Public Health Department**

- Allows for establishing a reserve fund out of current funds.

- \$150,000
- Moved and passed.

#### Miscellaneous:

- **Discussion with E. Fritz, VSO** over possible addition of a part time VSO officer and funding the position.
- AH & CB in discussion over need for constituents to use “clean” language.

#### WSU Extension Update

- Scope of work and 2019 plan.
- General Office – people finding the new office location in Public Works Building.
  - o 131 pesticide licenses – a big increase
  - o \$153 up in publications – sold at cost to public
- Consumer Science program
  - o 5 Food preservation workshops – 2 @ Tonasket, 2 @ Twisp & 1 @ Okanogan
  - o 1 pressure test on a pressure cooker
  - o 2019 Plan – continue food science workshops, Guiding Good Choices – getting trainers certification to train others. Facilitator to train parents on teaching teenagers on making good choices around drugs.
  - o Asks for suggestions on where to focus in 2019 – none from BOCC.
- 4H has a new coordinator – 54 leaders, 165 participants.
  - o 2019 wants a summer day camp on STEM
  - o All leaders getting compliant on new state guidelines
- Master Gardener
  - o Did not diminish without a coordinator in office
  - o 125 people contacted at Farmer’s Market
  - o Had to cancel 2 Farmers Market due to smoke last year
  - o 58 people brought in Weeds, Bugs or plants
  - o Officer re-instated (President, VP, Secretary/Treas.)
- Food Sense Program
  - o School nutrition
- Needs to discuss how to fund a raise imposed by WSU. BOCC suggests going back to WSU for help. If that fails then come back to BOCC. Another employee is under the minimum wage – will need to rewrite the job description & reclassify (TC advice).

#### Miscellaneous

- JT Delivers an updated map for AH: gives streams with endangered, sensitive and listed fish are present and indicates culverts & bridges that need to be looked at for compliance and barrier removal.
- Consent Agenda approved.
- Addendums to employment agreement for PH approved
- Employment agreement for BR
- Adjourn as BOCC, open as Oroville EMT. Approve contract for payment to Lifeline. Adjourn as Oroville EMT, reopen as BOCC

Adjourn.