

**Board of Okanogan County Commissioners
(BOCC)
April 10, 2018**

Jim Detro – JD (BOCC)
Chris Branch – CB (BOCC)
Andy Hover – AH (BOCC)
Josh Thomson – JT (Public Works)
Debi Hilts – DH (HR)
Joe Poulin – JP (Maintenance)
Perry Huston – PH (Planning)

Lanie Johns – LJ (BOCC Clerk)
Ben Rough – BR (Public Works)
David Gechas – DG (Civil Att.)
Tanya Craig – TC (Risk Manager)
Leah McCormick – LM (Treasurer)
Cari Hall – CH (Auditor, Finance Mgr)
Laurie Thomas – LT (Auditor)

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Summary: Miscellaneous, PH (Planning): (Washout on the Similkameen trail, Water availability study in WRIA 48, levy discussion for the Oroville EMS, Yakama Nation meeting with OCC), **Maintenance:** (new maintenance position, Jail trustees working, fair water issues), **Civil Attorney, Planning Commission Code on Advisory groups, Human Resources, Risk Management, WCOG Key Award, Public Works:** (Maintenance & Road Conditions, Loup Loup Canyon Rd, Gravel Crushing Contract, Peter Dan Rd slide repair, Conconully Sewer repair, Edelweiss Sewer Force Main replacement, WASCE conference June 4 – 6, Spending policies for County and State roads, Portable toilet at the PNT Trailhead, Human Services transportation, DoT planning study for projects), **Public Health Board, USFS Tonasket RD Quarterly report:** (Mt. Hull alternatives, PNT trail goals, District 1: WATV)

9:00 All OCC present. DG & PH in attendance for staff updates. **Miscellaneous.**

- AH inquires if others recall when County Fair racetrack railing was originally installed. Thought is at least 50 yrs ago. Perhaps mid to early 60s.
- CB recalls that the old safe on the 1st floor entrance to the Courthouse may have come from when the County seat was at Ruby. Ted Murray, GIS, has the compiled history. CB will ask about that.
- JD thinks that the Fair track railing was maybe early to late 50s. Fair used to be at Riverside but the town burned in about 1915. Anecdote that a big washout destroyed parts of Conconully and there is a big safe somewhere in the bottom of the lake.
- AH: Loup Loup has a new washout overnight at the Seven Devils areas. The Oroville-Chesaw Rd also has a washout and the PNT- Similkameen trail is washed out just upriver from the trestle. Also a washout in the Chilliwist.
- CH & PH: The old safe in the Courthouse has been “cracked” by a locksmith. Nothing of importance was in the safe. Various anecdotes about other safes are shared.

9:10 Staff Meeting

PH (Planning)

- **Washout on the Similkameen trail** is on BLM property. Ted Murray is communicating with the BLM about repairing the trail. Due to the scale of the washout the easiest cost

effective way to go is to reroute and rebuild along the contour of the washout versus filling and rebuilding to the old location. This is a decision that the BLM needs to make.

- PH will be at a Community Coalition gathering at the 12 Tribes Casino Tuesday afternoon. PH will be in the Methow all day on Wednesday looking at an old code violation issue and also an application for a gravel/fill quarry. Seems an original landowner did not file for a short plat when he divided and sold the property. The original owner is no longer around the two current owners want to sell and there is a dispute over boundaries and easements.
- Public hearing on **Water availability study in WRIA 48** will be 1st Tuesday in May, 6:00 pm
- AH passes on that the Oroville City Council wants to have a **levy discussion for the Oroville EMS** district. They prefer an evening time so all Oroville Council members could attend. They will look for possible dates. Jon Neal, Oroville Mayor, needs a promissory note from LifeLine to be released the city from carrying insurance for the ambulance building. Aug. & is the last date to file for a fall levy.
- OCC will have a meeting in Yakima with the **Yakama Nation** over their concerns over water rights and other concerns. April 18 @ 1:00

JP (Maintenance)

- Will interview 4 candidates this afternoon for the **new maintenance position**. A good group to pick from.
- **2 Jail trustees** that are at the landfill are unavailable for other work. JP wants the OCC to see if they could be made available for work at the Fair grounds and other times. JP could use them for about 4 days of work right now. OCC will check.
- JP has the **fair water issues** figured out. He needs to “backfill” some lines before being able to turn on. He is concerned about backflow and possible contamination. The main bathrooms do have water currently. A backflow valve needs to be inspected ensure against contamination.
 - o AH: Suggests taking the current irrigation pump out of its pipe and installing it in the new potable well casing when finished. Then put a small pump in the old potable well and running at a low volume as needed to avoid sand problems. Then purchasing a new irrigation pump. JP relays that the past issues related to “overpumping “ the old potable well and drawing sand into the well.
 - o CB & AH: need to separate the two systems by cutting and capping lines to avoid any possibility of cross-contamination. Set it up so the two systems could be connected in an emergency.
 - o CB & AH: Must have safe water & no cross contamination. When, how often check the water? JP – yearly? When system has not been run recently? CB thinks monthly – JP needs to check and get the old log that documents testing. This is supposed to be a Class A system. DoH is the governing body. PH is the current system manager and JP needs to be switched over to the designation as he is now the person in charge. PH has the logbook and needs to pass it on. JP needs to find out the testing requirements and inform the OCC of what monitoring and schedules are needed.
- AH has information on a possible buying program for governments for Mahindra tractors and will get back to JP.

DG (Civil Attorney)

- 9:35 Needs an executive session – updates on some legal cases. PH, DG & OCC for 15 min., later extended for 5 more. Nothing further from DG, no decisions in the executive session.
- 9:58 PH comments about local code establishing the **Planning Commission** and it has been brought to his attention that it lists a need for local advisory groups but doesn't give too many details. PH wants the PC (Planning Commission) to have the right to enable ad hoc advisory committees as needed. There is a concern about budget issues for ongoing committees. PH needs to examine the code to see what advisory codes are called for. PH may want to ask to eliminate and move to an "as needed" basis and have a more general statement in the code. PH departs. The discussion is about advisory groups to the Planning Commission. General idea is to keep requirement for advisory but move away from specific Code required groups. Also to have a statement in the Comp. Plan reinforcing the need for advisory groups. AH ask GT (George Thornton – PC member) for his input on the issue. Understands the need for public input but also sees the issue with requiring specific regional groups. Concerns over diversity and need for broad base that might change over time as well as budgetary limitations. Would like a Comp. Plan statement recognizing the need for public input. Supports the need for pertinent input on pertinent issues. Suggestion from AH & CB for need for a broad based input representing a variety of views. GT concurs. Ask for possible general language to support the goal. OCC is in support. PH will work on language for OCC review.

DH (Human Resources)

- AH: PH contract language has been changed to make it similar to other department heads.
- Applications are in for the Fair Events Coordinator. Has the OCC gone over the apps? Yes – CB which to interview? Only 3 will be interviews. Need to go to executive session to discuss narrowing down the 5 applications to 3.
- Th & F there will be Civil Service Oral Boards for Sheriff, Jail and Dispatch. It will be a full day Friday from 8:30 – 5:00
- DH has ordered test for the in house Corrections testing and has reviewed. It seems like a good test and DH is creating procedures for the test.

TC (Risk Management)

- Working on the personnel manual, should have out next week for review by the OCC. TC want to have a meeting to review changes with the OCC. AH arranges an hour long next week to review.
- 10:15 Executive Session for review of Fair Event Manager position applications. Return at 10:28

10:30 JD greets representative from WCOG (Washington Coalition for Open Government).

- WCOG is here to award note taker group for their efforts on behalf of open government (now called County Watch).
- WCOG is a coalition of many groups, many sides to support open government in Washington State. 4 major focuses of WCOG: legislature, litigation, education and recognition. WCOG give 3 to 4 annual awards including journalism and Key Award recognizing groups working on behalf of open government.
- Photos are taken including the OCC & LJ are included.

- CB – County government is difficult. 3 members in OCC and a quorum is in session even if two members meet and talk at any time. In order to be effective the OCC needs to understand and communicate with each other. The quorum issue gets in the way.
- GT greatly appreciates the cooperation from the OCC.
- IS (Isabelle Spohn) County is not generally followed by the local papers.
- GM (Gina McCoy) has learned how difficult the job of being on the OCC and respects the hard work.

11:00 **Public Works: JT (Josh Thompson)**

- **Maintenance & Road Conditions** – 2.5 hrs OT week before, 29 hrs last week. Primarily water issues
 - o Paradise Hill Rd – was closed on Sunday, now open
 - o Chesaw Rd – 1 lane open, crew working on opening 2nd lane. Oroville crew occupied with bridge blockage.
 - o Similkameen Trail washout – looking at a BLM agreement for repair work. May need to relocate 20 ft by 50 ft area. Ted Murray, (GIS), is contact with BLM. Real muddy and not settled. Would move the trail over if OK with BLM and need a new large culvert. Considering in house and contractor for work.
 - o JD – maybe better to bring trained temps on early and put right to work. Temps that need training and orientation bring on later as able. JT will talk over with BR.
- **Loup Loup Canyon Rd** – irrigation & repair. Done, road now open. JD met with owner of property farther up the road. An old washout has not been repaired and owner has heard 3 years. Is there any way to speed up the process? JT – a lot of sediment & debris is to come down due to fire in the area. Wants time for the sediment and debris to move downstream and the area to stabilize before major work. JD – wants to consider how much money will be spent over 3 years to maintain compared to a major culvert placement. JT will study this years debris flow to consider.
- **Gravel Crushing Contract:** have moved to the Methow.
 - o Little usable material at the site. What is there is burying old waste debris, doing some exploration to determine extent and possible usable gravel. If unable to continue contractor will only receive relocation costs not loss of work. Will decide today, not sure what to do at this time if no material available.
 - o AH where closest pit for Knox Rd. extension? Private person would be willing to load, haul & repair county rd if a nearby pit available.
- **Peter Dan Rd slide repair:** Final plan & Specs ready to go to DoT.
- **Conconully Sewer repair:** estimate is less than \$25,000 so can use small works process. Dept. has funds available for repair.
- **Edelweiss Sewer Force Main replacement:**
 - o Sometimes freezes up and holding needs to be pumped and disposed of.
 - o Needs a permanent and the local homeowners association is refusing to help pay for repairs.
 - o JT will have to look into funding. Will turn up as an additional assessment on the sewer dues if necessary
- **WASCE conference June 4 – 6.** OCC grants permission to attend.
- JT: father-in-law has passed away. JT will need some time to settle affairs in the next couple of weeks. OCC expresses sympathy and OKs potential leave

- AH met last night with OCOG (Okanogan Council of Government). Wants to look at **Spending policies for County and State roads** and engineering. Okanogan County policy is more restrictive than what the state requires. Need to look at bringing County to agreement with the state policy. For bids, small jobs list is \$3,500 to \$35,000, over \$300,000 have to go to formal bid process for state. County is between \$2,500 to \$25,000 only need to have 3 oral phone bids, State is \$3000 & \$30,000. County requires formal bid at \$200,000. LJ – good language is at MRSC. AH would be good to go to match of State.
- Jon Neal, Oroville Mayor, asking for a **portable toilet at the PNT Trailhead** in town. PH arranges all that so JT not knowledgeable.
- RFQQ from **Human Services transportation**: “Kelly” will write up if PWorks will publish. Point of RTPO is in order to get funding. It is a call for quotes. OCOG & RTPO do not have their own funding.
- **DoT planning study for projects**. Need to think about possible projects & ranking to push for (Primitive roads – which to upgrade, DNY & USFS, Emergency planning). \$74,000 available for study for biennial study.
- Done at 11:40

12:00 Lunch

1:30 Public Health Board meeting.

- Appointment of Jill, (New finance controller replacing retiring Carol), as recording secretary of BoH. Release JJ to concentrate on environmental health issues
- Minutes approved. Financial report shows cash on hand in good shape and matches Treasurer. Vouchers paid.
- Dave Hilton (Enviro Health director):
 - o 35 applications out for septic systems, equal split Methow and Okanogan
 - o OK financially with application fees (\$500 per app)
- New Bd member Orientation postponed until May so that both new Bd members could be present.
- Laurie Jones (Community Health):
 - o State emergency health will be doing a site visit, working with County Emergency (Maurice Goodall), hospitals, long term care – will have a communication exercise late this year.
 - o Done with observed care of TB clients – need to continue to get sputum samples until clear. Adequate funds available at this time.
 - o Only a few active communicable diseases
 - Flu winding down
 - Giardia & Shigella cases
- LJ would like Sheriff's to fully participate in Naloxone/Narcan program for opioid overdose. They have chosen not to participate. LJ is unhappy that Sheriff's have chosen not to get training and carry Naloxone/Narcan usage as needed. OPH can only supply if they give the training and fill out a simple survey whenever the Naloxone/Narcan is dispensed. Sheriff's chooses not to participate – feel it is a philosophical position but don not know for a certainty. Others I the area have endorsed or are participating (Prosecutor, Tribe are on board).
- Enviro Health – bigger work load with Spring.

- Patrick getting full training (From fire hose!). Will be working on food issues for now.
- Two interns from UW will be County for a project but will have half of their time available to assist Public Health. Mandate from UW to make sure they receive a wide range of experiences.
- WVC is putting in a RN to RN Bachelor program. Current Public Health nurses want to participate.
- LJ sees a cancer cluster that she wants to have investigated.
- LJ has been on a conference call this AM. Serious concern about chemical & biological threats. DH has a lot of training in the area. Feels terrorism is not as big a threat as an accident – chemical warehouses, fuel storage, pesticide applications, water contamination might be examples. Preparation for both is quite similar.
- Phone system is finally up and running.
- Adjourn

2:30 Return to OCC.

3:00 **USFS Tonasket RD Quarterly report** – Matt Reidy Ranger (MR)

- CB: when expect **Mt. Hull alternatives**? MR – this summer, will see types of treatments and an up to acreage number as opposed to specifics that locked in numbers. Allows more flexibility as the programs proceed.
- CB: **PNT trail goals** are to realign off the traveled roads as able.
- PH - **District 1: WATV** road designation though Loup Loup area. If MR has input County would appreciate and also would like to share maps and proposal so USFS can comment.
- MR: worked with ATV & Conconully people to get permits in place for summer festival. All seems in order.

3:30 OCC reviewing minutes from 4/2 & 4/3 for Consent Agenda

3:56 Move to approve Consent – Approved

- PH contract approved & signed

4:15 Notetaker leaves for another meeting.