

**Board of Okanogan County Commissioners
(BOCC)
December 10, 2019**

Jim Detro – JD (BOCC)	Kelly – (Fair Events)
Chris Branch – CB (BOCC)	Maurice Goodall – MG (Emergency Mgmt)
Andy Hover – AH (BOCC)	Mike Worden – MW (Dispatch, Sheriff's)
Josh Thomson – JT (Public Works)	Dan Higbee – DH (Building)
Joe Poulin – JP (Maintenance & Fair Grds)	George Thornton – GT (Citizen, County Watch)
Angie Hubbard – AHu (Interim Planning)	Tony Hawley – TH (Sheriff)
Laleña Johns – LJ (BOCC Clerk)	Karen Beatty – (Central Service)
Kelly (BOC Asst. Clerk)	Larry Gilman – LG (Assessor)
David Gechas – DG (Civil Att.)	Annie Lyons – AL (Noxious Weeds)
Tanya Craig – TC (Risk Manager)	Charlene Groomes - CG (Clerk's Office)
Shelly Keitzman SK (HR)	Susan Speaker - SS (Clerk's Office)
Leah McCormick – LM (Treasurer)	Arian Noma – AN (Prosecuting Attorney)
Cari Hall – CH (Auditor)	

Notes are impressions and interpretations of the note taker. Every attempt is made to assure accuracy. Specific comments by the note taker are in italics and not part of the official record or intended in any way to be other than the impressions of the note taker.

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Summary: **Civil Attorney:** French Creek, Public records, Planning ordinance, **Admin & Fairgrounds Maintenance:** Request part-time employee, **Fair Events:** Spring horse race, FAC meeting, Bathroom door, Daily reconciliation of books, **Interim Planning Director:** Exec Session: 110.1(i) – Pending on ongoing litigation, **Miscellaneous:** General discussion in assumptions of surveys of property and boundary lines, **HR & Risk:** Planning Directory interview questions, Fair Events position, Department Head performance reviews, **Assessor:** Update on Cannabis, Fire District #4 annexation, **Public Works & SW:** Waste Characterization, MTCA Funding mtg, Maintenance & Road, Request to close Public Works & SW offices, Miller Pit CUP, Statler Bridge, Purchasing policy draft, 2020 Budget, **Public Health Board:** Miscellaneous, Community Health, Environmental (Public comment letter), **WSDOT:** Consequences of 1st big snow in Methow, County concerns, **Supplemental:** Current Expense Equipment Reserve, **Miscellaneous Business**

BOCC: CB, JD, AH (at a meeting, arrives later) Staff: AHu, Kelly, JP, DG

DG (Civil Attorney)

- Worked on **French Creek**, can update the BOCC in an Exec. Session.
- Worked on another **Public records** case
- Still looking at a new **Planning ordinance** – soon

JP (Admin & Fairgrounds Maintenance)

- Lost Ryland, he has moved on to “greener pastures.” Will want to **Request another part-time employee** to replace
- JD will need to talk this over with AH when he is able to attend. LJ – are considering jobs currently affected by change in minimum wage rate. The Ryland position was one of these.
- Meeting with ATF to look at controls in the Jail

Kelly (BOCC Asst. Clerk) – **Fair Events**

- A request from Jonathan for putting on a **Spring horse race**. Concern over animosity with the County and Tribes over the lease. Jonathan is meeting with Carolyn to delegate a non-profit group to put on the event. General funds will be put into a pot for the races. Wants to rent the north half of the Fairgrounds for the races.
- Went to the **FAC meeting**. FAC wants someone in the office. How long to fill the Events manager position? Wants to get someone to work on the Premium Book. Possible to contract? Went over budget on Professional Services last year – there is also a concern about paying overtime affecting the budget.
- 2 weeks ago a **bathroom door** was damaged during a rental of the Agriplex. Rentee is covering the costs. Talked to security company who was focusing on underage drinking. No information.
- A lot of **daily reconciliation of the books** has not been done due to the lack of an office person. Thinks it would take a couple of days to get the information organized. LJ – need to get caught, this is a State Auditor concern.

AHu (**Interim Planning Director**)

- Nothing. Just here in case of an Executive Session.
- **Exec Session: 110.1(i) – Pending on ongoing litigation**. 15 min. DG, AHu & BOCC JD & CB). Return at 9:41.

BOCC (**Miscellaneous**)

- **General discussion in assumptions of surveys of property and boundary lines**. Errors occur over the years. There is a concern about the Ryland (?) property and its boundaries. Ryland is paying taxes on some property that may not be his property. Property ownership is in question.

10:00 SK (**HR & Risk**)

- A new draft of **Planning Directory interview questions** with suggested tweaks.
- **Fair Events position** questions? Any inputs? BOCC – not yet.
- **Department Head performance reviews** need to be completed. BOCC needs work on them. Weeds needs to be done ASAP due to that Department Head's schedule.

10:30 LG (**Assessor**)

- **Update on Cannabis** – need to consider Open Space designation changes by Feb. 7, 2020. There is proposed legislation for major producers of cannabis. Assessor's Assoc. will provide input. Concern is funding going to location of retail sales and not source of production. Proposal has funding coming for cannabis sales going to cover costs of indigent defense and distributed in a tiered approach to production counties.
- **Fire District #4 annexation** procedure. Assessor must verify information on boundary of proposed annexation. Proposal looks to be inaccurate. Have until Jul. 13, 2020 to correct the proposal. Need new boundary description of extended boundaries to include parcels, even outlying ones. Proposal has some disjunct parcels that need to be included. Just need a boundary line extension and then good.
- LG is preparing a checklist to help others to use in the future for other annexation proposals.
- Discussion of process of boundaries, levies – need to determine if not “islanding” property in any proposed annexation and need to be done properly. Wants to get information from Diane Cook before talking to the Fires District involved. Make sure to not complicate without getting it correct.

11:00 JT & Kent (**Public Works & SW**)

- **Waste Characterization:** Kent received an email from Methow Recycle that is planning a study on the types and quantities of waste. The group is planning on using the Twisp transfer station as the study site. Kent sees no advantage and some complications for the County. A study to be useful would be needed to be done across all transfer stations in the County. In addition, the proposal is for a full week in the summer. This would entail tying up a full container bay for whole week as well as leachate and smell issues from the aging waste. He would be OK with doing the project at the Central Land fill. Wants AH to meet with Methow Recycle to discuss the proposal.
- **MTCA Funding mtg** with Rep. Mike Steele: Discussed getting full 100% SW funding
- **Maintenance & Road:** Almost caught with brush cutting. Trout Unlimited has funds for replacing the Johnson Creek culvert rebuilt. Need to wait for AH to review County budget impact.
- **Request to close Public Works & SW offices** at noon at Christmas Eve. BOCC Oks as well as BOCC Offices.
- **Miller Pit CUP** – The continued Hearing was held last week by the Hearing Examiner. Approved the CUP but Public Works will not be able to close the property purchase until after the end of the year. This will require a budget adjustment to move the funds into 2020 and to extend the agreement with the land owner.
- **Statler Bridge:** The contractor did not submit concrete form plans for Engineering approval. On hold pending approval.
- **Purchasing policy draft:** When finished will need to have a public posting for 2 months. Online seems to be OK.
- **2020 Budget:** FEMA payment have changed to maybe by the end of the year. This might require a budget adjustment. Chip seal for cities & towns – also will need budget adjustment.

1:30 **Public Health Board Meeting.**

- **Miscellaneous:**
 - o New PSA to be shown at theaters.
 - o State Auditors finished, no findings.
 - o Working on required CDC report about opioid usage. One report from one County hospital so far. A lot of cannabis overdoses (What does this imply?) in the 40 – 70 age group. Many multi-drug overdoses. NO reported heroin ODs though may be part of multi-drug ODS.
- **Community Health**
 - o JD – want s Public Health to inform Assessor about problems with cannabis health issues. Working on lobbying for compensation for the costs. Funds would go to indigent defense costs.
- **Environmental**
 - o Little field work this past month
 - o Letter going out a property owner barring an inspection. Restraining charges being pressed with Prosecutor.
 - o A complimentary letter from a citizen regarding help and accommodation getting a septic system install. (A copy of the letter is supplied).

3:00 BOCC: AH, CB, JD

Staff: JT, LJ

WSDOT representatives: Dave Biersbach, Terry Berenson

- AH – starts with narrative on **consequences of 1st big snow in the Methow**. Cities to be charged for sand/salt mix used in cities by WSDOT. This puts a cost pressure on local budgets that was not predictable. WSDOT response: .08 of gas tax goes for maintenance, lower revenue than expected due to more efficient cars; inflation on costs. WSDOT is making cuts now in light of expected shortfalls later on, being conservative on materials is part of the effort to avoid future greater impacts. This doesn't mean don't use but less use.
- Maybe have over used material in the past in comparison to policy, now going to follow policy on snow/ice strictly. Will be a noticeable difference. This change in policy is not related to passage of I-976 and was in the works long ago.
- AH - Few people, tough conditions – don't get enough service as there is a lower ADT (Average Daily Traffic). Need WSDOT to recognize need to help out.

3:30 Supplemental – Current Expense Equipment Reserve

- Corrects an error made earlier this year. Change an amendment to a supplemental budget.

WSDOT continued.

- Speeds slower in cities, will probably be applying less as a consequence. Also likely less weed spray, etc. If not directly required likely to cut back or ask for compensation.
- CB understands the timing of the problems, budget restraints, poor communication, bad snow event & an inexperienced employee. WSDOT could make presentations on the issue whenever a venue is available – AWC, regional events. Some sort of warning as conditions change.
- WSDOT recognizes a weakness in communication on their part
- CD complement WSDOT for repairing of Hwy 20 (Loup Loup) from washout last year.
- Bierschbach would like BOCC to support headquarters/legislature for maintenance & preservation of roads and infrastructure
- North Cross State closure
- 2020 – chip seal on Hwy 153 up to Twisp (Then up Hwy 20 a bit). Also asks County to inform WSDOT when County doing work on a parallel Rd. SR 20 mud slide diversion being done near Rainy Pass.
- 2021 – Paving project on Hwy 97 south of Tonasket, Hwy 97 near Oroville on RR crossing, Hwy 20 near Wauconda Pass – creek is freezing up causing flooding – will install a bypass. Colville CT – Johnson Creek fish passage, Swauk Creek Fish Passage on Blewett Pass.

Miscellaneous:

- Request of Veteran's Relief, adjustment of by-laws to allow appointment to Board of Erik, former director of program.
- Re-appointment to Water Conservancy Board: Charles Brushwood, Mark Miller, Mike Hort (sp?)
- Did not receive amounts of 2 Fire District amounts
- Driver of SW Container spillage – county will assume payment as it was not driver error. \$231
- Chair to sign permission for access for Public Defender to online legal research contract.
- Resolution 163-2019: Change for minimum wage increase. Passed
- Resolution 164-2019: Public Works levy transfer of funds to County Current Expense of \$300,000. Passed
- Resolution 165-2019: Co. assessment for Ag. & Pest levy – Passed
- Approve Consent Agenda. Passed
- Vouchers – Passed
- Public Health & Payroll. Passed.