

**Board of Okanogan County Commissioners
(BOCC)
January 28, 2020**

Jim Detro – JD (BOCC)
Chris Branch – CB (BOCC)
Andy Hover – AH (BOCC)
Josh Thomson – JT (Public Works)
Joe Poulin – JP (Maintenance & Fair Grds)
Angie Hubbard – AHu (Interim Planning)
Laleña Johns – LJ (BOCC Clerk)
Kelly (BOCC Asst. Clerk)
David Gechas – DG (Civil Att.)
Tanya Craig – TC (Risk Manager)
Shelly Keitzman SK (HR)
Leah McCormick – LM (Treasurer)
Cari Hall – CH (Auditor)
Lisa Schreckengost – LS (Deputy Auditor)

Naomi P. – NP (Fair Events)
Maurice Goodall – MG (Emergency Mgmt)
Mike Worden – MW (Dispatch, Sheriff's)
Dan Higbee – DH (Building)
George Thornton – GT (Citizen, County Watch)
Tony Hawley – TH (Sheriff)
Aaron Culp – AC (Asst. Sheriff)
? – (Central Service)
Larry Gilman – LG (Assessor)
Annie Lyons – AL (Noxious Weeds)
Charlene Groomes - CG (Clerk's Office)
Susan Speaker - SS (Clerk's Office)
Arian Noma – AN (Prosecuting Attorney)

Notes are impressions and interpretations of the note taker. Every attempt is made to assure accuracy. Specific comments by the note taker are in italics and not part of the official record or intended in any way to be other than the impressions of the note taker.

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Summary: BOCC: Talk past the 3 min. limit, **Interim Planning:** WRIA meeting Thursday @ 6:00, Reach by Reach & lift moratorium?, **Fair Events:** Auditor & Treasurer – State Audit, New fee schedule and contracts, Irrigation system upgrade, Camp Host, Relay Race group, Potential Gun Show, Vintage Faire back in 2021, Can sell advert space, **Admin & Fair Maintenance:** Agriplex vacuum, Surplus auction, **Civil Attorney:** Interlocal agreements for Building Inspection services, Exec Session – 110.1 (i) Potential Litigation, Settlement Agreement on Records request, **HR & Risk:** Chewiliken cattleguard, **Assessor's Office:** MJ funds to Counties to cover indigent defense, Supervisory Drafting position & adding Drafting tech position, Software update, Levy Process, Open Space removals, Methow Valley Montessori Pre-School, software vendor for new assessor's photos, **Public Works:** Travel advance, SW office, WSDA Green Waste Permit, Parametrix update, Maintenance & Roads, Snow Blower, Salmon Creek Rd truck incident, Purchasing Policy update, **Public Comment:** None, **Misc. Business, DMO 2019 Annual Budget review / OCTC:** Slide Show, OTAK, Obtaining Tourism/Housing info, **Ag Pest Control:** Apple Maggot, Codling moth, Little Cherry Disease, **Misc. Business**

BOCC: AH, JD, CB

Staff: AHu, DG, NP, DH, JP

JD (BOCC)

- Two individuals at last night's Public Hearing who felt their business credentials gave them the right to **talk past the 3 min. limit** despite the red flag. Next time JD will gavel them down. AH & CB acknowledge the Chair's right to this.
- Ask about the timing of the scheduled Exec Session – additional need for more another topic? AH needs more concerning some emails and also TC may want time.

AHu (**Interim Planning Director**)

- Reminding the BOCC of the **WRIA meeting on Thursday @ 6:00** in the BOCC Chambers.
- Also wanted to be available in case there are any questions concerning last night Public Hearing.
- JD – **why not go Reach by Reach and lift moratorium** if there is water adequacy?
- AH – Water adequacy is not the issues. Issue is the 2 cfs rule and potential buildout. Possible that only one Reach may not be able to be served. Pending a metering study & legal interpretation of “single domestic” use on wells. Not a physical amount of water in question but the legal interpretation and consumption study.

NP (Fair Events)

- **Met with the Auditor & Treasurer**, and coming up with a checklist to be sure that the next audit be “squeaky clean.”
- Working on a **new fee schedule and contracts**. History of the current fee schedule? AH & LJ – just “there” and modified over the years. Exception was the cost of heating the Agriplex was included in the rent. Don’t know how much of the overall cost of maintenance, upkeep, operation and whole Fair overhead is factored in. Not allowed to charge over the costs to the County, no profit, only cost recovery.
- Currently going through a list of needs for repair and maintenance and their costs. **AH** – needs to put items on “Capital Improvement” list. Possible need to replace wiring on South end. Could tie this work in with irrigation upgrade – **AH** agrees but it is a question of available funds, needs to be a process and follow procedures.
 - o Washington Tractor is willing to design an **irrigation system upgrade** without combining it to an installation contract. They are the only one currently.
 - o JP would like the North end to be included in a discussion, seriously undersized electrical system overall. Need a plan and to follow procedures.
 - o AH – Sawdust Maker’s Trust fund and Building Dept., and Boots & Saddles might be willing to pay for a barn upgrade.
- Working on a North End Special event equestrian monthly, weekly, daily fee for using the various facilities. Would include working the track at least once a week. Tent camping charge of \$17, why not \$15, was asked. LJ – need to include the B & O tax so bumped up to \$17. NP – goal is be user friendly.
- Found 2 different Fee Waiver forms – which to use? AH – need to one with the statement that the waiver can only be for events serving the poor and/or infirm per State law.
- OK to have a waiver for cleaning fee if the renter selects from a list of cleared cleaning services. Can’t push any particular service. Have DG look into the issue of providing a list.
- Sent out “Thank you”s for rodeo banner sponsors.
- Checked with Gene (GIS) about locations on County land for proposed advert sign for RV parking at the Fair. BOCC gives OK to use whatever sign design NP prefers but bring it to the BOCC.
- Already receiving reservation requests for summer RV Camping.
- Has an inquiry from a WSU person for a trade-off for being **Camp Host** but would want free rental and horse stall. BOCC OK to talk with them. Generally, sounds OK.
- **Relay Race group** is interested in using the Fair facility on Stampede Weekend. They would need to check as they have other things scheduled and need to see if they can move dates around. Would need to look at the Fair stall situation.
- **Potential Gun Show** – possible working with Ferry Co. Fair to coincide dates so vendors and such can better use the dates.
- Would really like to update the Annex. Same as last week, accumulated wear and tear. Possible to trade donations for a “plaque” naming the sponsor for the work? BOCC – yes.

- OCCDA & Business Week had fee reductions last year. Do they need to re-apply each year?
Yes.
- **Vintage Faire will be back in 2021.**
- Needs the BOCC OK to use credit card, sign contracts and agreements. AH – motion to have Staff prepare a resolution to enable NP signature. Remind that NP needs to stay within budget. If necessary, get a budget supplemental early not right at the end of the year. BOCC understands the growing and changing nature of Fair Events budget.
- NP will be making a daily reconciliation of all cash in the various funds.
- **Can sell advert space** but have to include in a fee schedule and be standardized, also an appearance standard. Side of Agriplex? CB – check with Columbia County about what they are doing, also work with Ferry Co. about their Adverts.

JP (Admin & Fair Maintenance)

- Talked with DIVCO about a repair
- Request for a new **Agriplex vacuum**. Have been using a used vacuum. Will look into prices, about \$300 or so.
- Asking about electrical work at the Fairgrounds. Will need to know who, what, where – always check with JP.
- Will try to get Randy's Towing to move broken down garbage truck over to the Fair grounds. Get it out of the way and make ready for **Surplus auction**. Need to set an action date. Need to get together with NP for the Fair items for auction.

DG (Civil Attorney)

- **Interlocal agreements for Building Inspection services** – Oroville & Tonasket. Have one back from Riverside but need to have the Mayor's signature to be OK. In each case both parties need to post the agreements publicly Facebook or website is OK. Motion to approve Oroville & Tonasket – Approved. Discussion of remaining agreements – some concern that Twisp may be last, again.
- 10:00 **Exec Session – 110.1 (i) Potential Litigation**. Records request. 30 minutes. Return at 10:25.
- **Settlement Agreement on the Records request** discussed. Eric Hood – each BOCC member needs to sign. Passed. Need to send a copy to Eric Hood.
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TC (HR & Risk)

- Nothing.
- JD – **Chewiliken cattleguard** – Josh not happy, repair & maintenance responsibility is on the franchise owner, not the County.

10:30 LG – (Assessor's Office)

- Approved trip to Wash. State Assessor's Assoc. LG & Asst.
- No progress in Legislature concerning **MJ funds to Counties to cover indigent defense**. LG – will be a topic of discussion at State meeting.
- Want a resolution **removing Supervisory Drafting position and adding Drafting tech position**. With automation number the of positions has shrunk so no need for a separate supervisor. Two applications for the new position, Despite the higher grade for head drafting, non-supervisory position is lower pay than what the person getting the new position was receiving (due to time in service at old grade). Wants to hire at Step 5, Cadastral tech to make

compensation more or less equal. Will need to replace person moving to new position.

Resolution 14-2020 authorizing removal and new position – approved.

- **Software update:** One of the first ones in the State to use the new software, now 5 Counties using. In beta stage so some bugs to be worked out. Contract requires completion by April. Some vendor companies have been bought out, prefers “Harris” – hopes for a better product than before. Ipad’s needed a bigger printing cost, went over the line item budget for printing, but not over in the whole budget. This cost will not go down until the new software is fully working.
- Now working in the Tonasket area and still using paper then bringing back to office and entering. Will shift to iPads and work with a smaller work load to work of bugs.
- **Levy Process:** Got done. Discussion of the phase in of new levy rates. EMS as an example. Valuation does not affect amount collected, just the levy rate, changes the amount per \$1000. Vote is on the amount and given a suggested rate based on current valuation. If valuation total changes then the rate is adjusted to reach the amount approved. Need to add in new construction and changes in valuations over time. After adjustment cannot exceed State maximum levy rate. A levy increase must be by a specific time (June 30?). Budget requests are at a different time, need to ask for levy request before Assessor’s can move forward with calculations that have to be done by Nov. 30. State has provided an automated form that makes the process much easier.
- **Working with Open Space removals.** Affects Current Expense & Roads through additional funds. Can only remove involuntarily if the parcel no longer is eligible for Open Space designation. Currently have one request by owner to remove from Open Space – unusual.
- **Methow Valley Montessori Pre-School** requested a taxation district. They are not a public school nor other eligible school so denied the request. Did consult with the State Dept. of Revenue and they agreed. Will forward all documentation to the BOCC.
- Meeting with a **software vendor for new assessor’s photos.** About same cost but much higher quality product.

11:05 JT (Public Works)

- **Travel advance** approved for Moses Lake – bridge inspection training.
- **SW office:** Doing rough in. Will start on interior immediately
- **WSDA Green Waste Permit:** final just sent, need to proof. CCT CUP for SW? No.
- **Parametrix update:** On consent agenda, is an extension year of a 3-year contract. Amendments to include cell development and crushing & Twisp transfer station green waste. May need a budget supplement later in year as covers through April 2021. Send to DG for review.
- **Maintenance & Roads:** Will be having road restrictions soon due to warm weather and thaw.
- **Snow Blower:** Current self-propelled snow blower is 1956, bought in 80s from O’Hare surplus. Found a WSDOT Kodiak going to surplus. Being offered at \$28,000 outright or \$22,000 opening at auction. Same listed at used retail over \$120,000. Have a mechanic in Tumwater going over the Kodiak right now. BOCC moves to authorize purchase at the \$28,000, not want to risk auction. Need to pay for and pickup within 5 days.
- **Salmon Creek Rd truck incident:** recalled Clean Harbors as melt has exposed more spilled diesel fuel. Will be done by tomorrow. Had a post-incident review with the driver. Damage to truck about \$30,000, less to the sander box. Work will be done in house to save time and money.
- **Purchasing Policy update:** MG (Emergency) commented. What if only 1 BOCC can be reached – is that enough? Need to think about that. Also, what is an emergency? Is it if declared or not? Only need to meet threat to public safety or property? A declared emergency is different from an emergency. Can use vendors off DOE approved list? Maybe done later today. CB – TC brought up that a DOE penalty might be allowed to use for an applicable training done locally.

1:30 Public Comment:

- None

Misc. Business

- Professional services contract for county wide housing study – Approved.

DMO 2019 Annual Budget review with OCTC.

- **Slide Show**
 - o Increase in tax receipts from 2018 – 2019
 - o Big increase on Social Media placements – Facebook, Twitter, Instagram
 - o Review of material uses: Commercials, Trade Shows, Maps, Pamphlets, Advertisements
- **OTAK** contact for new year – consulting: Destination Master Plan, Funding Sources, Strategy
- Public Hearings – comment about lack of visitor infrastructure is a limiting factor – activities, congestion, traffic.
- **Obtaining Tourism/Housing info:** B&B activity, dilemma of collecting accurate data s- needed breakdown, State Dept. of Revenue data.

3:00 Dan McCarthy (Ag Pest Control) - Update

- **Apple Maggot.** Successful steamer facility at Twisp Transfer Station – a model for other users. Some finds outside of Quarantine area – 1 near Malott, 1 up Conconully Rd, 16 in Oroville area. Have not been notified of any action by WSDOA (Washington Dept. of Agriculture). All have been tied to native hawthorne. Not a good flow of info from WSDOA.
 - o Even removed orchards are a problem if the suckers are not controlled and go to fruit.
- **Codling moth** continues to be an ongoing problem in many places. Large grower Oroville area land owner with trouble from last year cleaned up a lot from last year. Concern is again did not pick the crop, this is 3 years on about 500 acres scattered in several separate plots. BOCC is likely to hear from public.
- New spread of an old phytoplasma disease: **Little Cherry Disease.** Spreading in the Southern portion of E. Washington. Likely to spread and get to the area. No cure, just removal of the trees in large blocks. Originally in Kootenay Valley in BC. Stays in root system over winter. Is spread by Mealy bugs and leafhoppers as well as root-to-root contact. Not easy to ID as few symptoms early on. Leads to little and poor quality fruit – not sellable. Need 4 -5 years without any visible sucker or other growth in a block after tree removal before replanting to trees.

Misc. Business

- County vouchers & payroll – approved
- Public Health payroll & vouchers – approved
- Proceedings Jan. 13/14 & 21/22 – approved.
- Consent agenda – approved.
- Discussion on adjusting BOCC Travel Allowance. Compared to a rental rate of comparable County vehicle used by some departments at \$1300 monthly ER&R (includes all maintenance, fuel and upkeep) is much lower. Some increase to bring allowance \$900 monthly considered.
- Okanogan County & Madrona Law Group contract to mediation with Sheriff's Mgr & Supervisory.
- Contract for consultant. 3-way contract with CCT, County & ACRS – Broadband and capital study.
- Discussion in change in representation on LTAC – need to be careful about changing current geographic region even distribution arrangement. Proposed change could be swayed to favor one region over another. Need to have LTAC discuss proposal.