

**Board of Okanogan County Commissioners  
(BOCC)  
January 21, 2020**

Jim Detro – JD (BOCC)  
Chris Branch – CB (BOCC)  
Andy Hover – AH (BOCC)  
Josh Thomson – JT (Public Works)  
Joe Poulin – JP (Maintenance & Fair Grds)  
Angie Hubbard – AHu (Interim Planning)  
Laleña Johns – LJ (BOCC Clerk)  
Kelly (BOC Asst. Clerk)  
David Gechas – DG (Civil Att.)  
Tanya Craig – TC (Risk Manager)  
Shelly Keitzman SK (HR)  
Leah McCormick – LM (Treasurer)  
Cari Hall – CH (Auditor)  
Lisa Schreckengost – LS (Deputy Auditor)

Naomi P. – NP (Interim Fair Events)  
Maurice Goodall – MG (Emergency Mgmt)  
Mike Worden – MW (Dispatch, Sheriff's)  
Dan Higbee – DH (Building)  
George Thornton – GT (Citizen, County Watch)  
Tony Hawley – TH (Sheriff)  
Aaron Culp – AC (Asst. Sheriff)  
? – (Central Service)  
Larry Gilman – LG (Assessor)  
Annie Lyons – AL (Noxious Weeds)  
Charlene Groomes - CG (Clerk's Office)  
Susan Speaker - SS (Clerk's Office)  
Arian Noma – AN (Prosecuting Attorney)

*Notes are impressions and interpretations of the note taker. Every attempt is made to assure accuracy. Specific comments by the note taker are in italics and not part of the official record or intended in any way to be other than the impressions of the note taker.*

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**Summary: Fair Events:** Meet with Auditor & Treasurer, Current Fee Schedule, Checklist for users, events, 15 Current event deposits, 7 pending, 13 inquires, Possible location of a north end advertising, Possible location of a north end advertising, FAC to update their policies, code of ethics and procedures, State Auditor last 3 exit details, **Risk & HR:** New Fair Events Manager, Mayors, jail & Sheriff on jail fees, New OBHC Director, "Lines" for closed basins, **Finance Cmte:** Current cash on hand is higher than expected, SW interagency loan, Working with grants, **Public Works:** New Tonasket Shop, Access to Chief Tonasket Park, Truck accident on Weekend - PW needs a clear policy to follow, **Public Comment: MG (Emergency), GT (County Watch), Building:** Quarterly Report, Loup Loup Ski Hill, Contractors, **Weeds:** Flowering Rush, Assessment Reviews, Updating the Weed policy, **Methow Ranger District – Twisp River Restoration Plan:** Proposed road closures, **Code Amendment public hearing,**

BOCC: JD, AH, CB                      Staff: NP, LJ

**NP (Fair Events)**

- Done with HR, will **Meet with Auditor & Treasurer** again on Thursday. Upcoming meetings with FAC (Fair Advisory Cmte).
- 2 Events – One on the weekend, NW Wholesale going on now.
- Feeling a bit overwhelmed but OK with that. Working on the **Current Fee Schedule**, looking at missing pieces, will give options to the BOCC for review.
- Developing a **Checklist for users, events.**
- **15 Current event deposits, 7 pending, 13 inquires.**
- Have spoken with the current Fair Queen & the FAC.
- Cleaned and organized the Fair Office. "Making it her own"

- Reviewing the **Possible location of a north end advertising sign** for RV availability. Where to locate, issues with land owners, WSDOT and zoning considerations all discussed. How far north? Can check with County GIS to search out County parcels along Hwy 97.
- Looking at **Possible location of a north end advertising**.
- Working with the **FAC to update their policies, code of ethics and procedures** for the Fair grounds.
- Has the **State Auditor last 3 exit details**. Will meet with Pam on Wednesday regarding those “suggestions” from the State Auditor. Some items are cash handling and checks & balances.
- Lots of little things – lots of accumulate wear & tear in the Annex. Old damage that needs attention.
- Art work for Annex & facilities?
- No Vintage Faire so far this year, have contacted people willing to put it on. Can County put on such events on its own? BOCC – this needs to be looked at and thought about. Possible and needs to be researched. Fiber Festival is coming back. Sheriff’s Posse to back? – working on it. Possible Roller Skating on a regular basis? – only need to break even on such activities, avoid risk.
- A lot of questions, not sure where to asks? BOCC person is AH.
- What to report at Tuesday Staff presentations?
  - o LJ needs any decision items for the Consent Agenda the Thursday in order to have them for the next week. If they come in later then will work them as they can.
  - o Check the Common Drive for basic procedures and forms.
  - o In general, just present a summary of what is going on in terms of events, new developments.
- What does “bidding” for an event imply – need to ask DG.
- LJ – current contract form does not have any place for an event description.
- NP wants rentals to be less trouble, more accessible to all people in the County.
- Thinking about short & long term goals and will bring a list in the future.

9:50 AH & JD talk about gun rally in Virginia & introduced bills in Olympia.

#### 10:00 TC (Risk & HR)

- CB – **New Fair Events Manager** (NP) raised issue of possible County sponsoring events. TC - NP had already discussed. Not in the budget right now and would need a supplemental to accommodate. Costs could be offset with ticket sales? CB – use the research process to assess the values on the current fee schedule to see if it is appropriate.
- TC – NP has the background to pull off big events. NP has hit the ground running. Asking a lot of question, not shy. LJ NP seems forward thinking, all good signs.
- TC – not a whole lot going on.
  - o Working on pulling together the meeting on Wednesday with **Mayors, jail & Sheriff on jail fees** charged to cities. JD & AH will be available to attend.
  - o Meeting with **New OBHC Director**. Looking at figuring out transition of addicts from Courts to treatment. Would bring and procedure to the BOCC for review, when finalized to ACH for approval.
  - o Meeting with SO & Public Works regarding being on the same page when bad things happen. Developing appropriate procedures. If penalties are issues by DOE for an incident then DOE is open to using the penalty funds for on the ground training.
  - o Draft invoice for an attorney for Sheriff’s mediation.

- Surveyors need to know “**Lines**” for closed basins. Need to establish clear guidelines for Planning, a decision-making flow chart to be followed. What to do when a sub-division is only partially in a closed basin.

#### 10:30 Finance Cmte (CH, LS + 1)

- LS thanks GT for getting local fire district in contact with Auditor for developing 2020 budget. Went well.
- LM (Treasurer) is gone.
- **Current cash on hand is higher than expected.** There was not a mass rush to spend \$ at the end of the year, some unexpected revenue also. About 2.1 million on hand.
- Made it through the end of the year in great shape.
- Want to put as much as possible into Reserve accounts for the future.
- Payment for the **SW interagency loan** will need to be made this month. Possible early payoff in the summer.
- Working various departments on **Working with grants.** Often grants are cost reimbursements with a need to justify and how to work through the details.
- Overall 93.5% of budget expenses in 2019, 106% of revenue.
- AH asking about clarifying difference in revenue/expense in 2019 for Fair Facility. Was due to not getting to a budget supplemental at the end of 2019. Will be paid out in 2020. But still had a small positive outcome for 2019 even with that adjustment.

#### 11:00 JT (Public Works).

- Discussion of **New Tonasket Shop** and proposed R of W for **Access to Chief Tonasket Park.** Would need up to 30’ at south end of property. Could still accommodate new construction. Would need to account for need for a level pad for construction and work/access around new shop. Tonasket access would either need to fill to level of proposed pad or build a retaining wall – best done at the time of construction. Loss of some equipment storage but can easily shift to another area on property.
- **Kurt Danison (Tonasket Planner)** – wants to provide a 2<sup>nd</sup> entry point for the park. During and event at the park during an emergency or busy season (harvest) at the main entry need a second access point. Gives history of efforts to have this access. Over 30 years in the works. A lot of details in the process. Usage would be very limited – seasonal, week-ends, after school. Mostly emergency access. The access is subject to flooding in a bad flood season. Discussion of options & problems to consider. Need to work with WSDOT about Hwy 97 connection.
- M & R: None
- **Truck accident on Weekend.** SO, TC, PW, MG.
  - Accident early in the day. Gives time line. Some delay before SO is notified. As involved creek, salmon bearing, hazardous materials (sand mixture & diesel fuel) necessary precautions and cleanup.
  - SO – if greater than \$1000 damage WSP requires reporting. Sheriff’s would use description about next steps. Depending on circumstances may not go farther, if truly a reportable accident needs to react but not for a maintenance or work damage issue (blown tire, grader blade, hooked a culvert) unless interferes with traffic.
  - CB – if a substantial recovery need to contact law enforcement – JT feels \$1000 may not be best threshold. AH – communication issues, people need to know.
  - **PW needs a clear policy to follow.** A lot of public calls were made, communication from PW to others should have been first. Need this procedure to be clear & step-by-step.
  - MG feels call to SO first, then by SO to Dispatch, Dispatch then notifies necessary people (Emergency, DOE, Wildlife, CCT, others as needed.)

- TH (Sherriff) – wants as much good info as quickly as possible to assess the nature & extent of the issue. How much of an emergency – injuries, etc.
- Goal is to establish a better procedure and protocol for future incidents. Need to avoid an adversarial situation – communication.
- Will need to ratify cleanup company contract.
- What will insurance pay for? Can repair work be done inhouse? Maybe \$25,000.

### 1:30 Public Comment

- **MG (Emergency)** – discussing of truck accident. Has contacted DOE
- **GT (County Watch)** – Planning Commission was out of the loop on Hearing Examiner public meeting and decision. County Code allows for the PC to ask for a reconsideration but timeline and being out of the information loop makes that action unlikely. Lack of knowledge on the PC of the process or ability.

### 2:00 DH (Building)

- **Quarterly Report** – revenue a little higher. On Fund operation – revenue generated by Building goes to Enterprise fund. Doesn't see much difference in 2020 revenue compared to 2019.
- Heard cities (Oroville, Tonasket, Okanogan) have people to interview for replacement building inspector.
- **Loup Loup Ski Hill** had a big addition last year, Twisp a new commercial building, Brewster built a new school building – almost done.
- Most **Contractors** DH has talked with are booked up for 2020. Maybe a bit slower, budgeted conservatively for 2020.

### 2:30 AL (Weeds)

- **Flowering Rush** has been found in Lake Roosevelt in Okanogan County. Just upstream from Grand Coulee Dam. A Class A mandatory treatment weed, also in Ferry County along Lake Roosevelt. Very invasive and difficult to control.
- Have been educating on Class A mandatory control required (Weed Bd supports costs), Class B – costs are on the owner but need to be controlled.
- State agencies need to appoint someone to work with local Weed Boards.
- **Assessment Reviews** – there is an October meeting each year for anyone that wants to contest the assessment. These are brought to the BOCC for review.
- Review of new legislation.
- In process of **Updating the Weed policy** – generally minor updates & housekeeping issues.
  - Use of personal equipment and reimbursement. Flat rate if it is necessary to job - \$100. Examples might be use of a personal boat or trailer.
  - DG has revised policy under review, looking for approval at Feb. advisory meeting,
- JD introduces AL to new MRD Ranger – Chris Furr. JD wants assessment on private owner of part of access to McClure Mtn. and weed infestation control costs. The people accessing the site have brought in the weeds over the years. The land owners have need financial support to take care of the assessment & lien.

### 3:00 Methow Ranger District – Twisp River Restoration Plan

- Going over the **Proposed road closures** in the plan. Breaks down by categories with a focus on open roads that are proposed for closure and decommissioning. Many of the roads are not in use, not open and not usable. Going over the roads one at a time and asking BOCC for input and questions. After a review process there will be another opportunity for the public and BOCC and others for additional input.

- BOCC would like a table itemizing the various categories and roads slated for change in category particular decommissioning along with specific miles involved.
- MRD needs a letter recognizing that there has be consultation from the BOCC in order to move forward.

#### **4:00 Code Amendment public hearing**

- OCC 2.88 on Public Records Denials
- Changes in response to Washington State Supreme Court ruling that cannot make mandatory an administrative review of a denial before going to courts.
- Administrative review process will be left in as an option only.
- Also edited request form so the requesting party knows the proper options.
- Approved

#### **Move to approve proceedings. Dec. 30 & 31, Jan. 6 & 7.**

- Approved subject LJ including CB corrections.

#### **Move to approve Consent Agenda including Miller Pit Resolution 10-2020**