

Board of Okanogan County Commissioners  
September 11, 2023 AM & PM

JN—Jon Neal, BOCC, District 3  
AH—Andy Hover, BOCC, Vice-Chair, District 1  
CB—Chris Branch, BOCC, Chair, District 2  
LJ—Lanie Johns, Clerk of the Board  
MG—Maurice Goodall, Emergency Management  
SS—Susan Speiker, Clerk of the Courts  
CN—Craig Nelson, Executive Director, Okanogan Conservation District  
RH-D—Roni Holder-Diefenbach, Executive Director, Economic Alliance  
MR—Misty Ruiz, City of Brewster  
?—Several other people from Omak and Okanogan

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*Summary of significant discussions:*

- Maurice Goodall, Emergency Management, reports on his efforts at the Fair this year. He will make a prioritized list of things needed to be done the fairgrounds.
- In a public hearing, the Okanogan Conservation District makes its case to raise its rates and charges for the next ten years. The commissioners decide to continue the hearing on September 19 to consider new wording in the resolution to raise the rates.
- Roni Holder-Diefenbach of the Economic Alliance and representatives from several cities discuss with the commissioners their plan for making allocations on a three year cycle.
- Meeting adjourns for the day at 4:05

**00:45**—AH is not present. CB, JN and LJ trade stories about driving in western Washington and Portland. CB says he talked to MG earlier this morning and they may need to extend the contract to clean the fairgrounds facilities for another day or so. JN mentions it might be nice to have someone cleaning the bathrooms all through the summer. Shelley Keitzman will do the contract extension.

LJ—AH is here today but he'll be doing union negotiations maybe all day.  
CB shares a Facebook comment with JN.

**12:35**—No public comments.

LJ—It looks like AH has union negotiations until 11:30 today and then from 1-3 this afternoon.

**21:15**—MG enters. CB—Have you talked to the cleaning lady, Amanda Yaksic?

MG—Yes. She's interested in extending the contract.

JN—Did you ask if she'd like to work periodically during the summer?

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MG—I asked her. Yes she’s willing. Discussion of how often to check and clean the bathrooms.  
Discussion about the lack of a sand filter for water going to the Agriplex.  
MG—We only had three breaks in the pipes during the fair. All fixed.  
Discussion of how new well technology is better than the old.

**30:50**—MG—I’m Maurice Goodall, Emergency Management. As for emergency management, things are pretty calm. We might go to a meeting in Spokane we didn’t schedule in case something came up.

MG—I have a call with fire advisory people this week about lifting the burn ban. DNR is going to lift its campfire restriction this week.

MG—There was a float plane that tried to land on Palmer Lake but its wheels were down and it flipped over. The pilot was the only person on board and he was bruised up a little. There weren’t any fluids leaking into the lake. The boat launch at Split Rock was closed for 2½ days.

**34:20**—MG—Moving on to the fairgrounds, I need to ask how far do I proceed out to put the thing to bed. There’s a lot to do and it needs to be done correctly.

CB—It’s good to look at the bill to see what was done and where we’re at.

MG—I was out by 8:30 last night. Asked DOT this morning to make sure the road signs are gone. Garbage was all collected and will be gone.

MG—The light carts, can we store them at Public Works? It’s more secure than the fairgrounds.

MG—The red truck that got hit has a twisted hitch. The other truck doesn’t work—water pump—so it can’t be driven. Shelley Keitzman (Human Resources and Risk Management) was notified.

JN—The lights at the arena, one wasn’t working this weekend but they had another.

MG—Our two need some maintenance and I think they need to be stored somewhere other than the fairgrounds.

MG—Mandy and her crew will be cleaning today.

CB—All the bathrooms functioned?

MG—Yes. I’ve got an idea for the future. We spread the workers pretty thin. We need one guy in charge of the Argiplex (including annex bathroom and trash). One guy who just goes and picks up small trash, checks garbage cans so they don’t get so full. Puts the garbage in bags and one person goes around moving bags to the dumpster. The roll-backs worked fine. Maybe next year just get two large dumpsters. We had no complaints about trash. The State Commissioner (Hilary Franz?) said the place was “green and clean”.

MG—What to do with the left-over straw bales. I think we should sell them. It’s hard to keep it over from year to year. Don’t need an auction, just set a fair price. Everybody needs straw and it’s not worth keeping around.

MG—One horse injured stepping out of a trailer. Maybe we should look at getting another vet down there.

MG—I’ve got a whole list of little things that I’ll get all written up.

MG—We spent lots of man-hours working the track and getting it into shape. I thought the race people were supposed to do that, but I haven’t read the contract.

MG—The railing needs to be looked at.

MG—Lots of equipment needs to be maintained, especially if other people are using it.

MG lists many changes that should be made to make the fair run more smoothly and to insure the equipment is well maintained.

CB—We need a maintenance crew with a guy who knows what it’s all about.

MG—Other things that need to be looked at—lighting situation, electrical systems, parking went well, there needs to be a list of what needs to be done by when and who’s doing it.

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CB—If you have a list of things to be done, it's got to be prioritized. Safety is the top priority and then work your way down the list. The way it's been working for us, it's all emergencies and we have to turn that around.

MG—The shop doors need to be fixed so it'll be secure.

MG—The electrical stuff where the roof leaked at the Agriplex needs to be done before this winter. And the wifi extender needs to be moved. I told Eric.

MG—Inside the Quonset huts, we threw away a lot of junk.

MG—Arts and Crafts building and Home Ec area—the cinder blocks have daylight coming in between them. And the floors need some different paint.

MG—The big new tractor shouldn't be used on grass. It rips it up. The little tractor doesn't do that but it doesn't handle as much.

CB—It's overwhelming that all this is being done by three guys. They run around and do stuff but don't have any time to maintain the equipment.

MG—And they start a job and something else comes up. When you're doing maintenance, you've got to finish this job. That's an issue I see, and it doesn't just happen at the fairgrounds.

MG—The new race horse stalls weren't finished and so we couldn't use them. I think they need to be visited by inspectors. But for a two day event, the temporary stalls were worked.

MG—The sound system at the race track has been left out. A county employee needs to install it and put it away. It had a lot of grit in it. Might as well be out in the weather. We were able to use one speaker. We buy good equipment and then don't take care of it and it's trashed.

**1:09:00**—AH arrives.

MG—New electrical stuff behind the grandstand was installed and inspected. It went well. But there are electrical problems near the ticket booth.

CB—The list of things to be done needs to be kept by the keeper of the list. We can help prioritize it.

MG—Security needs to be looked at next year. Two people can't be everywhere. It'd be great to lease one of two Gator tractors so maintenance guys can get around more quickly. FAC (Fair Advisory Committee) members had some and we used them. It's easier to move around with them instead of trucks.

CB—As you proceed, I see lots of dollar signs.

MG—I agree, but a lot of things that can be taken care of with some maintenance and thinking about things.

MG—I guess what I'm asking is how far out do I proceed? Shutting the fair down and organizing them, or do you want me to depart?

AH—I think we need to look at providing the Emergency Manager a stipend for the next week to get the fairgrounds shut down. Don't know the per day amount.

MG—My hours—91.5 hrs. straight time, and 123 outside of normal hours so far. Some prior hours I haven't kept track of.

CB—What do you expect to get done in a week?

MG—I'm going to take Wednesday, Thursday and Friday off this week.

AH—Maybe the week after?

MG—They will get a lot done today.

CB—You've shared a list of items with unknown priorities. Could you create a list of recommendations?

MG—Fairgrounds, not the fair. We need to know when to shut off the water. But there will be a list. There are major things to be taken care of.

CB—It's just reality. We got a little sideways. It's irritating when you're criticized for asking about priorities and costs. We know things need to be done, but we need to know the priority.

MG—Closing up the fair is the priority. There are some buildings you've had discussions about.

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CB—You mean demolish the buildings?

MG—Yes. There needs to be to discuss these items one at a time. It gets worse every year.

CB—The fair is part of the demand. I talked to Stella and we might have a retreat for the FAC so they can be part of the planning and getting them some reward and recognition. That's important.

MG—I went to a FAC meeting the other day. Some of them run thin on getting stuff done and it puts a burden on the others. But Jones Hall worked well. Lost and found worked. People got their cell phones returned, etc.

MG—I will continue to get things cleaned up and lock up the facility. And there are probably ten different locks down there. They're color coded but the codes don't work. It was bothersome. One chain has five locks on it. The FAC bought new locks and were able to patrol the exits of people better.

MG leaves.

**1:29:50**—SS—I'm Susan Speiker, Okanogan Court Clerk. We went live with e-filing July 12. It's going well, but it's been a process. We didn't hire a vendor. I partnered with IT to use Serve-U for confidential documents. Technology we already had. We charge a \$5 fee for filing. Other counties already do it. Look at it on our website. It's nifty. People are happy with it.

SS—It started off trying to have everything go through Serv-U, but it was difficult for some to go through it. IT set up email just for our e-filing. Most documents are just sent to the e-filing email address. Only confidential stuff goes through Serv-U. We always remind things that email isn't confidential. It's extra revenue for the county and IT is willing to work with Serv-U.

CB—(reading from the website) E-file, e-submission protection...

SS—That's different. It's in compliance with a newly passed law. If you go down below that part, there are the step-by-step instructions.

CB—But you can still file in person?

SS—Yes. All the old ways. This is additional for people who want to save a trip down here.

SS—The change box adjustment made our life easier. We get change only once per week instead of every other day.

SS—We had our vehicle's AC fixed to the tune of \$2,389.55. It wasn't in the budget. We didn't have a vehicle before so there was no vehicle maintenance budgeted. Maybe we'll need a supplemental by the end of the year, but not now.

SS—We need to replace/repair two time clocks. \$1,000 each to purchase. We had them fixed once. They're gaining time, so it's an issue.

AH laughs. Yes. That's an issue. Just replace them.

SS—If I can fix them, I will. I'm trying to hold off until next year's budget.

SS—We met July 18 with Colville's Chief Judge and courtroom clerk. Meet and greet. Talk about common issues and goals. Extended the offer of Odyssey Portal to them. They can only see the public documents, but it's a help for them. Working on our relationship with them. Also our ITs are working so they can use Serv-U so protection orders can be shared.

SS—If there's protection order issued by our Superior Court to a tribal member, the person doesn't have to drive to Nespelem to get it to them.

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SS—Our boxes and books we sent to be digitized have come back. I wanted to send them to the State Archives but they won't take them because they're not old enough.

SS—We're putting the digitized version into Odyssey. I don't want to get rid of them in case we can't read the scan. We can check to see if the hard copy is also unreadable because of water damage from the ice jam. I've paid the bill for the digitizing.

SS—Working out vacation schedules for all of the staff. Hoping to have a majority of the staff certified for CPR and AED, but one date had to be cancelled. Five people are certified now and the rest of us will be certified later.

SS—On-line training with the AOC (?). I found out about a portal with the AOC with addition training for the staff at no cost. The training has completed for Ethics, and Domestic Violence Protection Order Basics which is a big deal. I'm assigning more trainings as we go.

SS—I'm curious about the Blake agreement that was signed in May and if the amendment has been done? That's a big hang-up for our staff's time for bill-backs.

SS—We've got some big hick-ups coming with our LFO (Legal Financial Obligations) billings. One bill changed what the court can assess and another changed our jurisdiction to only ten years back. And we're still dealing with Blake issues. This means no LFO income is coming in. We're working with our third party collector, but we can only go back ten years.

SS—The Blake portal has opened up for the state. It's wonderful. The process used to be confusing. Now we can upload all of them and pay them. We've run into problems getting our cases up to them but we're getting that taken care of. The local process is easier and it's transparent.

CB—The amendment expected from the June 6 agreement?

SS—The original agreement excluded the clerk's office for payback. It's a big piece of our payback.

SS explains why they'd like to get their microfilm reels of adoption records digitized. They can receive court orders to provide adoption records but they no longer have access to any machine that can read microfilm and print a copy of a page. 258 reels need to be digitized at a cost of several hundred dollars per reel.

SS—We don't have to do these all at once, and I just wanted to bring it to your attention. I can get a court order telling me to immediately provide the document...I hope this will be the last digitizing project that we need to do. But there are eleven more books that were in storage that need to be digitized.

AH—What's the time frame. Can we do it next spring?

SS—Sure. I can ask how long the price will be good for.

AH—Can you bring this up in the budget review for next year?

SS—Sure. I don't think this is the last time I'll come up with this need. Our retention schedule is 99+ years, so I'll have more items and somethings we may not even know about until we find them.

SS—That's it. Thanks you.

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**1:57:55**—CB—While LJ is getting the Conservation District’s PowerPoint enabled, we’re holding a public hearing to consider raising revenues for the Conservation District by fixing rates and charges. References RCW 89.08.400.

KK shows a PowerPoint slide presentation about the rates and charges the Conservation District (CD) is proposing.(Page numbers refer to the pages of the pdf PowerPoint slides.)

Page 2.Thanks for being here. Presentation about the background of the situation, what we do with these funds—the services we provide for this money. I hope to answer these questions: What does the community get in return? How does the CD spend the funds? Why are we asking for an increase now?

Page 3. Our rates and charges are consistent and leveraged. \$1.00 gets us \$7.50 in grants.

Page 4.Current rates are \$2.56/parcel and \$.05/acre. Designated forest lands rates are \$3.00/land owner and \$0.005/acre.

Page 5. Requesting to raise the rates to \$4.95/parcel and \$.10/acre. Designated forest lands proposed rates are \$2.97/landowner and \$0.01/acre.

Page 6. FSC Group looked at our 5 year plan, and estimated the cost of implementation. (See page 6).

Then they calculated the rates we’d need to raise that amount. \$4,117,000

Page 8—Most CD members pay between \$2.61 and \$70.48, and have access to all of the District’s programs.

Page 9—The programs are habitat improvement, water quality and conservation, agricultural assistance, wildfire resiliency and recovery, and education.

Page 10—Water rights questions, restoring creek health, educator needs help with youth fieldtrips, community risk assessments—these are some topics people contact us about.

Page 11, 12, 13—Projects supported by the CD—one example-- Improve irrigation system efficiency has a cost of \$100,000. The CD can help you can receive up to \$85,000 in grant money.

AH—Does the project have to improve riparian system—like putting in a trough to keep cattle out of the stream?

CN—Not necessarily, but it’s easier to get funding for projects that do protect the riparian system.

Page 14—CD works with the county on projects: water banking, community wildfire protection plan, watershed planning, post wildfire recovery.

How does the CD spend the funds:

Page 16—pie chart shows budget for funds received through rates and charges in 2022 (less than \$140,000). Approx. 50% to operating costs, 30% for salaries and benefits—to apply for grants, 10% for savings.

Page 17—Breaks operating costs down—Rates and charges fee—money paid to the county as a fee for collecting it, professional services & goods and services are about 2/3 of operating costs.

Page 20—Salaries bring in grant money and for every \$1.00 spent, CD gets back \$7.54.

The 10% for savings—CD can’t get it from grant funds, so it needs 3 months’ worth of funds to run the organization. Plus, for example--the property owner pays the \$100,000 for the irrigation system and the CD reimburses for the grants funded. But the CD has to pay the granting agencies first. There are times the CD has \$300,000 going out and so it needs savings to have the wiggle room to do it.

Page24—Why asking now? Shows projected changes of costs from 2023 to 2028 based on inflation.

Page 25—Possible future costs.

Page 26—Requested rates totals \$310,000 estimate. We’d like to use some of this money for projects themselves and not to just apply for grants.

**2:18:00**—AH and KK discuss average range of costs for land owners.

CB—On smaller obligations, Omak residents would pay the same rates—1 parcel less than an acre would pay \$4.95? So larger landowners will pay more but are more likely to receive your services?

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CN—Yes. More likely to request our assistance and more likely to use the cost-share services. But lately, smaller land owners—20 acres or less—are now beginning to request our services. Mostly related to air quality projects—chipping—and pollinator habitat stuff.

KK—It's a bump for people. We've lots of feedback supporting us. People in all three commissioners' districts have sent letters of support.

AH—We get flack for the weed assessment, etc. but it's labor intensive and the cost of labor is increasing. I'm glad the farmers and ranchers can take advantage of the services. At some time the board is going to have to see if we have to slow down.

CB—Can we open the meeting up for public hearing?

KK—Also, I want to say that what we're proposing is as high as the legislature allows us to go.

AH—Unless the legislator raises the limit.

CB—I'll consider the CD report to be the staff discussion and open this up for comments.

Comment—Sue Weiser via zoom—I'm a teacher. The CD has made an impact on the kids in my class. They learned about conservation jobs available locally.

Comment—(*name inaudible*) I'm the School Garden coordinator in Tonasket. Valuable impact the CD has on the youth in the county. 8 school gardens in the county. Takes students on fieldtrips, supports gardens with tools and supplies, teach a class for teachers. I'm a land owner and I'll happily pay the increase because I've seen the value in reaching young people—teaching stewardship, how to grow things, etc. The way climate is going, the CD is more important. That's my 2¢.

Comment—Jerry Asmussen—I'm Vice-Chair of the Board of the CD. I'd like to reiterate on the large return on investment. Emphasize the large amount of post-fire work we do. Several of us on the board are large land owners ourselves and aware of difference and we think we get quite a bit of benefit from that.

**2:32:10**—CB—There's no more testimony so I'll close that part of the hearing and put the proposal before the commissioners.

AH—One thing the CD has done is a lot of pre-fire work in the Methow. There's a lot of benefit to having this in place. And as Jerry said, large land owners get a lot of benefit.

Jerry—Is this change an amendment to the old agreement, or would it replace the agreement?

CN—This replaces the old agreement and begins a new ten-year cycle.

AH—We can just change this assessment?

CN—Correct.

JN—Education is probably the key. Lots of people don't know what you do.

CB—The resolution hasn't been reviewed by our attorney, but there's plenty of time for that. Replace Resolution 105-2016 entirely with Resolution 119-2023.

Discussion of common areas in planned developments. Would they be exempt?

CB—We can close the public hearing and deliberate at any time and pass the resolution if we want to.

AH—As long as we understand that this changes ...

CB—I see your point. We can continue the public hearing and allow public testimony again based on the changed languages.

AH—I move to continue the public hearing until Sept 19 at 2:30. Motion passes 3-0.

CB—Thanks to everyone for showing up.

AH—If there's a planned development with 8 or 9 parcels as common space, does that get charged to the Home Owners' Association?

CB—to CN—if there's language to clarify this, you might want to provide it to us.

**2:57:05** Recess for lunch until 1:30

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**2:59:20**—Discussion—Justice Building Architectural Plan Review—MJ Neal, Jim Cortner

Commissioners hear a presentation about possible locations for utilities (water, sewer, electrical) for the proposed Justice Center. The locations need to be finalized before the architectural plans for the building can be finalized.

**4:2955**—Continued discussion of the Economic Alliance Infrastructure Fund 117, Roni Holder-Diefenbach

CB—It's 3:00. Time to get started.

RH-D—We're the Economic Alliance and we invited people from the cities. I invited all the mayors and clerks to participate.

AH—Last year we carried over almost \$2,000,000. Budgeted \$800,000 in retail sales tax and that's about what we're getting this year. 75% of the annual projected amount received and we're 75% through the year. Investment interest—we budgeted \$15,000 and we've got \$56,000 so far. So we're already over our revenue projections this year by \$188,000. We'll be in the neighborhood of \$2,800,000 or \$3,000,000 revenue. We've got to pay \$100,000 for Economic Alliance in the contract. If we want to put that money into the planning. The \$40,000 that goes to Omak is over this year. Public Works GO (General Obligation) bond hasn't been paid. That's \$245,000 and this is the last year.

AH—Out of the \$3,000,000, \$250,000 needs to get paid for this (?), we still owe \$126,000 for the Public Works Trust Fund this year—about \$400,000 of payments.

AH—We've got \$292,525 budgeted to pay out. I say we put a restricted line item for \$600,000 for two years for payments. The bond goes until 2038.

RH-D—We had two full bond payments budgeted at all times.

AH—It's \$126,000 is owed this year for the Public Works. So the \$3,000,000, \$400,000 gets paid out so we're back down to \$2,600,000.

AH—\$25,000 to be paid for professional services and \$25,000 for Omak. Total expenses are \$705,000, so the \$2,300,000 range to have in this account after this year.

AH—If we did it every three years, we could have roughly \$1,200,000 for allocations every third year. ?—You'd only do it every three years?

RH-D—We'd still prioritize every year.

MR—Even if you're funding only every three years, you still need to have that list.

AH—I want to double check the numbers. If you \$2,300,000 and pulled \$600,000 out for your reserve line, you'd have \$1,700,000 this year to allocate, roughly.

?—Is that all on the table for allocation or are there other things for the county to do, too?

AH—No, because we competing with everybody else.

JN—Do you want to wipe that fund out?

AH—Maybe keep \$100,000 or \$200,000 for emerging opportunities. If no emerging opportunities happen, there still at the \$1,200,000 mark, but you have to budget \$100,000 or \$200,000 for emerging opportunities every year. If you spent it every year, that would mean you're down to about \$900,000 at the end of the three year period.

RH-D—Part of what we talked about was having three different categories: public infrastructure, planning only for feasibility studies or architectural plans, and emerging opportunities. So we'd take whatever the county allocated to the project and say—out of that we'll do \$100,000 for planning only, we'll do \$700,000 for infrastructure and set \$200,000 for emerging opportunities. I'm just throwing those numbers out, but we would have the three categories.



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AH—We'd know by the end of the budget we'd know what we had for the account for 2024. Then 2024, 2025 & 2026 are savings years. You budget at the end of 2026 the exact number you'd know. Not budgeting for expected revenue.

MR—On the Public Works Trust Fund law, what's the amount we still owe and what's the interest rate? Pay it off early.

AH—It's really low.

RH-D—Are there any connections (sewer connections?) being added we're collecting fees on?

AH—You budget for the whole amount, not knowing if you'll get any connection fees. It's variable amount of carry-over.

Discussion about how much money can be expected in connection fees.

RH-D—If we've got \$1,000,000 to allocate for this year—2024, would the cities be comfortable with three different pots—public infrastructure, planning and emerging opportunities, and allocating funds according to that? So if we don't get good planning proposals, we could allocate that money back to public infrastructure. The flexibility would be there as long as it fit within the three categories

AH—You'll have fixed expenditures you'll have to budget for.

RH-D—But I'm looking at what we've got to allocate and keep some for emergency pp, and use the rest for the other two. In the past, once we awarded funding through prioritization process, which we allocated as part of the infrastructure committee, we went through projects (so be ready for a longer process this year because we'll have money to allocate). Our recommendation that come to the commissioners will be different in that they'll come with amounts. We'll have it prioritized and funds attached to the recommendations. After you pass resolutions, that's when the contracts would start with the individual cities and that's when it would become a line item.

AH—Emerging Opportunities may be there or maybe not. It'll be a \$300,000 liability that may not be paid out. If you didn't, it would be swept into the next pot of money to be allocated.

?—Clear as mud? Yes. I think it'll work out. We'll have \$1,000,000 to allocate every three years, still making sure we maintain what you're doing. Going to split it up into three pots. We'll still have the planning bucket, but I hate to have dusty plans on the shelf.

CB—Don't have them on the shelf. Get them down from the shelf.

?—We've still got to find the money to fund them. But when we're ranking projects, planning doesn't rank as high as infrastructure.

CB—That's why you have different pots.

MR—You really need (*inaudible*) projects to get other funding costs.

RH-D—I got the application policy in place now. The rankings will be public infrastructure, planning only and community and economic development. Only entities that are eligible for .09 money can apply for public infrastructure and planning only. Somebody at the Chamber (of Commerce?) can't apply for those two.

?—How will the county pay this out?

AH—Reimbursement unless there's some pre-payment that needs to be paid for something. Sometimes we do that if we're working with towns and cities.

RH-D—We'll also have new reporting requirements from the RCW—jobs created, what are the economic impacts.

MR—And you have to spend the money within two years. They don't want the money just sitting there.

CB—If we can use the emerging opportunities money to backfill some projects that are short, that'd be a good use at the end of the cycle.

More discussion about connection fees—maybe it's possible to spread out the connection cost over time when you pay your sewer bill.

AH—Do you want to be invited to the budget work session the day we work on it?

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RH-D—I'm having a workshop on Wednesday for people who are applying for this process. Can I say we'll have—roughly—between \$800,000 and \$1,000,000?

AH—Yes. I'm confident it'll be at least \$1,000,000.

CB—This is a pretty good process compared to what there's been in the past.

RH-D—I've been receiving lots of applications to go to the workshop and I think people will know what they're eligible for.

RH-D—I think we're good. Let me know about the budget work session.

AH—When do you choose the allocations?

RH-D—Oct 31 is deadline for applications and we review the applications on Nov. 1.

AH—So the first week of November, we should do the budget work session. We'll know the revenue money, etc.

**5:15:55**—JN—I move to go in to executive session under RCW 42.30.110(1)(i) for 15 minutes, inviting Esther Milner (Chief Civil Deputy Prosecutor) and Shelley Keitzman (Risk Management and Human Resources). Motion passes and off they go.

After the executive session, the meeting is adjourned at 4:05.