

Board of Okanogan County Commissioners
Tuesday April 18, 2023 AM

Present:

Chris Branch (CB) – BOCC Chair, District 1

(arrived at 10:17)

Andy Hover (AH) - BOCC Vice Chair, District 2

Jon Neal (JN) – BOCC, District 3

Lanie Johns (LJ) – Clerk of the Board

These notes were taken by an Okanogan County Watch volunteer via Zoom. Every attempt is made to be accurate. Notes are verbatim when possible, and otherwise summarized or paraphrased. Note taker comments or clarifications are in italics. These notes are published at <https://countywatch.org> and are not the official county record of the meeting For officially approved minutes, which are normally published at a later time, see:

https://okanogancounty.org/offices/commissioners/commissioners_proceedings.php.

Time stamps below are in real time. To locate specific topics, a clock on the AV Capture video screen at <https://okanogancounty.org/avcapture.html> can assist in finding the correct spot on the video recording.

Summary of Significant Discussions or Actions:

- No Public Comments
- HR/Risk Manager introduces newly hired Public Records Request Clerk, Kathy Tedrich. Continued organization of Courthouse Safety Committee – suggests software (Add-on program) purchase which could be partially reimbursed by the Risk Pool – BOCC approves \$4,812 expense.
- Finance Committee Meeting with Auditor, Deputy Auditor, and Treasurer; County is receiving 4.25% interest on investments, current expense looking good, other discussions re: budget, BOCC wants to make a blanket rule of 50%, on Fairgrounds fee schedule for County School Districts. Assessor's new car is available. BOCC needs to set budget for new Lake Management District #1, Auditor in the middle of Annual Report. Everyone is in the process of moving/migrating to new computer program (MUNIS).
- Bid Opening for Asphalt work at the Landfill – where appliances are stored.
- Adjourned for lunch 11:11.

(Meeting not open while AH on the phone regarding Trails position. AH concerned about Forest Service closing high use trails. There is, apparently, an upcoming open meeting. Overheard this.)

9:06

Flag Salute

9:15

No Public Comments

9:16

LJ reports that the architects are doing some drilling today. Joe, from Maintenance, is along with Cortner.

LJ also discusses the donation to be received from Lumbering Trust for the Fairgrounds. AH also mentions the Bird Trust fund that needs to be dropped from the County.

9:27

Shelley Keitzman (SK), HR/Risk Manager brings Kathy Tedrich (KT), newly hired Public Record Request Clerk in to meet the BOCC. KT gives some of her background experience in Communications - not just public records, but wide variety, website development, etc. She is developing a process for staff, along with training on the new system (next request portal). She feels this will be a great way to train staff.

SK states that on Wednesday, there will be another Courthouse Security Meeting and she is getting a wide variety of representatives from different departments. SK to be meeting with Josh, Kent, and Gary (Public Works staff). She has received the risk pool surveys back. SK is recommending an add-on computer program to deal with requirements and give reminders. It would also have numerous training courses, as part of the system. This will cost \$4,812 for 3 years and the Risk Pool may reimburse a part of or all of the expense. AH asks if we need other quote. SK has spoken to LJ and the amount is under the threshold to go out for quotes. It was Moved, Seconded, and Carries to approve the add-on program. SK will update the Board once she hears back from the Risk Pool.

9:36

SK notifies BOCC that both she and Vicki have Jury Duty so they both be out.

9:49

LJ reports that we're moving/migrating to the new server today.

10:00

Update Finance Committee Meeting with;
Pam Johnson (PJ), County Treasurer
Cari Hall (CH) – County Auditor
Lisa Schreckengast (LS) – Auditor Finance Officer

PJ reports March cash on hand, current expense looking good, Investment Portfolio earning 4.25% interest, and the Fed is expected to go a little higher but come down in 2024 – with a possible recession. AH asks about the Contingency Reserve Fund. The information is not available at the meeting. They'll be bringing their laptops next time and will have that information available. Discussion regarding unallocated and allocated funds. \$20,000 needed for the Fair Barns. AH asks a question regarding modifying the Fairground Fee Schedule. The Board would like to give a 50% discount to the County School Districts. PJ brings up how to define school districts, because there are a lot of homeschoolers also, that might want to utilize the discount. PJ states we need to be clear what we consider school – will use the verbiage of state-recognized school districts. & all others will be approved on a case-by-case basis. CH states the BOCC can make any exceptions to the fee schedule they feel appropriate.

10:17 CB comes into the meeting

10:25

PJ & CH had questions regarding the Lake Management District #1 budget. They had sent the budget worksheet to the BOCC, but hadn't heard back. AH states the BOCC had not dealt with that yet. CH will send another budget worksheet. AH states that we need to do a budget meeting for the Lake Management District soon.

CH reports they are in the middle of Annual Reports. This year has been a nightmare due to new requirements and new Department Heads. It takes about 4 1/2 months to get the report completed. Some discussion of the different boards that the BOCC members are a part of. CH also reports there has been some difficulty moving to the new computer system – MUNIS.

10:51

CH reports that the Assessor got notified by the dealer that their car is now ready. BOCC Moved, Seconded, and Carried to authorize the Chairman to sign for the specialized voucher to pay for the new car.

11:00

Bid Opening – Central Landfill Asphalt Pad, presented by Shasta Stidman (SS), Public Works & Ken Kovalchenko (KK) Solid Waste Manager
SS explains this is where the appliances are stored.

3 bids with sales taxes included:

Grant Construction Company for \$139,565

Central Wa Asphalt for \$124,660

Central Paving for \$133,874

CB thanks everyone for the bids.

KK states there is no other Public Works/Solid Waste to report today.

11:11

Adjourn for lunch.